



# FACILITIES COUNCIL MEETING AGENDA

May 24, 2016  
LCC07 212K 2:30-4:30

**Recorder:**  
Deborah Butler

**Guest(s):**

**2015-2016 Members:**

<input type="checkbox"/>	Alen Bahret	<input type="checkbox"/>	Bobby Kirkpatrick
<input type="checkbox"/>	Barbara Dumbleton	<input type="checkbox"/>	Mary Jeanne Kuhar
<input type="checkbox"/>	Brian Kelly	<input type="checkbox"/>	Paul Ruscher
<input type="checkbox"/>	Chris Hawken	<input type="checkbox"/>	Mike Sims
<input type="checkbox"/>	Jennifer Hayward	<input type="checkbox"/>	Todd Smith
<input type="checkbox"/>	Susie Holmes	<input type="checkbox"/>	Craig Taylor

Person	Time	Start	Topic:	Action or Decision	
				Action	Decision
All	5	2:30	Agenda Review		
All	5	2:35	Approval of 05/10/16 Minutes		Decision
All	5	2:40	Announcements		
Jennifer	15	2:45	Hazard Communication Plan (final review)		
<b>REPORTS</b>					
Todd & Alen	5	3:00	Status Report on Bldg 18		
<b>POLICIES AND PROCEDURES</b>					
Paul, Chris, Craig, Todd and Bobby	30	3:05	Space Use and Rental Procedures		
Todd and Jennifer	30	3:35	Utility Vehicle Policy, Procedure and Training		
		4:05	<b>ADJOURN</b>		

**NEXT MEETING: June 7, 2016 LCC07 212K, 2:30 – 4:30pm**