



General Library Item

Name Minutes 2019-03-14

Content

Lane Community College
Board of Education Minutes
March 14, 2019

1. Attendance

Board members present: Phil Carrasco, Mike Eyster, Lisa Fragala, Matt Keating, Melanie Muenzer, and Rosie Pryor. Susie Johnson participated by telephone. Also present were: President Margaret Hamilton; Vice President Brian Kelly; Vice President Paul Jarrell; Legal Counsel Randy Geller; Lane Community College Education Association President Adrienne Mitchell; Lane Community College Education Federation President Robin Geyer; and Associated Student of Lane Community College Student Government President Nick Keough.

A. Chair Mike Eyster called the meeting to order at 6:50 p.m.

B. President's Report

Our area was heavily blanketed by snow and brought to a standstill by weather-related issues. I want to express my sincerest gratitude to the many employees who responded on Lane's behalf. There are many, many people who went above and beyond. Special thanks to the executive team, our facilities team, IT, Public Safety, Human Resources, Dawn Barth, Communications, our centers in Florence, Cottage Grove, and Downtown, the Foundation, Athletics, Events, and the CML. We worked together from wherever we were to solve problems, alert the campus community, and welcome students back with cleared sidewalks and hot meals. I also deeply appreciate our faculty for working with students to help them achieve their goals this term with no penalties caused by the weather. Lane really is a great community college, and I am so proud to be your president.

In Memory: Lois Frichtl

I want acknowledge the passing of retiree and longtime employee Lois Frichtl. We recently learned that she passed away in December at age 67. Lois worked at LCC from 1981 to 2015 in many departments including the Business Education Center downtown, the Business Department on main campus, Continuing Education and at the Cottage Grove Center.

Strategic Priority: Student Success

Welcome Donyel Hill- Director of Student Engagement

Dental Assisting accreditation

Lane's Dental Assisting program has been granted the continued accreditation status of "approval without reporting requirements" by the Commission on Dental Accreditation, recognized by the United States Department of Education. Institutions must inform the commission of program changes. Our changes included the new dental materials laboratory, and curriculum restructuring reducing credit hours but increasing clock hours. The Commission's approval is a testament to the longstanding excellence of our program.

Default Rate

Lane's default rate has dropped again to just 19.2 percent. That is the lowest CDR in a decade and the lowest since the Department of Education converted to a three-year average. I wanted to recognize the excellent work of Financial Aid Director Elijah Herr and New Student Transitions Dean Helen Faith and their teams.

Student Outreach

I hosted and enjoyed another Pizza, Pepsi and Popcorn with the President on March 8. Over 200 students enjoyed this event and chatted with me and with staff.

Aviation Maintenance Student Competition

The 4th annual Northwest AMT Maintenance Skills Competition was a great success. Congratulations to Spokane, Big

Bend and Lane colleges for placing in the top three.

Strategic Priority: ACCESS AND EQUITY

Greg Evans to receive Liberty and Hope Award

Our Associate Vice President for Access, Equity and Inclusion, Greg Evans, will be honored with the Liberty and Hope Award from the Oregon League of Minority Voters to be presented at a ceremony in Portland in June. Congratulations to Greg.

Strategic Priority: REGIONAL ECONOMIC DRIVER

American Association of Community Colleges

I was recently notified that I was elected to the Presidents Academic Executive Committee (PAEC) (President's Academy) for a two-year term representing the Pacific Northwest. The President's Academy develops the professional development programming for the AACC.

League of Women Voters

I will be presenting to the League of Women Voters on March 21. My presentation will be an introductory profile of Lane and serve as a prototype for others to use when presenting about Lane in the future.

Government Relations

Weekly, Tuesday legislative session conference calls with OCCA.

Lee Beyer and Marty Wilde Town Hall on main campus.

Student Rally in Salem.

CTE Day in Salem.

