



General Library Item

Name Minutes 2019-06-13

Content

Lane Community College
Board of Education Minutes
June 13, 2019

1. Attendance

Board members present: Mike Eyster, Lisa Fragala, Susie Johnston, Matt Keating, Melanie Muenzer, and Rosie Pryor. Also present were: President Margaret Hamilton; Vice President Brian Kelly; Vice President Paul Jarrell; Lane Community College Education Association President Adrienne Mitchell; Kenny Ascheri, Lane Community College Education Federation; and Associated Students of Lane Community College President Bryant Everett.

A. Chair Eyster called the meeting to order at 6:34 p.m.

BUDGET HEARING

A. The board meeting recessed, and the Budget Hearing was called to order at 6:35 p.m.

B. Statements from the Audience

No statements from the audience were made.

C. Resolution 632, 2019-20 Budget Adoption and Appropriation

RESOLUTION NO. 632

FISCAL YEAR 2019-2020 BUDGET ADOPTION AND APPROPRIATION

WHEREAS the Board of Education of the Lane Community College District has received and reviewed the fiscal year 2019-20 Budget as approved by the Budget Committee; and,

WHEREAS the Budget committee approved the budget in the aggregate amount of \$194,795,034 and that the permanent tax rate of \$.6191 per \$1,000 of assessed value be assessed in support of the General Fund;

WHEREAS it becomes necessary on July 1, 2019, for Lane Community College to lawfully make appropriations for funds for which it may initiate its instructional programs and meet its obligations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of Lane Community College does hereby adopt the budget approved by the Budget Committee for fiscal year 2019-2020 and appropriates the amounts on the attached schedule to be expended against all budgeted resources commencing July 1, 2019, and expiring June 30, 2020, for the purpose of meeting its obligations.

BE IT FURTHER RESOLVED, that the Chair of the Board file this Resolution with the Lane Community College District's County Clerks and County Assessors on or before July 15, 2019.

Johnston moved to adopt Resolution 632, 2019-20 Budget Adoption and Appropriation. Keating seconded.

Board Members / Votes

Melanie Muenzer - Yes

Susie Johnston - Yes

Lisa Fragala - Yes

Mike Eyster - Yes

Matt Keating - Yes

Rosie Pryor - Yes

Motion passed unanimously.

D. Resolution 633, Imposing and Categorizing Taxes for 2019-20

RESOLUTION NO. 633

IMPOSING AND CATEGORIZING TAXES FOR FISCAL YEAR 2019-2020

BE IT RESOLVED that the board of Education of the Lane Community College District hereby imposes the taxes provided for in the fiscal year 2019-20 adopted budget at the rate of \$.6191 per \$1,000 of assessed value for operations and in the amount of \$7,957,000 for Bonded Debt; and that these taxes are hereby imposed and categorized for the tax year 2019-20 upon the assessed value of all taxable property within the district.

	Subject to the Education Limitation	Exclude from the LImitation
General Fund	\$.6191/\$1,000	

	Subject to the Education Limitation	Exclude from the LImitation
Debt Services Fund		\$7,957,000

BE IT FURTHER RESOLVED, that the Chair of the Board files this Resolution with the Lane Community College District's County Clerks and County Assessors on or before July 15, 2019.

Johnston moved to adopt Resolution 633, Imposing and Categorizing Taxes for 2019-20. Pryor seconded.

Board Members / Votes

Melanie Muenzer - Yes

Susie Johnston - Yes

Lisa Fragala - Yes

Mike Eyster - Yes

Matt Keating - Yes

Rosie Pryor - Yes

Motion passed unanimously.

The budget hearing adjourned, and the board meeting reconvened at 6:41 p.m.

B. President's Report

Welcome Robert Killen

I'd like to welcome our new director of the Lane Community College Small Business Development Center, Robert Killen. Robert came to us from the Springfield Chamber and brings us years of experience and contacts with the business community in Lane County.

