**Finance Council Minutes**  
**3:00pm to 4:30pm LCC03 216**  
**November 20, 2015**

### Finance Council Business:

- Call to order  
  - Meeting called to order at 3:08
- Welcome ASLCC Senator Tasha Briquet and Todd Smith. Introductions
- Review Meeting Guidelines  
  - Change comma in guideline 2 to “and”. Unanimous approval with above edit.
- Approve Meetings Minutes  
  - April 3, 2015 minutes - Approved.
  - October 16, 2015 minutes - Approved.
  - November 6, 2015 discussion notes – Approved
  - Point of clarification: Discussion Notes will be posted on the council website and labeled as “Discussion Notes (no quorum)”
- Finance Council Liaison to College Council  
  - Tasha Briquet and Dennis Gilbert volunteer to serve this role

### General Business:

- Attending:  
  - Robin Geyer, Chair
  - Greg Holmes, Vice Chair
  - Brian Kelly
  - Dennis Gilbert
  - Jennifer Steele
  - Todd Smith
  - Bob Baldwin
  - Ashley Jackson (for David Nickels)
  - Tasha Briquet
- Not Attending:  
  - Dawn DeWolf
  - Rose Ellis
  - David Nickels

### Planned Topics:

- Agenda Review/Changes  
  - No changes
- Report/Announcements  
  - 2015-2016 Projections – Tabled until future meeting
- Work Plan Discussion:
  - Review “Questions with some answers for long range financial planning according to GFOA document, incorporating a two-step process of identifying current analyses and future analysis options” planning document
  - Discussion of ombuds function
  - Discussion of planning process and timeline
  - Agreements:  
    - Move forward with “Questions” process for gathering information and ideas
    - Establish plan principles and framework by the end of the academic year
- Next Steps  
  - Council members provide additional feedback, edits, suggested revisions on “Questions” document to Jen and Dennis in advance of December 11 meeting
  - Jen, Dennis and Greg will meet to process feedback and update drafts
  - Jen will bring an updated draft/suggested timeline, work plan and workgroup ideas to December 11 meeting

### Other ideas/Discussion Points:

- Future agenda item:  
  - 2016-2016 Projections
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**Meeting Schedule (3pm-4:30pm in 03/216):**

- *October 2, 2015*  
- *October 16, 2015*  
- *November 6, 2015*  
- *November 20, 2015*  
- *December 4, 2015*  
- *December 11, 2015*  
- *December 18, 2015*  
- *January 15, 2016*  
- *February 5, 2016*  
- *February 19, 2016*  
- *March 4, 2016*  
- *March 18, 2016*  
- *April 1, 2016*  
- *April 15, 2016*  
- *May 6, 2016*  
- *May 20, 2016*  
- *June 3, 2016*  
- *June 17, 2016*  

*Oct 2 was canceled  *Dec 4 was rescheduled to Dec 11 due to Core Themes Forum conflict

**Membership for 2015-2016:**

- VP for College Operations (1) – Brian Kelly  
- VP for Academic and Student Affairs (1) - Dawn DeWolf  
- Chief Financial Officer (1) – Greg Holmes  
- Classified (2) – Bob Baldwin and Robin Geyer  
- Faculty (2) – Dennis Gilbert and vacant  
- Managers (2) – Rose Ellis and Todd Smith  
- Students (2) – David Nickles and Tasha Briquet  
- Strategic Planning and Budget Officer (1) - Jennifer Steele  
- Additional members by position (0-4) – vacant