LEARNING COUNCIL MINUTES  
April 14, 2017, 1:00 to 2:55 in Board Room

Present from Learning Council: Ce Rosenow (by position), Jennifer Frei, Claire Dannenbaum (LCCEA), Dawn DeWolf, Jessica Alvarado (Faculty Council Co-Chair), and Christina Howard (LCCEA).

Absent: Lesley Stine, Phil Martinez, Shawn Goddard (student), Marleena Pearson, Tammy Salman (by position), Adrienne Mitchell (Faculty Council), Jim Salt (LCCEA), Kerry Levett, Paul Bixel, Alyse Stone, (aslccsenatorseat5@gmail.com) (student).

Notetaker: Anna Kate Malliris

Guests: Ian Coronado, Mike Sims, Brian Kelly

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| **Admin Tasks**    | • Agenda – no quorum  
|                    | • Spring Term Schedule- 2nd/4th Friday of the month in the Boardroom  
|                    | • Minutes at https://docs.google.com/document/d/1D5qIUDpIlZj7spVxBPa59qAqE56NikHCWHU1Vzt60/edit?usp=sharing – no quorum |
| **Invited Presentation** | • Institute for Sustainable Practices, Mike Sims and Brian Kelly  
|                    |   o Updating Climate Action Plan – Approval by the Board in early Fall 2017  
|                    |   o Originally adopted through governance councils in 2011  
|                    |   o Establishing measurements and landmarks and adding necessary resources to reach the landmarks  
|                    |   o Learning Council focus is on Adaptation / Education / Habituation (Handout #1, Pages 19-21)  
|                    |   o Conversation Kit (Handout #2)  
|                    |   o Feedback:  
|                    |     ▪ Faculty would need professional development to know how to infuse sustainability across the curriculum  
|                    |     ▪ Under graduation requirements: We do not have core ability outcomes so check the language  
|                    |     ▪ Talk to the Assessment Team  
|                    |     ▪ Once sustainability is infused into a course, that course could be tagged/ have an attribute in the catalog  
|                    |     ▪ Process for getting a class to be identified as sustainability class is on the web but could stand to be publicized and updated  
|                    |     ▪ Some programs could require a sustainability infused course(s)  
|                    |     ▪ Would be good to put out a rubric (i.e., guidelines similar to Human Relations courses) so |
classes could see if they were sustainability course eligible or where the gaps are so they can be updated to meet the requirements
- Learning Plan trying to connect to other plans through the equity lens; could sustainability link through a similar lens? Met with Diversity Council this morning and had a good discussion. Focused on how marginalized people are most affected by the effects of climate change and are least likely to be able to defend themselves.
- Core Theme 1 will want to track this as a community engagement and social justice issue.
- Can we use the campus as a place for community use including how we use the physical space and engage the community in that use (bees, gardens, etc)?

| Chair Report (Howard) | Timeline for Learning Plan  
|                       | o Still aiming for November 2017  
|                       | Principles Map  
|                       | o Howard showed her preliminary thoughts but not ready to distribute  
|                       | COPPS focus review selection  
|                       | o This is a messy process. Howard will propose that there are some things that Learning Council can move forward based on the work of the sub-committee’s recommendations |

| Vice Chair Report (DeWolf) | Mid-cycle accreditation visit is now set for October 23-24, 2017  
|                           | Was on an accreditation visit last week at Little Big Horn College in Montana, a tribal college that is small and poorly funded  
|                           | Alicia Niles hired as co-coordinator for ATD |

| Learning Plan Discussion | Timeline  
|                         | o November 2017- final plan  
|                         | o Fall Inservice 2017- have something pretty close to done and then seek approval of the plan.  
|                         | o Spring Term will be a busy time with a lot of work to do. Work on strategies and plans.  
|                         | Strategy Refinement-  
|                         | https://docs.google.com/document/d/1InwWXLMrWGDY0vUcVkJ8LMltYhuxPSfIFDb-gRLE23ol/edit?usp=sharing  
|                         | o Discussion  
|                         | o Handout #3 – example of how departments/divisions might interact with the learning plan  
|                         | o Continue the work in small committee next week (Howard, Dannenbaum, Rosenow if available, and either/both Frei/DeWolf). Malliris will look for times.  
|                         | Principles Map -  
|                         | https://drive.google.com/file/d/0B2PfyBRu_ZITEuXsZDZVLUVYNm8/view?usp=sharing |

| COPPS | Reviewed Pearson list that contained the work of the subcommittee  
|       | Do work to take some of the more clear-cut policies/procedures and decide whether they are under the
Learning Council and whether policy or procedure and forward recommendations on procedures to the
responsible party or to the council that should have authority
- Also have the COPPS subcommittee bring forward some of the more critical policies or procedures to
the Learning Council to work on them

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<td>• Achieving the Dream Presentation and Discussion- TBD</td>
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<td>• Student Retention Data: Strategic Enrollment Management Update</td>
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<td>• Curriculum Mapping Tool presentation – Spring 2017</td>
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<td>• Information Literacy- Spring 2017</td>
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<td>• Extended Learning Certificate Programs</td>
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<td>• AAS Online Program for Energy Management</td>
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<td>• Majors and Clusters Projects- TBD</td>
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<td>• Next year: membership (current member status for next year), leadership, work to do</td>
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| NEXT MEETING | • April 28, 2017 from 1:00-2:50 in Boardroom |