## Technology Council Agenda

### 3:00pm to 4:30pm

03/16 Boardroom

**December 7, 2016**

### Tech Council Business

- Review and approve minutes for November 16 meeting (5 min)
- Note taker for today (1 min)
- Reminder - Next meeting is January 18. Subcommittee work is encouraged if desired between now and our next meeting (2 min)
- Any additions to today’s agenda? (2 min)
- Status Updates - Tech Council Work Plan 2017 and Tactical Initiatives 2016-2017 (10 mins)

**Resources:**

- **Tech Council Work plan 2017**
- **Tactical Initiatives - Technology Plan 2016-17**

### General Business

#### Attending:

- Recorder:
- Quorum (8):

#### Planned Topics:

- Updates from **GroupWise Email** Subgroup? (5 min)
- **Employee** Communications Policy Review (20 min)
- Unconscious Bias Discussion related to Data - Bill report back? (5 min)
- **Records Management & Archiving** (23 min)
  - Training video
- Student Messaging Gatekeeper (15 min)
  - OrgSync
  - Gmail
- Topics for next meeting (2 min)

#### Future Topics:

- College ID Card update (Revisit January 18th)
- **Digital Signage Guidelines** - Work with Alen to develop policy

### Meeting Schedule (3pm - 4:30pm)

<table>
<thead>
<tr>
<th>October 5, 2016</th>
<th>October 19, 2016</th>
<th>November 2, 2016</th>
<th>November 16, 2016</th>
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<tbody>
<tr>
<td>February 1, 2017</td>
<td>February 15, 2017</td>
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<td>March 15, 2017</td>
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<td>April 5, 2017</td>
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<td>May 17, 2017</td>
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<td>June 7, 2017</td>
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Membership for 2016 - 2017:

- CIO for Information Technology (1) – Bill Schuetz (co-chair)
- Division Dean of Academic Technology (1) – Ian Coronado
- Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer
- Faculty (2) – Meredith Keene and John Thompson
- Managers (2) – Tony Sanjume, Jen Steele
- Students (2) – Ken Dinet, vacant (1)
- Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair)
- Recorder: Leanne Guthrie