### Technology Council Agenda
3:00pm to 4:00pm
March 16, 2016

**Attendance:** Kevin Steeves, John Thompson, Kyle Schmidt, Bill Schuetz, Ashley Jackson, Tasha Briquet, Ian Coronado, Linda Schantol, Tony Sanjume, Robin Geyer, Kristin Gustafson, Rodger Gamblin, Russ Pierson, Leanne Guthrie - Recorder

#### Tech Council Business
- Seek approval for Meeting Minutes for Mar 2nd, 2016 meeting (5 min)
- Any additions to today’s agenda? (2 min)
  - State Archives and records visit is proposed to be on Friday, April 8th from 12:30pm-2:30pm

#### General Business
**Planned Topics:**

**Resources:**

- **Tech Council Work plan 2016**
- **Tactical Initiatives - Technology Plan 2016-17**

- Review and vote on the 10 suggestions for more efficient and effective Tech Council meetings (10 min)
- Review [Student Communications Policy](#) (15 min)
- Review [Employee Communications Policy](#) (15 min)
  - Does the policy make it clear why we have this policy? - should mention FERPA specifically in the precise area it applies only
  - Finalize wording and agree to push it to College Council
  - Clarify whether the state has a professional activities exemption from personal gain. Tony will do this.
  - Add “who can use the account” warning to the policy

- Report back on OER subcommittee: (Ian, Tony, Linda) (5 min)
  - Goal: Getting the OER indicator on classes that use OERs
    - Who will identify which CRNs are using OERs? How?
    - Who will get the information into Banner? When?
    - When will this be completed?
    - How will students be able to identify OER courses?
    - How will we get the word out to students?
  - What can students do to help?

- Next steps on GroupWise Email Survey - update on [results to date](#) (5 min)
  - Any feedback from Jim Salt and/or Bob Baldwin?

- Any workgroup reports (10 min)
- Security policy feedback [Data Security Policy](#) (10 minutes)
- State Archives visit (2 min)
  - Any questions for Kristin?
  - Date of visit from Oregon State Archives people
- Information: Joseph Colton is working on ways to make Student Evaluations more compatible with Smart phones
- Make agenda for next time (10 minutes)

**Future Topics:**

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<th>Meeting Schedule (3pm - 4pm)</th>
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**Membership for 2015 - 2016:**

- CIO for Information Technology (1) – Bill Schuetz
- Division Dean of Academic Technology (1) – Ian Coronado
- Classified (3) – Rodger Gamblin, Denise Brinkman and Robin Geyer
- Faculty (2) – Meredith Keene-Wilson and John Thompson
- Managers (2) – Russ Pierson, Tony Sanjume
- Students (2) – vacant (2)
- Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers
- Recorder: Leanne Guthrie