# Technology Council Agenda

**3:00pm to 4:30pm**

**June 1, 2016**

<table>
<thead>
<tr>
<th>Tech Council Business</th>
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<tbody>
<tr>
<td>Seek approval for May 18, 2016 Meeting Minutes (3 min)</td>
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<tr>
<td>Any additions to today’s agenda? (2 min)</td>
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<td>Last Meeting for this fiscal year-reconvene Oct. 5, 2016 at 3pm in 2/214 (1 min)</td>
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<td>○ Please notify the chair or co-chair if you do not plan to participate next year (1 min)</td>
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<td>HAVE A WONDERFUL SUMMER!</td>
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<table>
<thead>
<tr>
<th>General Business</th>
<th>Resources:</th>
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<td><strong>Resources:</strong></td>
<td><strong>Tech Council Work plan 2016</strong></td>
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<td><strong>Tactical Initiatives - Technology Plan 2016-17</strong></td>
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**Planned Topics:**

- Review and prioritization of projects discussion (20 min)
- Any workgroup reports (5 min)
  - Report on Develop Metrics (for evaluating success criteria) - Bill
  - Lessons Learned
- **Strategic Directions document** discussion (20 min)
- **Data Security Policy** (5 minutes)
  - Review definitions regarding individual intellectual property (faculty contract?) - Meredith
  - Final review
- Review **Student Communications Policy** (5 min)
  - Ready to go through other councils at the start of next fiscal year or should we send out now?
- Review **Employee Communications Policy** (15 min)
  - Mentioning FERPA specifically in the precise area it applies only?
  - Finalize wording and agree to push it to College Council
  - Does the state have a professional activities exemption from personal gain? - Tony
  - “who can use the account” warning added to the policy?
  - Research done on what other college do in regards to this? - Ian
  - Planned to carry-over to next year - with a homework list?
- Lessons Learned this year (10 min)
- Review Carry-Over items listed below (3 min)
### Future Topics:

- **Carry-Over to Next Year**
  - Next steps on GroupWise Email Survey - update on [results to date](https://support.google.com/mail/answer/1284885?hl=en) (5 min)
  - Employee Communications Policy
  - OER subcommittee updates
  - [https://support.google.com/a/answer/1385059?hl=en](https://support.google.com/a/answer/1385059?hl=en)
  - [http://www.pcc.edu/about/policy/electronic/netiquette.html](http://www.pcc.edu/about/policy/electronic/netiquette.html)
  - [http://www.pcc.edu/about/policy/electronic/email.html](http://www.pcc.edu/about/policy/electronic/email.html)

### Meeting Schedule

<table>
<thead>
<tr>
<th>Date</th>
<th>October 7, 2015</th>
<th>October 21, 2015</th>
<th>November 4, 2015</th>
<th>November 18, 2015</th>
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<tbody>
<tr>
<td>March 16, 2016</td>
<td>April 6, 2016</td>
<td>April 20, 2016</td>
<td>May 4, 2016</td>
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<td>May 18, 2016</td>
<td>June 1, 2016</td>
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### Membership for 2015 - 2016:

- **CIO for Information Technology (1) – Bill Schuetz (co-chair)**
- **Division Dean of Academic Technology (1) – Ian Coronado**
- **Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer**
- **Faculty (2) – Meredith Keene-Wilson and John Thompson**
- **Managers (2) – Russ Pierson, Tony Sanjume**
- **Students (2) – Maria Dresser, vacant (1)**
- **Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair)**
- **Recorder: Leanne Guthrie**