

Facilities Council Meeting Minutes

April 26, 2016
2:30 to 4:30pm
Bldg. LCC 07/212K

Recorders: Deborah Butler

Attendees: Alen Bahret, Barbara Dumbleton, Susie Holmes, Mike Sims, Craig Taylor,

Guests:

Item	Notes
Approval of Agenda/ Additions?	Agenda approved.
Approval of Minutes	April 12 minutes approved.
Announcements	<p>Todd: State Capital Construction tiers 1 & 2 submitted and have placed higher in list of priorities than most past proposals:</p> <ul style="list-style-type: none"> • Tier 1 Health Care Village (incl. dental clinic and MA) came in #4 priority. • Tier 2 Culinary Arts & Hospitality Institute (may be Bldg 17 or another existing location for renovation) came in as #4 priority. <p>Todd: Deferred maintenance list is due on Friday. Currently \$35 mil, \$13.2 is seismic. Includes several items, many are safety-related, such as hand rails, tunnel lighting, emergency generators, transformers, etc. Also includes IT requests for switches and other infrastructure. Many of these items came to light during bond work and in creation of business continuity plan. Items are placed on the list if they are past their useful life and it is no longer practical to repair them. Cost escalation makes it difficult to get ahead in this work, because even when an item can be crossed off, other items down the list become more expensive as time passes; thus the bottom line cost doesn't change much. The list is primarily maintenance items, with a small number of capital improvements.</p> <p>Todd: City Parks dept contacted Todd re: Arlie property adjacent to LCC and possibility of extending the Fern Ridge Trail to Pisgah. There will be a committee formed to carry on the discussion.</p> <p>Alen: There are 6 major events taking place on campus on Saturday, May 14. Safety, parking, and access appear to be planned appropriately, but this will be a good test of scheduling and communication about various events. Todd raised a concern about Diesel Days vehicles. Planners did not contact FMP about this event, so Todd will attempt to contact Pat O'Conner to identify potential concerns.</p>
Community Conversation Kit: 2016-	[Deborah presented; information gathered for submission to conversation email]

2021 Strategic Plan	
Reports	<p>Bldg 18 is still about \$50k over. Seismic grant is under by about \$59k. Slightly under on roofing as well, so overall very close to estimate. Looks like 11% budget allocation on design right now. Plan to submit plans to city by June 2 and hope to get approval by July 1. Will continue working on scheduling around Health Clinic to minimize disruptions. PUG was very engaged and worked to come to agreement on design. Faculty and students will be happy with result because all department needs will be in the same place, except for a couple of labs. MA has vacated second floor and is using space in Bldg 17 till construction is complete. Still exploring options for LED lighting and “blue screen” requested by MA.</p> <p>Mike: Without major HVAC upgrade in open space, will the update provide efficient heat and cooling to smaller enclosed spaces? We’ve seen that problem in the past in other buildings when occupancy and spaces have changed but HVAC zones have not. [Todd responded they aren’t anticipating problems right now. There was a suggestion to upgrade to VAV system, but that would have added \$400k to project cost.]</p> <p>Todd: Elevator is another item that is still being considered. For accessibility, there should be an elevator in the space. But no users were willing to have space cut out of their assigned area during design process, so only option left was an outside elevator. External elevator will add significant cost and logistical concerns.</p>
Space Use and Rental Procedures	<p><u>Space Use and Rental Procedures</u></p> <p>Paul: Chris is doing the majority of the work on this project. Will be discussed at next meeting.</p>
Space Request/Change of Use Form	<p>Craig: Russ and Pat have been talking about changing use of Jewelry Lab space. Craig and Todd directed them to check in with FMP and follow the outlined procedures.</p>
Meeting Adjourned	
Next Meeting	May 10, 2016 2:30 – 4:30 LCC 07/231K