

Date: 10/17/2018

2:00 – 4:00 p.m. Boardroom

## College Councils Chair/Vice Chairs Fall Meeting

### Attendance:

	Marge Hamilton President- College Council Vice Chair		Jessica Alvarado College Council Chair		Rosa Lopez Diversity Chair		Greg Evans Diversity Vice Chair
	Brian Kelly Facilities Vice Chair		Alen Bahret Facilities Vice Chair		Bill Schuetz Technology Vice Chair		Barbara Barlow Powers Tech Chair
	Paul Jarrell VP ASA Learning Vice Chair		Learning Chair		Finance Chair		Greg Holmes  Finance Vice Chair
	Recorder: Donna Zmolek		Kyle Schmidt Student Affairs Chair		Helen Faith Student Affairs Vice Chair		Jennifer Steele Guest

<b>Subjects</b>	
Announcements and updates	Overall purpose of the meeting
Agenda Review	
<b>Current Topics</b>	
Overall Governance system goals for the year	Review of Operations manual – agenda/minutes and communication; Review of charter and aligning with them. Keeping governance page up to date. Review of Decision making protocols listed in Governance Manual.
Council COPPS procedure review	COPPS policies should be reviewed on a 3 -year cycle by the Council which originated the policy. A list of all policies and procedures is on the COPPS website <a href="https://www.lanecc.edu/copps">https://www.lanecc.edu/copps</a> along with a designation of the responsible Council. Role of each Council in the review process
Governance Sub-Committee	Updates regarding what is happening so far. How will each Council be included in the evaluation of the current Governance system?
Work Plan	Goals for 18/19 academic year will be discussed this includes developing a work plan. Each Council will be asked to submit an initial Work Plan by early November to the College Council. Information on the format of the work plan will be provided at the meeting.
Plan Chair/Vice Chair meetings	Plan to have one Chair/Vice Chair meeting per term.
Open Forums	What topics need to be considered this year
Preparing for the next accreditation cycle	
Set date for Winter meeting	