

***Student Affairs Council
Proposed Meeting Agenda: October 16, 2015
1:00-3:00pm in the Boardroom***

Attending:

Excused: Kerry Levett, Helen Faith

Note taker(s): Anna Kate Malliris & Leanne Guthrie

Agenda Item	Notes	Actions
Past meeting minutes	<ul style="list-style-type: none"> Minutes from June 8, 2015 are attached 	No approval; lack of quorum
Election of Chair		Postponed; lack of quorum
Agenda Changes	<ul style="list-style-type: none"> Add SAC OrgSync portal 	
Announcements	<ul style="list-style-type: none"> Enrollment Services went live with a new registration system. It is a Banner tool and it appears in MyLane. There is a video online that shows how to use the system and it is linked to both MyLane and Enrollment Services Friday afternoons may not be the best meeting time. 	Discuss at next meeting
Annual Work Plan Development	<ul style="list-style-type: none"> Plan from 2014-2015 The plan was not sent out 	Discussion postponed
Student Affairs Strategic Documents	<ul style="list-style-type: none"> Philosophy Draft Statement (attached) Strategic Plan draft (attached): This rough draft was created largely from scratch because the old plan was developed about 10 years ago and was not really relevant anymore. Walsh used other college's plans as models. She tried to make it flexible enough to respond to unexpected issues but still have it be responsive to what we know students need. Starchild suggested that it might be good to have a student ombudsman to work on issues that cross departments; someone to help the student navigate the systems and advocate for the student as they do. 	Review documents. Discussion at next meeting.
SEM (Strategic Enrollment Management) Plan	<ul style="list-style-type: none"> SEM- Plan was provided. Goal 1: Increase new student enrollment by 5% per year. Goal 2: Increase retention rate of ATD cohort by 5% over three years. Goal 3: Increase credential attainment by 22% over three years. The idea with the SEM is creating wide spread knowledge and understanding about what SEM is across campus is really important. 	Discuss in more depth at next meeting

Information Sharing	<ul style="list-style-type: none"> • Gmail roll out- Gmail is coming • The intent is to have Gmail be the primary form of communication for the college- should roll out in the next 2 weeks. • All previous and new students will get a Gmail account with google apps. • All Employees will continue to use there groupwise but will get a Gmail linked to that account and also have google apps. • Non-credit students will continue to use the email they registered with. This will change when they start taking credit classes. <p>How students want to be communicated with...how we reach out to students, online students, some faculty have started to use an app. Kristina believes that there is a disconnect between the way faculty traditionally communicates and the way students want to be communicated with. Being able to bridge that gap will be helpful and hopefully Gmail will do that.</p>	<p>More discussion as the rollout gets closer.</p>
Other items	<ul style="list-style-type: none"> • OrgSync – an online platform that functions a little like Face Book, an email system, or messaging system. • It is here on campus, a very big part of Student Life and Leadership • SAC portal has already been created-messaging, file sharing, etc. • We are planning to use it as a tool to collaborate and communicate between SAC meetings. 	<p>Christina will provide a short demo at our next meeting</p>

Adjourned at 2:00

Next meeting November 6, 1:00pm in Boardroom.