

**LEARNING COUNCIL MINUTES**  
January 27, 2017, 1:00 to 2:55 in 4/105

**Present from Learning Council:** Adrienne Mitchell (Faculty Council), Kerry Levett, Tammy Salman (by position), Shawn Goddard (student), Ce Rosenow (by position), Claire Dannenbaum (LCCEA), Christina Howard (LCCEA), Dawn DeWolf, Alyse Stone, Phil Martinez, and Jennifer Frei.

**Absent:** Jessica Alvarado (Faculty Council Co-Chair), Jim Salt (LCCEA), Lesley Stine, Marleena Pearson, and Paul Bixel (aslccsenatorseat5@gmail.com) (student).

**Notetaker:** Christina Howard

**Guests:** Ian Coronado, Dennis Gilbert (Faculty, Finance Council), Jennifer Steele (Admin, Finance Council)

Item	Notes
Admin Tasks	<ul style="list-style-type: none"> <li>• Review/approve agenda – Christina suggested amending the agenda to move Learning Plan discussion to top of the agenda, table reports, and 10 minutes at end for pressing announcements. Motion was approved by acclimation</li> <li>• January 13 minutes- tabled for discussion</li> </ul>
Invited Presentation:	<ul style="list-style-type: none"> <li>• Finance Council – Long range financial plan               <ul style="list-style-type: none"> <li>○ Final financial plan is scheduled for College Council meeting June 2017 and Board meeting July 2017; plan will be assessed and revised annually</li> <li>○ Ideally will correlate with learning plan development with financial planning group with reciprocal communication</li> <li>○ Gilbert reviewed planning philosophy (education-oriented) and principles within the document (Handout 1) and invited feedback                   <ul style="list-style-type: none"> <li>▪ Howard – may benefit from more explicit expectations for division level planning</li> <li>▪ Dannenbaum – defining terms, such as “robust” will aid with understanding and implementation</li> <li>▪ Goddard – concerns that the role of students as those who receive services are not explicitly acknowledged</li> <li>▪ DeWolf noted that the Budget Subcommittee is appointed by College Council and provides annual budget recommendations</li> </ul> </li> <li>○ Steele reported that campus focus forums and scenario planning forums are scheduled for February and April respectively; website will allow for comments (coming soon)</li> </ul> </li> </ul>

Chair Report	<ul style="list-style-type: none"> <li>Reviewed status of Learning Plan structure and recent administrative challenges with maintaining and controlling for edits and tracking feedback.</li> </ul>
Learning Plan Discussion	<ul style="list-style-type: none"> <li>Mitchell voiced concerns about process, clarity of roles (e.g., structure subcommittee, council members); proposed, 1) ending structure subcommittee, 2) set aside time in the next two meetings for council members to finalize structure and language within the structure. Dannenbaum concurred and expressed a need for more buy-in with respect to content. Mitchell noted multiple instances where comments and language was edited, changed, or deleted outside of the council. Howard reiterated that the challenges in tracking content edits were administrative errors and not indicators of subcommittee accepting, rejecting, or deleting council member input</li> <li>Consensus reached through individual polling on accepting proposals</li> <li>DeWolf indicated concerns about timeline and that pushing back the timeline could be an option</li> <li>Council polled on best approach to structure development; consensus reached to work from draft document dated 1/24/17</li> <li>All council members engaged in a discussion and offered suggestions for content and formatting.</li> <li>Frei and Rosenow suggested we may be close to sending out to college groups for feedback</li> <li>DeWolf indicated ASA will provide administrative support for preparing communication and publications</li> <li>Howard will provide a “clean” copy with comments and send out to Council</li> </ul>
Vice Chair Report (DeWolf)	<ul style="list-style-type: none"> <li>Tabled</li> </ul>
Assessment Team Report (Salman)	<ul style="list-style-type: none"> <li>Tabled</li> </ul>
Accreditation Report	<ul style="list-style-type: none"> <li>Spilde and DeWolf met with NWCCU about mid-cycle report requirements. DeWolf indicated NWCCU acknowledges feedback was challenged by timing and stressed the movement toward national accountability. Warning is an indicator that there is no significant commitment demonstrated in the college’s response. Addendum report is in response to warning and will focus on examples of implementation, assessment, program review, and cultural competence</li> </ul>
COPPS Discussion	<ul style="list-style-type: none"> <li>Tabled</li> </ul>
Learning Plan Subcommittee Reports	<ul style="list-style-type: none"> <li>Tabled</li> </ul>

Future Agenda Items and Other Business	<ul style="list-style-type: none"><li>● Achieving the Dream Presentation and Discussion- TBD</li><li>● Student Retention Data: Strategic Enrollment Management Update</li><li>● Curriculum Mapping Tool presentation – Spring 2017</li><li>● Information Literacy- Spring 2017</li><li>● Extended Learning Certificate Programs</li><li>● AAS Online Program for Energy Management</li><li>● Title III Grant- January 27, 2017</li><li>● Majors and Clusters Projects- TBD</li></ul>
NEXT MEETING	<ul style="list-style-type: none"><li>● <b>February 10, 2017 from 1:00-2:50 in 4/105</b></li></ul>