STRATEGIC PRIORITY: Student Success

Career Pathways and PASS Lane

I would like to thank Rosa Lopez and Mira Mason-Reader for bringing Mark Mistui, the President of PCC here as keynote to address over 100 community agency members and staff members for a regional summit to help community agencies learn how to better help our students through an integrated approach to delivery of support services-through our PASS Lane program. PASS Lane offers wrap-around services for ABSE, ESL, and GED students who could benefit from extra coaching to prepare for our Career Pathway Certificate programs who want to enroll in any of our career certificate programs in Health Professions, Culinary, Early Childhood Education and Manufacturing.

Health Information Management

Our Health Information Management program completed a program accreditation site visit last week. The site team was very impressed with our program, students, faculty and staff, and commended us on our robust advisory committee participation. Congratulations to coordinator Shelley Williams, faculty Kathy Walters, and division dean Grant Matthews. We will get the team's report soon and have 30 days to respond and then we'll go to the accrediting board for approval. We should know our accreditation status by late September.

Andrea Gibson Event

LCC hosted Andrea Gibson, a nationally recognized poet whose most recent work, Lord of the Butterflies, looks at gender, romance, loss and family. Readings were held for both students and the public.

STRATEGIC PRIORITY: Access and Equity

Governance Forum

The campus wrapped up a year of governance review with a Governance Forum on May 23 to review findings and preliminary recommendations. The board will hear more about these recommendations later in the meeting.

Community College Funding

My sincerest thanks to outgoing student body president Nick Keough for penning an op ed in the Oregonian with his counterpart from Southern Oregon University calling on the legislature to fully fund higher education. Well done! The Op Ed has been receiving praise throughout the state.

STRATEGIC PRIORITY: Regional Economic Driver

Cybersecurity

We have officially accepted our first students into the cybersecurity program for fall and look forward to many more. The Cybersecurity field is posting around 300 job openings in the state right now with more growth planned. Kudos to Dean Chris Rehn and lead faculty Don Easton and their colleagues for helping meet this need.

Student Story: Welding

I would like to report to you an example of how LCC programming is contributing to the local economy. Last week, staff from Western Pneumatics, a highly successful national company based in Eugene, came to main campus to recruit employees from our graduating class. To screen students, they administered a written and hands-on welding test to our graduating welding and fabrication students. These test scores are used as an indicator of skill levels in the workplace. As a result, Western Pneumatics offered a job to every single student in our graduating class. Kudos to the students and to lead faculty Doug Ford who brought this achievement to our attention.

Business After Hours

Thanks to everyone who attended the Eugene Chamber Business After Hours here at Lane on May 23 and kudos to our Culinary program and the CML for showing off the best of Lane. It was a great event.

Springfield Chamber State of Business Breakfast

The Springfield Chamber State of Business Breakfast was held at LCC.

Foundation

The College hosted our annual President's Circle Taste of Lane. President Emeritus Mary Spilde and Board member Susie Johnson joined me in smashing the Croquembouche, a delightful tower of cream puffs covered in salted caramel sauce. Guests were invited to sample a taste of the students' choice dishes and vote for their personal favorite. Chef Michael Landsbert led the students in this event, and the evening's winner was Kenneth Klum for his hors d'oeuvre dish of fried mozzarella with marinara sauce and pesto.

Second Annual LCC Nursing Alumni Reception

As you know, LCC is building an alumni association starting with smaller affinity groups from the career graduates. The Physical therapy assistant program held their reception this past winter. Last month we held our second annual nursing alumni reception. We look forward to building this alumni base to connect with each other and support the college.

June Meeting/Event Highlights

- Connected Lane County, June 5
- Oregon Presidents Council at Chemeketa, June 6
- President's Circle Event, June 6
- Florence Scholarship Night and Florence Advisory Committee, June 11
- PTK Induction, June 12
- Flight Tech Awards event, June 13
- TRiO Achievement Awards event, June 13

Upcoming Events

- Eugene City Club speech, June 14 for broadcast on KLCC June 17 at 6:30 pm
- Nursing Pinning Ceremony, June 14
- Dental Graduation Ceremony, June 14
- Springfield Chamber, June 19
- Springfield Chamber Education Meeting, June 20
- Eugene Young Professionals Summit, June 20
- Sacred Heart Medical Center Community Health Board Quality Committee, June 26
- Liberty and Hope Awards Dinner, June 27
- Board retreat, June 29
- Friday closures begin June 28
- 54th Annual Commencement is Saturday, June 15 at 10 am. Keynote speaker is State Representative Teresa Alonso Leon.

