

College Council Minutes
02/14/18, Boardroom 2-4 p.m.

Agenda Items	Notes
Present	Brian Kelly, Pat Griffin, Sara Fox, Grant Matthews, Chris Rehn, Craig Taylor, Jim Salt
Prior Minutes Approval	Minutes of 1/24/2018
Agenda Review	Remove Institutional Effectiveness Committee report
Master Planning Process	Lee Weidman, Associate Director of Facilities Management & Planning presented the document "Campus & Community Conversation Kit" https://www.lanec.edu/sites/default/files/facilities/master_plan_conversation_kit.pdf He explained the steps, process, guiding principles, etc. that are being followed to create the master plan. He is outreaching the campus community to participate in this efforts via council meetings, online surveys, forums, social media, Lane Weekly, GroupWise, OrgSync, etc. A brief Q&A conversation followed up.
<i>Forums/Sessions</i> Debrief: Bristow Square Forum, 2/7/18 <i>Additional planning needed for the following:</i> Budget Forum— 3/7/18 2:00pm-3:30pm, Budget Development Subcommittee facilitating, CML225 Institutional Effectiveness— 4/25/18, 2:00pm-4:00pm, Jane Harmon & Jen Steele to facilitate Budget Forum— 5/14/18, 2:00pm-4:00pm, details TBD based on progress with budget process	Not discussed
Bristow Square Task Force	Not discussed
<i>Subcommittees of College Council</i> Budget Development: Budget Proposal Governance Scope cope of Work: Steer and assess the college system of governance, Coordinate and integrate the work of governance councils, Assign scope of work to councils, Review and approve adjustments to council charters, Monitor work of councils, Formulate policy in collaboration with the	Budget Development The chair of subcommittee has resigned before today meeting. Jim Salt is the new elected chair. The group is making good progress, however the proposal will not be done by the deadline to present it to Board of Education meeting.

<p>governance councils. Other Responsibilities: Integrate existing college committees with the college governance system. –From the CC Work Plan 2004/2005</p> <p>Planning Scope of Work Items: Monitor the college planning system, Develop and update college strategic plan, Shepherd the accreditation process, Develop criteria for prioritizing initiatives in plans, Receive and review recommendations for priorities in plans, Monitor college’s program for institutional effectiveness.–From the CC Work Plan 2004/2005</p> <p>Policy Pending Doodle Poll from Jim Salt -Scope of Work Items: Review and Recommend to Proposed College Policies and Changes to Existing College Policies, Assess College Policies, Develop and Propose New Policies.–From the CC Work Plan 2004/2005</p>	
IEC Update	Removed from the agenda
Reports:	ET looking for efficiencies and structures to minimize the impact of next year’s budget. LCCEA, gave a quick report on the work of Higher Education Coordinating Commission LCCEF, no report MSC, no report
Adjourn	3:40 pm