## Finance Council Agenda  12:30pm to 1:50pm  LCC16 217

**February 1, 2017**

### Finance Council Business:
- Call to order
- Approve Minutes from January 18, 2017 (1 min)
  - Approve Analysis of Minimum Wage handout 11.2.16 (2 min)
- Agenda Review/Changes/Approval (2 min)

<table>
<thead>
<tr>
<th>Time</th>
<th>Item</th>
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<tbody>
<tr>
<td>12:30</td>
<td>Approve Minutes from January 18, 2017</td>
</tr>
<tr>
<td>12:31</td>
<td>Approve Analysis of Minimum Wage handout 11.2.16</td>
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<tr>
<td>12:33</td>
<td>Agenda Review/Changes/Approval</td>
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### General Business:
- Planned Topics:
  - Report/Announcements – (5 min)
  - Reports:
    - Financial Monitoring Reports, see handouts (20 min)
    - KLCC audit (10 min)
    - Budget Development Sub Committee of College Council Report (5 min)

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<tr>
<td>12:35</td>
<td>Report/Announcements</td>
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<td>12:40</td>
<td>Financial Monitoring Reports</td>
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<tr>
<td>01:00</td>
<td>KLCC audit</td>
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<td>01:10</td>
<td>Budget Development Sub Committee of College Council Report</td>
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- Finance Council Sub Committee Updates:
  - Communication Kit – (5 min)
  - Planning Content (10 min)
  - Group Visit reports (10 min)

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<tr>
<td>01:15</td>
<td>Communication Kit</td>
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<td>01:20</td>
<td>Planning Content</td>
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<td>01:30</td>
<td>Group Visit reports</td>
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**Other Ideas/Discussion Points/Future Agenda Items:**
- Staffing reports
- Review of ancillary Services and Programs, connected to tuition discussion
- CTE vs transfer credit, depth and breadth of instructional offerings
- Student FTE by Term
- Price point analysis
- OPE - Cheat sheet that explains line items
- Enrollment Process Review – ACRAO Report
- Purchasing and Travel Policies – review in March
  - [https://blogs.lanec.edu/strategicenrollmentmanagement/info/enrollment-process-review/](https://blogs.lanec.edu/strategicenrollmentmanagement/info/enrollment-process-review/)

### Action Items:
- 

### Adjourn
- Wrap up

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<tr>
<td>1:50</td>
<td>Adjourn</td>
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### Meeting Schedule (12:30pm)
- October 5, 2016
- October 19, 2016
- November 2, 2016
- November 16, 2016
- December 7, 2016
- *December 21, 2016*
- *January 4, 2017*
- January 18, 2017
- February 1, 2017
- February 15, 2017
- March 1, 2017
- March 15, 2017
- April 5, 2017
|--------------------------------------------------------|

*cancel – outside academic schedule*

**Membership for 2015-2016:**

- VP for College Services (1) – Brian Kelly
- VP for Academic and Student Affairs (1) - Dawn DeWolf
- Chief Financial Officer (1) – Greg Holmes
- Classified (2) – Bob Baldwin and Robin Geyer
- Faculty (2) – Dennis Gilbert and vacant
- Managers (2) – Rose Ellis and Russ Pierson
- Students (2) – Anastasia Vail and Mindy Parks
- Strategic Planning and Budget Officer (1) - Jennifer Steele
- Additional members by position (0-4) – vacant