AWARDS & RECOGNITION

Employee Recognition Ceremony

We honored 98 employees honored at our 44th Annual Employee Recognition Ceremony on May 31. It was a celebration of Titan. Thanks to Board Chair Mike Eyster for his welcoming remarks and to Susie Johnston for also attending.

Classified Employees

Congratulations to winners of the Classified Employee Awards presented this month:

- Man Nguyen, Continuing Education
- Tina Reyes, Continuing Education
- Marcia Koenig, Adult Basic and Secondary Education

Faculty Employees

- John Steele, Math
- John Price, Business
- Steve Webb, Advanced Technology

Oregon Education Leadership Academy

Congratulations to Russ Pierson of our Florence campus and Donyel Hill of Student Life. Each has been accepted into the Oregon Education Leadership Academy sponsored by OCCA. This is a wonderful opportunity for them and another reminder of what outstanding people we have in our LCC workforce.

OER Champions

The Library's Meggie Wright was presented with a 2019 OER Champion Award by the Open Oregon association during its symposium on May 17. Meggie was recognized for her tireless advocacy for developing online materials to help students save money on textbook costs. In addition, Jennifer Sacklin of our English as a Second Language program was recognized for her grant-funded work to transition two more courses from textbooks to no-cost OER materials.

Greg Evans

Greg Evans, Associate Vice President for Equity, and Inclusion, and a Eugene city councilor, will receive a 2019 Liberty and Hope Award from the Oregon League of Minority Voters at its awards dinner on June 27 in Portland. The event celebrates the value of diversity and the best of human spirit. We are very proud of Greg.

Bee Committee

Congratulations to our Sustainability Team for helping Lane become a certified affiliate of the Bee Campus USA program to benefit pollinator species, including bees. Lane is the fifth college to be certified in Oregon.

Legislative Report

There is good news coming out of Salem these days. Our community college funding ask has become closer to a reality.

MEDIA HIGHLIGHTS

Springfield Magazine

I was happy to submit an article on how why Lane is a leader in higher education, for the annual Springfield Magazine and Directory published by the Springfield Chamber.

Clips

It was a busy media month with more than 90 clips at last count. I'd like to show a couple of clips about our cybersecurity program, bear student research, and music scholarships. Brett will assist.

Finally, I would like to thank Susie Johnston for her service to Lane Community College. We would like to show our appreciation for all of the years you have spent on the Board of Education and wish you all the best.

C. Board Agenda Review/Changes

No changes were made to the board agenda.

D. Statements from the Audience

Nick Keough, former ASLCCSG President, thanked everyone who helped him succeed in his time at Lane. He urged the board to reverse their decision on tuition based on the new state funding numbers.

Meggie Wright, OER Librarian, stated that she is working with ASLCC, LCCEA, and LCCEF on drafting the bookstore contract regarding OER clauses.

Robin Geyer, LCCEF President, stated that morale at Lane is low and encouraged the board to act with integrity.

Justin Blakely, student, stated that he attended a forum regarding the services of the Center for Accessible Resources and proposed that CAR establish an appeal process.

Kenny Ascheri, LCCEF Vice President, appreciated the work of the classified staff and criticized the spending habits of administration.

Lee Imonen, Art Instructor, spoke about the importance of independent study art courses.

Andy Salzman, Art Instructor, spoke about the importance of independent study art courses and named several former Lane art students who went on to be successful.

Frederique Chateau, student, spoke about the importance of independent study art courses.

Meredith Dunnestey, student, spoke about the importance of independent study art courses.

Daniel Ciochina, student, spoke about the importance of independent study art courses.

Nadya Carson, student, spoke about the importance of independent study art courses.

Doug Wiltshire, Art staff member, spoke about the importance of independent study art courses.

Aryn Bartley, English Instructor, advocated for increased funding for the Faculty Professional Development program.

