### Tech Council Business

- Review and approve minutes for [April 5th](#) and [April 19th](#) meeting and [May 3rd](#) work session (10 min)
- Any additions to today’s agenda? (1 min)
- Status Updates - Tech Council Work Plan 2017 and Tactical Initiatives 2016-2017 (9 mins)
  - Review workplan items that are due
- Five Year plan needs: (2 min)
  - Add descriptions for items 11 & 12 - could we assign this to be done by final meeting for this fiscal year?
- June 21st scheduled meeting - vote to keep the meeting or cancel due to timing in the term (2 min)
- [Employee Communications Policy Update/Finalization](#) (1 min)

### Resources:
- [Tech Council Work plan 2017](#)
- [Tactical Initiatives - Technology Plan 2016-17](#)
- [Annual Plan Mapped to Core Themes and Strategic Directions 2016-2017](#)
- [Five Year Plan](#)
- [Five Year Plan Graphic](#)

### General Business

**Attending:**
- Jen Steele

**Guests:**
- Ed Radza

**Recorder:**
- Kyle, Ian, Tony, and Alen

**Quorum:**
- 8

**Planned Topics:**
- [Planning](#) webpages - Jen Steele (15 min)
- Demo of Google Spam Filtering and Google Vault - Ed Radza (20 min)
- G Suite launch update (5 min)
- [Records Management & Archiving](#) - (5 min)
  - Project is started - charter is nearing completion
- [Survey/Focus Group for Students, Spring 2017](#) (10 min)
- College ID Card update? (5 min)
  - Tony’s [Preliminary research](#)

### Quick Updates:
- [GroupWise Email](#) for employees update? (2 min)
- [Digital Signage Guidelines](#) - Subcommittee for Digital Signage policies/procedures - Kyle, Ian, Tony, and Alen (2 min)

### Future Topics:
- Topics for next meeting (1 min)
  -
  -
<table>
<thead>
<tr>
<th>Meeting Schedule (3pm - 4:30pm)</th>
<th>October 5, 2016</th>
<th>October 19, 2016</th>
<th>November 2, 2016</th>
<th>November 16, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 19, 2016</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>January 4, 2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>February 1, 2017</td>
<td>February 15, 2017</td>
<td>March 1, 2017</td>
<td>March 15, 2017</td>
<td></td>
</tr>
<tr>
<td>March 1, 2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>April 5, 2017</td>
<td>April 19, 2017</td>
<td>May 3, 2017</td>
<td>May 17, 2017</td>
<td></td>
</tr>
<tr>
<td>May 3, 2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 7, 2017</td>
<td>June 21, 2017</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>June 21, 2017</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Membership for 2016 - 2017:
- CIO for Information Technology (1) – Bill Schuetz (co-chair)
- Division Dean of Academic Technology (1) – Ian Coronado
- Classified (3) – Rodger Gamblin, Denise Brinkman and vacant (1)
- Faculty (2) – Meredith Keene and John Thompson
- Managers (2) – Tony Sanjume, Carl Yeh
- Students (2) – Ken Dinet, Angela Darnall
- Additional members by position (0-4) – Linda Schantol, Kevin Steeves, Kyle Schmidt, and Barbara Barlow Powers (chair)
- Recorder: Leanne Guthrie