OCCA Legislative Summit to advocate for full funding of \$787M recommended by the HECC

Other

Media

Lane appeared in over 56 news releases in February, including 8 stories regarding area weather closures. Springfield Chamber's Bottom Line magazine featured an article on the new Cybersecurity degree. Sign up for Google Alerts to get the latest news about Lane.

Meetings and Events

- NAACP Freedom Fund Dinner
- SHMC Community Health Board
- Springfield Chamber
- Connected Lane County/Lane Workforce Partnership
- Springfield Chamber Education Meeting
- Snow closure response leadership and communications
- Women's History Panel—hosted and presented

Upcoming Events

AACC's Annual Convention is April 13-16 in Orlando

Lane's Spring Conference will be May 3

C. Board Agenda Review/Changes

Pryor moved to address items 4-D, Tuition Rate, 4-B-2 Food Services Proposal, and 4-B-3 Titan Store Proposal at the top of the agenda. Muenzer seconded.

Board Members / Votes

Carrasco - Yes

Eyster - Yes

Keating - Yes

Johnston - Yes

Fragala - Yes

Muenzer - Yes

Pryor - Yes

Motion passed unanimously.

D. Statements from the Audience

Due to the number of public statements, the time allotted for each statement was reduced from three to two minutes unless an accommodation is needed.

Tony Sanjume, Titan Store Director, urged the board not to outsource the Titan Store and distributed a handout containing the staff proposal.

Lisa McDonald, Titan Store Administrative Specialist, urged the board not to outsource the Titan Store and questioned Barnes and Noble's practices on hiring and rental books.

Lisa Reiling, Titan Store Procurement Specialist, urged the board not to outsource the Titan Store.

Meggie Wright, Open Education Resource (OER) Librarian, urged the board not to outsource the Titan Store and asked them to consider OER availability.

Kenny Ascheri, LCCEF Vice President, urged the board not to outsource Food Services and the Titan Store.

Robin Geyer, LCCEF President, urged the board not to outsource Food Services and the Titan Store, citing that the current practice of outsourcing the management of Titan Court does not benefit the college financially.

Amadeo Rehbein, ASLCCSG Vice President, distributed a handout and urged the board not to increase tuition.

Nick Keough, ASLCCSG President, urged the board not to increase tuition.

Rick Williams, ASLCCSG State Affairs Director, expressed the need for cultural competency at Lane.

Dan Good, student, urged the board not to increase tuition.

Carrasco moved to increase the time for public statements to three minutes for those with accessibility needs. Fragala seconded.

Board Members / Votes

Carrasco - Yes

Eyster - Yes

Keating - Yes

Johnston - Yes

Fragala - Yes

Muenzer - Yes

Pryor - Yes

Motion passed unanimously.

David Ferris, urged the board not to outsource Food Services and asked the board to consider the staff proposal.

Bryant Thomas Everett, student, expressed the need for cultural competency at Lane.

Annie Smith, student, urged the board not to increase tuition.

Evelyn Sanders, student, urged the board not to increase tuition and not to outsource services.

Leah Jackson, student, advocated for the Chinuk Wawa program.

Rianna Henley, student, urged the board not to increase tuition.

Angela Van Krause, community member, introduced herself as a candidate for an open position on the Lane Community College Board of Education.

Susannah Meyer, community member, asked the board to ensure that the voice of the community is heard regarding the disposal of the old Downtown Center.

Andrew Zalinski, community member, asked the board to ensure that the voice of the community is heard regarding the disposal of the old Downtown Center.

Sandra Shotridge, community member, urged the board not to increase tuition.

2A. Tuition

Kelly presented the college's recommendation to increase the tuition rate by \$6 per credit hour as listed in FY2020

Budget Scenario #4. This is based on the board's budget recommendations that the college should allocate resources based on the mission and to provide for investments in student success. This scenario does not include a plan to replenish the ending fund balance; the college will provide a plan to the board in the next fiscal year. The \$6 recommendation is slightly higher than the Higher Education Price Index amount, which would be approximately \$3.50.