Kate Sullivan, English Instructor, read statements from Anne McGrail and Liz Coleman regarding academic program review.

Michael Sámano, Ethnic Studies Coordinator, spoke of his family ties to Lane and ask the board to invest in his work.

Adrienne Mitchell, LCCEA President, stated that the amount in reserves from all funds exceeds the amount in the Ending Fund Balance board policy. She asked the board to focus on possibility rather than scarcity.

Nancy Wood, part-time faculty member, stated that part time faculty do much of the same work as full time faculty without the same pay.

Peter Raven, local dentist, thanked the board for the quality of dental assistants who graduate from Lane's program.

Bryant Everett, incoming student body president, asked the board to consider tuition relief in light of the new state funding allocation.

Christina Howard, Physical Therapist Assistant Coordinator, thanked the board for their support of the program.

Andy Darnall, student, asked the board to invest in students and faculty in light of the new state funding allocation.

Sarah Talbot, Dental Assisting graduate, thanked the board for supporting the Dental Assisting program.

Dane Auguiano, Dental Assisting graduate, thanked the board for supporting the Dental Assisting program.

Inomas Wells, student, spoke about the importance of independent study art courses.

2. Consent Agenda

Pryor moved, Keating seconded, to approve the consent agenda consisting of:

A. Approval of Minutes

1. May 16, 2019

2. May 23, 2019 Special Meeting

B. Personnel

C. Resolution No. 634 Authorizing Budget Transfers for 2018-19

D. Deputy Clerks

E. Policy Review

1. BP 285 - Purchasing Procedure

2. BP 335 - Community Outreach
3. BP 345 - Delegation to the President
4. BP 530 - Human Resources - Global Direction

Board Members / Votes

Melanie Muenzer - Yes
Susie Johnston - Yes
Lisa Fragala - Yes
Mike Eyster - Yes
Matt Keating - Yes
Rosie Pryor - Yes

Motion passed unanimously.

The following policies were removed from the consent agenda:

Muenzer and Eyster requested that BP 312 Board Job Description be sent to Executive Committee. The policy does not appear to capture everything for which the board is responsible. It does not address presidential searches and fiduciary matters.

Muenzer requested that BP 313 Board Members' Code of Conduct be reviewed by Executive Committee. She would like to see the policy address board members holding themselves to high standards, recognizing that they are always representing the board. She would also like to list actions that can be taken when board members violate the policy.

Fragala requested that BP 314 be reviewed by the Executive Committee to clarify the function of the administrative procedure connected to the policy. This seems to be in conflict of the board functioning as a policy board.

Keating requested that BP 620 be reviewed by the Academic and Student Affairs Committee. The last clause of the policy does not mention members of the public.

3. Discussion/Action Items

A. Declare Board Vacancy for Zone 5 for 2019-23 term

Keating moved that the board accept the resignation of outgoing board member Phil Carrasco for the 2019-2023 term. Pryor seconded.

Board Members / Votes

Melanie Muenzer - Yes
Susie Johnston - Yes
Lisa Fragala - Yes
Mike Eyster - Yes
Matt Keating - Yes
Rosie Pryor - Yes
Mike Eyster - Yes

Motion passed unanimously.

Keating moved to declare Zone 5 vacant for 2019-2023 term. Pryor seconded.

Board Members / Votes

Melanie Muenzer - Yes
Susie Johnston - Yes
Lisa Fragala - Yes
Mike Eyster - Yes
Matt Keating - Yes
Rosie Pryor - Yes

Motion passed unanimously.**Election Results**

Pryor moved to accept the official abstracts from the May 21, 2019 special election and declare the winners as identified in the board packet. Fragala seconded.

Board Members / Votes

Melanie Muenzer - Yes
Susie Johnston - Yes
Lisa Fragala - Yes
Mike Eyster - Yes
Matt Keating - Yes
Rosie Pryor - Yes
Mike Eyster - Yes

Motion passed unanimously

Eyster reported that the board would take applications for the Zone 5 position until July 1, 2019. Applicants will be interviewed on July 9 starting at 4:00 p.m., and finalists will be interviewed on July 11 at 4:00 p.m.

