Institutional Effectiveness Report

Each institutional planning group or function will submit an annual report to the Institutional Effectiveness Committee summarizing their outcomes and performance measures; progress toward achieving established outcomes; areas of focus for the coming year(s); and suggestions for continued improvement of collegewide institutional effectiveness systems and structures.

Reports are due to the Institutional Effectiveness Committee by October 31
Please limit the narrative section of your report to five pages

Submitted By:

Representing: Commitment to Student Learning and Success Strategic Direction

Date:

Section 1: Data Elements/Measures

Present updated and longitudinal (where possible) data for your established performance measures. Data should be presented in a table format with appropriate notes and references as needed.

Section 2: Progress Report

Please report on the progress you have made toward established goals, objectives and outcomes.

Your report should:
- Be organized around key goals and strategies and provide a brief narrative on progress made over the past year(s)
- Keep to high-level points and major milestones
- Specifically address data elements/measures
- Include or reference additional evidence to support your assessment
- Acknowledge and comment on setbacks and/or adjustments that have been made
Section 3: Looking Ahead
After reviewing and discussing institutional priorities, identify three to five goals for the coming academic year(s); these can be continuation of multi-year work and/or new initiatives. Briefly describe your approach to the work.

Section 4: Ideas for Institutional Effectiveness Systems and Structures
Identify any ideas you have for improving institutional planning and improvement systems and structures in support of institutional effectiveness.