

ESL International Programs Academic Progress Report

For Student - Instructions: Successful students regularly meet with teachers.

- Meet with your teacher during their office hour
- Complete this form with your teacher
- Use a separate form for each teacher.
- Bring all completed forms to your international student advisor in 11/235.
- Talk with your international student advisor about what you learned from your teachers and how to be successful.

Student Name: _____ Lane #: _____

Course Title: _____ Instructor: _____

For Faculty - Instructions: Please meet with the student and discuss each area on the form with the student. Please sign and print your name on the form where it says "Instructor:" at the top and return to the student.

Completion of Course Assignments:

- Completed all course assignments on time during this reporting period
- Course assignments have been completed but not always turned in on time
- One or more course assignments have not been completed
- There have been no course assignments to be completed during this report period

Overall grade at this point: _____%; **Letter grade:** _____

Areas in which student could improve performance or any feedback you wish to give:

- | | | |
|--|--|--|
| <input type="checkbox"/> Test Taking | <input type="checkbox"/> Attendance/Arrive on Time | <input type="checkbox"/> Campus Services |
| <input type="checkbox"/> Class Participation | <input type="checkbox"/> Homework | <input type="checkbox"/> Basic Skills |
| <input type="checkbox"/> Tutoring | <input type="checkbox"/> Other: (please specify) | |

General Comments: _____

For Advisor

Class Attendance: Percentage: _____%

Comments: _____

Thank you!