Resolution No. 629 in Support of HB 2015

Keating moved to adopt Resolution No. 629 in Support of HB 2015. Fragala seconded.

RESOLUTION NO. 629

SUPPORT FOR HOUSE BILL 2015

EQUAL ACCESS TO ROADS ACT

WHEREAS our Vision at Lane Community College is to Transform Lives through learning;

WHEREAS Lane Community College strives to promote and increase access, inclusion and equity;

WHEREAS students and potential students, regardless of citizenship status, attend Oregon's institutions of higher education;

WHEREAS the bipartisan-filed Equal Access to Roads Act (HB2015) allows for safer driving conditions for all Oregon residents using our roads, streets, and highways;

WHEREAS safe access to our community college campuses, for both urban and rural students, is vital to student success.

THEREFORE, BE IT RESOLVED that the Lane Community College Board of Directors expresses gratitude to the bipartisan group of state lawmakers who filed the Equal Access to Roads Act (HB2015) and we applaud our legislators' bicameral bipartisan work to eliminate roadblocks to access while attempting to make our streets safer for all.

We hereby affirm the Lane Community College Board of Directors support of the passage of HB2015.

ADOPTED this 13th day of June 2019.

Board Members / Votes

Melanie Muenzer - Yes

Susie Johnston - Yes

Lisa Fragala - Yes

Mike Eyster - Yes

Matt Keating - Yes

Rosie Pryor - Yes

Motion passed unanimously.

Governance Recommendations

BP 325 stated that the college governance system will be evaluated on the following criteria:

1. Clarity;
2. Wide and explicit communication;
3. Effectiveness;
4. Efficiency and timeliness;
5. Processes that encourage employee and student participation in problem solving and decision making;
6. Processes that assure that decisions are made at the appropriate level, by the appropriate group with the needed expertise; and
7. Recognition of the support needed for employees and students to participate and contribute meaningfully.

The governance system underwent a review this year through the work of a taskforce led by Vice President Paul Jarrell and through the work of the College Council Governance Subcommittee. Information was gathered through forums, surveys, and a web blog.

The College Council Governance Subcommittee established the following 11 high priority recommendations:

- 1 Reaffirm commitment to shared governance.
- 2 Intensive governance training for Chairs/Vice-Chairs, governance PD for all council members. Identify responsible parties.
- 3 Convene Policy and Procedure team w/support to clean up the policy and procedure system
- 4 Support adequate compensation/release time for governance participants and other substantive work in context
- 5 Provide administrative support for each council - maintain agenda/minutes, etc.
- 6 Council planning on hold except AMP, FMP, SEMP
- 7 Review all college-wide committees and realign within governance where appropriate
- 8 Reaffirm commitment to accountability for implementation and evaluation of council work.
- 9 Create an Accreditation Steering Committee under College Council to ensure accountability to governance
- 10 Create a communication process for governance, including campus-wide notification of new and updated policies
- 11 Decision Making Process - need to improve clarity around processes related to recommendations and decisions.

Where do/should decisions happen?

Hamilton noted that the college will need work to define governance terms and looking at the council structure. She recommended the use of an outside facilitator to help guide the college through the next year.

Summary of Classification and Compensation Study

Dennis Carr, Executive Human Resources Officer, responded to questions and comments regarding the classified employee classification and compensation study. Following the study, job classifications will be updated, and any change to compensation will need to move to negotiations. Board members discussed the frustration felt by classified employees regarding the timeline and requested the number of appeals on the rankings. The study is compared to the public sector, but there are jobs – in technology, for instance – in which Lane is competing to the private sector.

Bond Update

Brett Rowlett, Director of Marketing and Public Affairs, informed the board that a survey of 800 likely voters in the Lane Community College District was conducted May 13-17, 2019 by Patinkin Research Services. The increased sample size provided valuable data, which staff is currently analyzing. Overall, public support for a bond measure has increased among likely voters in both May 2020 and November 2020 elections. Additionally, the RFP for the informational campaign has closed, and it is anticipated there will be a contract for Board approval on the July agenda.

