| Tech Council Business | | ● Any additions to today's agenda? (1 min)
● Membership for this year (2 min)
  ○ Anne McGrail will be joining us
  ○ Kevin: Will remain as a member by position
  ○ Membership Vacancies to work out: Classified (1), Faculty (1 - if not John Thompson), and Student (1)
● Approve Minutes for 12/6/2017 (5 min)
● Learning Council's Learning Plan Conversation Kit (1 min)
  ○ Upcoming campus-wide conversations
    ■ Location: Building 4, Room 106
    ■ Dates/Times:
      ● Jan. 30 from 1pm to 2pm
      ● Jan 31 from 11am to noon
      ● Feb 2 from 9am to 10am
● Future Visit with Jennifer Hayward - to discuss Lane's master planning process and gather our feedback (1 min)
  ○ Scheduled for January 17 |
| **General Business**
Attending:
Guests:
Recorder:
Quorum (7): | | **Planned Topics:**
● Quick updates on projects discussed last year:
  ○ Employee Communications and Student Communications Policies - final signoff from Marge? (5 min)
  ○ Digital Signage Guidelines - (5 min)
    ■ Subcommittee (Kyle, Ian, Tony and Alen) - Update?
  ○ Review Workplan for 2017-2018 - (15 mins)
  ○ Survey Development update (Carl & Ian) (10 min)
    ■ COPPS Policy on authorization to conduct surveys
  ○ Student Email Directory Update (5 min)
    ■ Data Governance Group - any news?
  ○ Any other updates? (5 min)
● New Business
  ○ College ID Card - Update? (5 min)
  ○ College-wide Email System - form a subcommittee (Executive Sponsor - Kerry Levett and Brett Rowlett?) (5 min)
    ■ Has a subcommittee been formed? If not, how can we help with that?
  ○ Student Technology Plan - Review and discuss (15 min) |

		○ General Data Protection Regulation (GDPR) - any update from legal on this? (5 min) ■ https://wcetfrontiers.org/2017/11/27/e-u-regulations-that-are-enforceable-against-us-he/
Future Topics:		● Future Topics 　○ Learning Council's Learning Plan 　　■ Learning Plan Conversation Kit 　○ Records Management & Archiving 　○
Resources		**Resources:** **Tech Council Charter** **Tech Council Work plan 2017** **Tech Council Work plan 2018** **Tactical Initiatives - Technology Plan 2016-17** **Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017** **Five Year Plan** **Five Year Plan Graphic**

Meeting Schedule (3pm - 4:30pm)

~~October 4, 2017~~	~~October 18, 2017~~	~~November 1, 2017~~	~~November 15, 2017~~
~~December 6, 2017~~	~~December 20, 2017~~	~~January 3, 2018~~	January 17, 2018
February 7, 2018	February 21, 2018	March 7, 2018	March 21, 2018
April 4, 2018	April 18, 2018	May 2, 2018	May 16, 2018
June 6, 2018	June 20, 2018		

Membership for 2016 - 2017:

- CIO for Information Technology (1) – Bill Schuetz (co-chair)
- Division Dean of Academic Technology (1) – Ian Coronado
- Classified (3) – Rodger Gamblin, Denise Brinkman and vacant (1)
- Faculty (2) –   John Thompson and Anne McGrail
- Managers (2) – Tony Sanjume, Carl Yeh
- Students (2) – Vacant (1), Will Schuh
- Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair)
- Recorder: Leanne Guthrie