### Tech Council Business

- Review and approve minutes for **April 5th** and **April 19th** meeting and **May 3rd** work session (10 min)
- Any additions to today’s agenda? (1 min)
- Status Updates - Tech Council Work Plan 2017 and Tactical Initiatives 2016-2017 (9 mins)
  - Review workplan items that are due
- Five Year plan needs: (2 min)
  - Add descriptions for items 11 & 12 - could we assign this to be done by final meeting for this fiscal year?
- June 21st scheduled meeting - vote to keep the meeting or cancel due to timing in the term (2 min)
- **Employee** Communications Policy Update/Finalization (1 min)

### Resources:
- **Tech Council Work plan 2017**
- **Tactical Initiatives - Technology Plan 2016-17**
- **Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017**
- **Five Year Plan**
- **Five Year Plan Graphic**

### General Business

**Attending:**
- Guests:
  - Recorder:
  - Quorum (8):

**Planned Topics:**
- **Planning** webpages - Jen Steele (15 min)
- Demo of Google Spam Filtering and Google Vault - Ed Radza (20 min)
- G Suite launch update (5 min)
- **Records Management & Archiving** - (5 min)
  - Project is started - charter is nearing completion
- **Survey/Focus Group for Students, Spring 2017** (10 min)
- College ID Card update? (5 min)
  - Tony’s **Preliminary research**

### Quick Updates:
- **GroupWise Email** for employees update? (2 min)
- **Digital Signage Guidelines** - Subcommittee for Digital Signage policies/procedures - Kyle, Ian, Tony, and Alen (2 min)

### Future Topics:
- Future Topics
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## Meeting Schedule (3pm - 4:30pm)

<table>
<thead>
<tr>
<th>October 5, 2016</th>
<th>October 19, 2016</th>
<th>November 2, 2016</th>
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<tbody>
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<td>February 1, 2017</td>
<td>February 15, 2017</td>
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<td>April 5, 2017</td>
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<td>June 7, 2017</td>
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## Membership for 2016 - 2017:

- CIO for Information Technology (1) – Bill Schuetz (co-chair)
- Division Dean of Academic Technology (1) – Ian Coronado
- Classified (3) – Rodger Gamblin, Denise Brinkman and vacant (1)
- Faculty (2) – Meredith Keene and John Thompson
- Managers (2) – Tony Sanjume, Carl Yeh
- Students (2) – Ken Dinet, Angela Darnall
- Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair)
- Recorder: Leanne Guthrie