Board Leadership

The board discussed the process by which to elect the chair and vice chair at the July meeting. Interested board members will submit a written statement to the board secretary by July 2, and the letters will go out with the July board materials.

4. Accountability Reports

A. Facilities Update

A facilities update was presented to the board.

B. Marketing and Recruitment Update

A marketing and recruitment update was presented to the board.

C. Fiscal Update on Borrowing

An update on borrowing was presented to the board.

D. Board Docs/Timeline

An update on the timeline of implementation of board management software was presented to the board.

5. Reports

ASLCC President Bryant Everett reported that the new student body administration is establishing their team of officers and have succeeded in organizing the process of the transition of leadership. Everett congratulated Keough's team for all they accomplished during the 2018-19 school year. This year, a Lavender graduation occurred for the first time in years and she looked forward to working with the LGBTQ group over the next year. Everett is working with Student Life and Leadership Director Donyel Hill to put together a student leadership institute to train the next generation of student leaders to create coalitions that will work together.

LCCEA President Adrienne Mitchell reported that the college community worked together this year for increased funding and is seeing the success of their efforts. The Association is working on health insurance benefits for part-time faculty. Faculty are supporting access and social justice, as well as supporting the institution with a healthy democracy. Mitchell asked the board to work with the unions and see value in the collaboration, whether that is at the bargaining table or during budgeting. She asked the board to reaffirm the commitment to shared governance, and not lose the use of the word "shared" in "shared governance."

Vice President Paul Jarrell reported that he is finishing up his first year at Lane Community College. He shared an enrollment update: summer headcount is up 3% and credit registration is up 1%. He looked forward to commencement and gave a special thanks to Donyel Hill for his work on the event. Jarrell attended many end of the year celebrations such as the Native American Student Association, ESL, TRiO, Aviation, WIT, and Florence Scholarship events. CAR held a student forum looking at accommodations for students. He thanked Johnston for her service on the board. He emphasized the importance of the governance review process.

Vice President Brian Kelly recognized the staff who helped with the commencement ceremony and the staff who will be working over the summer. He thanked Johnston for her commitment to Lane. The effects of her investments in students, staff, and faculty will be seen for decades.

Board Reports

Pryor thanked Johnston for her years of service and for modeling great boardsmanship, friendship, and mentorship. She appreciated the comments that were made at the meeting. She expressed regret about the unhappiness and frustration which is rooted in mentality of scarcity that has become a way of life. There are not enough resources to go around for everything we should and are capable of doing. She appreciated Mitchell and Keough for their work with the legislature to influence funding.

Muenzer noted that the lack of investment in higher education and the distrust which is palpable is found across the board in education sector. It comes down to lack of resources in which it is difficult to create an atmosphere of trust. She echoed Pryor's gratitude for hearing the voices that came and spoke tonight. She thanked Johnston for the

humanity she has brought to the Lane Community College Board of Education. She will be missed. Muenzer attended the Florence Scholarship event and looked forward to commencement.

Fragala thanked her colleagues on the board and others for embracing the conversation about the morale of employees at Lane. It is a challenging juggernaut to tackle, but she felt that people are interested in diving in authentically. She welcomed Bryant Everett to the leadership position of ASLCCSG president. Heard comment about toxic work climate. She thanked Johnston for her service on the board.

Keating read a poem he wrote for Johnston regarding her phenomenal commitment to Lane, its students, its staff, and the community. He thanked Marketing for the new Continuing Education schedule.

Eyster congratulated the newly elected and re-elected board members. He thanked Johnston for all she has done for Lane.

Johnston thanked everyone for their support in working with her all of these years – as a board member and the times she was a student. She expressed gratitude for all of the opportunities Lane has offered her. She congratulated the newly elected and re-elected board members.

Adjourned at 9:56 p.m.

6. Date for Next Regular Meeting

Thursday, July 11, 2019, 6:30 p.m., Building 3, Boardroom

The meeting adjourned at

Margaret Hamilton, President

Mike Eyster, Board Chair

Recorded by Donna Zmolek, Executive Assistant to the President/Board