

Modify the existing Admissions Policy <https://www.lanecc.edu/copps/documents/admissions> with the following language.

“Certain Career Technical Education programs have selective enrollment processes based on accreditation requirements or waiting lists due to high demand. The selective admission processes are intended to select students who have completed the appropriate preparation that is needed for them to successfully complete the program. The specific admission requirements also comply with external accrediting organizations or licensing board requirements.

These admission requirements or waiting lists protocols (and any related to progression within the program) may only be modified by the Division Dean and will be effective beginning the subsequent academic year. A program director or coordinator may submit a requested change in writing to the Division Dean with a rationale and the suggested implementation date. After the Division Dean approves the request, it is sent onto the Vice President of Academic and Student Affairs for final approval. A change or modification may not be implemented until it has been approved by the Vice President. Once approved by the Vice President, the information should be conveyed to students and program advisors through an appropriate means. All program materials, handbooks, catalog and web information must also be updated in a timely fashion.”