



Olive Bridge Student Assistance Fund

The Student Engagement Division has limited funding provided through a gift to the LCC Foundation to assist students who are experiencing financial difficulties that impacts their ability to continue with classes at Lane. Assistance will be available until allotted funds have been expended each year.

Staff and faculty may refer students to the process or students may self-refer. To access these funds, students must show a demonstrated financial need, have completed a FAFSA (if eligible) and have exhausted all other options for funding.

Students may apply for a single payment of **up** to \$300 in an academic term. The expense must have occurred during the academic term in which it is requested. Students will only be allowed to access this funding once per academic term.

The money may be used for rent, utility bills, gas, car repairs, or medical expenses, including medication, whose lack of receiving it would present a barrier to college attendance. These funds may not be used for Lane academic expenses (e.g., tuition, books, Titan Store charges, etc.). Students may only apply for funds once in an academic term.

Lane Community College Foundation will issue a check to be sent directly to the provider of the service or deposited in the student's LCC account. In some cases, the third party may be required to fill out a W9 form. We recommend that students applying for funds be prepared to ask the third party to fill this form out and be prepared to submit it with the application. The form can be downloaded here:

[Form W-9 \(PDF\)](#)

After completion of the form, students should submit the form and any other documents to assistancefund@lanecc.edu. Once received and confirmed as completed, it will be reviewed by the committee within five (5) working days and the decision will be relayed to the student

To apply for assistance funding please follow these steps:

1. Complete the application
2. Provide documentation of the need (e.g., copy of invoice to be paid or reimbursed)

Completed forms must be sent to: assistancefund@lanecc.edu



Olive Bridge Student Assistance Fund Application

Legal Name: _____
First Name Middle Initial Last Name

Preferred Name: _____
First Name Middle Initial Last Name

Mailing Address _____
Street Address Apt. #

_____ City State Zip

Student ID Number:

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Titan Mail Address: (PLEASE PRINT) _____ @my.lanecc.edu

Phone Contact Number:

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Funding Amount Requested (Max. \$300): _____

Check to be made payable to: Name _____

Address: _____

Contact Number: _____

Reason for request – Please detail the expense and how it impacts your ability to be successful at Lane Community College (Please use the back of the form if you need more room to explain your situation)

All information I have submitted on this form is true and complete. I understand this information is confidential and will be used for payment and verification purposes

Signature: _____

Date: _____