

**Student Affairs Council**  
**Proposed Minutes: March 17, 2017**  
**1:00-3:00pm in the 3/216 (Boardroom)**

**Attending:** Carl, Tim, Kyle, Kerry, Kristina, Sue

**Excused:** Christina Walsh

**Recorder:** Leanne Guthrie

**Quorum 6/10**

Agenda Item	Notes	Actions
Past meeting minutes	<ul style="list-style-type: none"> <li>● Minutes from March 3, 2017 meeting               <ul style="list-style-type: none"> <li>○ Minutes were reviewed</li> </ul> </li> </ul>	<p><b>Motion to Approved Kyle 2nd by Sue Approved 5-0-1</b></p>
<p><b>Agenda Changes</b>  <b>Transcript Notation</b></p>	<ul style="list-style-type: none"> <li>● Transcript Notation:               <ul style="list-style-type: none"> <li>○ Historically in higher education they have not been consistent with their policies on negative notations on transcripts.</li> <li>○ The transcripts were usually academic in nature</li> <li>○ Every once in a while you would see that a student was expelled or suspended.</li> <li>○ Historically most registrars resist on putting anything on the transcripts other than academics.</li> <li>○ There is a confluence of circumstance where there are a lot of people clamoring about the need to put stuff about the students on the transcript, especially Title 9 sexual misconduct.</li> <li>○ One of the rationale for putting things on the transcript is for the potential school to make an informed decision about the student and possibly take proactive steps to help them out.</li> <li>○ Some institutions will not accept students for admissions who are violent or chronic offenders and cannot return to their home school for whatever reason. These students might require a special admissions screening process. Lane cannot legally do that, but they can set up a proactive meeting to say here are your bounds, stay with them, and what can we do to help you be successful.</li> <li>○ Carl asked, when talking about ex-offenders, would the</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>

**Policy review  
SAC Strategic Plan  
Development**

<p>policy be based on self-disclosure? If they do not disclose then they would be in violation of college policy.</p> <ul style="list-style-type: none"> <li>○ Kristina ask if there will be policy and procedure written if this. If policy comes to fruition what do we do as an institution to ensure consistency for students. We want everyone to be treated equability.</li> <li>○ If we are talking about when we put something on a student's transcript, we would like to see as little reference as possible and direction to speak to the Student Conduct Ad</li> <li>○ A concern is that if there is no transcript notation then there is a risk of chronic offenders going to other institutions and the schools not knowing what their status is.</li> <li>○ If we develop policy we need to keep in mind that if we have a notation, we need to have verbiage to remove the notation from the transcript if the circumstances warrant it.</li> </ul>	
<ul style="list-style-type: none"> <li>● Student Travel</li> </ul>	<ul style="list-style-type: none"> <li>● no Action</li> </ul>
<ul style="list-style-type: none"> <li>● SAC Strategic Plan             <ul style="list-style-type: none"> <li>○ <a href="https://docs.google.com/document/d/1pHBNp8x8icAZzBXlqht2_aw92qvicyeJwWDDz0lPuws/edit#heading=h.gjdgxs">https://docs.google.com/document/d/1pHBNp8x8icAZzBXlqht2_aw92qvicyeJwWDDz0lPuws/edit#heading=h.gjdgxs</a></li> </ul> </li> <li>● Approve guiding directions             <ul style="list-style-type: none"> <li>○ What is student affairs at Lane Community College, who does it pertain to?</li> <li>○ Instead of approaching the definition of who were where, we looked at who we are not.</li> <li>○ We are not bounded by organizational structures and we encompass many functions.</li> <li>○ We are bounded by our common core beliefs and principles</li> <li>○ Student Affairs can be defined as; anything that is tied to or largely directly instructional, classroom instruction.</li> <li>○ How do we get people to do this work and hold them accountable when the councils don't operationalize work?</li> <li>○ There are too many different plans and too many reports for each of them. We need a better system for doing this.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>●</li> </ul>

**Student Affairs  
Transformation Update  
Title III Grant Overview  
Spring Agenda Items**

- Kerry proposed that at least with the SAC and Learning plans, that in ASA we embed them into our annual plan process.
- So instead of just focusing on one time funding and your goals for the year, we also include some of the strategies developed by Learning Council and SAC, how we are going to do it? And use the same format year after year.
- What is the Purpose of the SAC Strategic plan
  - It is to frame direction for department and divisions in planning and operationalizing work.
- Group work on identifying indicators
  - Divide the 5 Strategic Directions amongst the council
  - Present a draft some of the indicators at our next meeting on 4/7/17.
  - Could we use the Service Mindset, Strategic Directions and Transitions Teams to create some indicators for us?
  - Is there an SA team working on cross departmental partnerships? Could we look at the work that is happening to give us some of those indicators?
  - Continued discussion of looking at indicators.
- Finalize feedback plan

● Kerry

● Grant framework (attached)  
● Steering committee

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**Membership 2016/2017**

- VP Academic and Student Affairs 1 – Dawn DeWolf
- Executive Dean of Academic & Student Affairs 1 – Kerry Levett
- Classified 2 –Fiora Starchild, Kyle Schmidt
- Faculty 2 - Casey Reid, Kristina Holton
- Managers 2 – Sue Norton, Carl Yeh
- Students 2 – Bobby Kirkpatrick, Tim Bruno
- Additional members by position 0-4 – Christina Walsh
- Recorder – Leanne Guthrie

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**Adjourned at:**

**Next meeting: April 7, 2017**