The question arose whether the college can roll back tuition if lawmakers were to increase funding. Kelly responded that the funding amount will not be decided until the end of the session, after students have begun registering for summer and fall terms. With the deficit Lane is facing, the funding would need to be at \$647 million, and the state is now discussing \$590 million. Lane's allocation will change based on the final number.

The board asked questions regarding 1 through 4 of the FY2020 Budget Scenarios. The scenarios presented gave a variety of approaches, from no tuition increase and maintaining all services to how much tuition increase would be needed to avoid program and service reductions. If there is no tuition increase, the deficit would need to come from expense reductions. The board requested more information on what programs and services would be eliminated if there wasn't a vote to increase tuition. Pryor stated that she would not be supporting any tuition increase as an equity issue. In addition, with the decreased enrollment, it does not make sense to raise the product of something people are not buying. Board members responded that no board member wanted to see an increase, but there is also a responsibility to the students to provide a comprehensive educational experience. Keating stated that he would support a nominal increase with the caveat that if community colleges are fairly and equitably funded, tuition be rolled back.

Kelly stated that \$6 per credit is a 4.5% increase. Other Oregon community colleges are looking at a 5 – 10% increase. If tuition is not approved, next month the administration can bring options for further cuts to faculty, staff, programs and services. Jarrell noted that the services presented tonight, the Titan Store and Food Services, were considered because they would have the least impact on student success. To consider other expense reductions, administration will need to review those programs that cost the most, such as the more expensive career technical programs. Another consideration is the date of summer and fall registration. Without a decision on tuition prior to those dates, the college would not be able to collect increased tuition rates for summer and fall term in a timely manner.

Student involvement in the tuition issue included the two students on the Budget Development Subcommittee, student participation in the governance system, and student participation in the campus forums.

The Pell Grant will fully cover the increase in tuition. In 2017-18, 73% of Financial Aid recipients were receiving Pell Grants. The board expressed concern for those students that are not Pell recipients. Students taking higher loans to cover the cost will take on more debt, which may have negative implications for Lane.

Discussion was held regarding holding an additional meeting before the regular April board meeting to allow more time for public comment and specific information regarding what programs would be affected.

Pryor moved that the board convene a supplemental meeting or use the April meeting in its entirety to reconsider the tuition decision and to direct administration to provide answers before a decision is made and provide an opportunity for Lane students to be heard and take as much time as needed for every student. Carrasco seconded.

Fragala asked that opportunity for public comment to not exclude faculty and staff. Muenzer recommended inviting budget committee members to that meeting.

Board Members / Votes

Carrasco - Yes

Eyster - Yes

Keating - No

Johnston - Yes

Fragala - Yes

Muenzer - Yes

Pryor - Yes

Motion passed 6 – 1. Keating dissented.

2. College Services

B. Titan Store

Kelly informed the board that the college is recommending a decision to outsource the Titan Store, not to approve a vendor at this meeting.

Pryor moved to accept the college's recommendation to outsource the Titan Store. Muenzer seconded.

The board took a ten-minute break at 9:35 pm.

Kelly reported on the Barnes and Noble forums that were held on February 20 and March 13. There were many questions from faculty and staff about OERs and enhanced OERs, which includes a \$25 platform. There was excellent student participation in the second forum. Currently Lane has one full-time librarian devoted to OERs and many other librarians, faculty, staff, and managers promoting and encouraging the use of them. Jarrell commented that we anticipate being able to maintain the current use of OER with no barrier to academic freedom.

The question arose regarding Barnes and Noble's requirement of credit card use for textbook rentals. Jarrell noted that there is scholarship funding in the proposal that may be used for any purpose we choose.

Clackamas is currently partnering with Barnes and Noble. Legal counsel can advise regarding using the same contract or a customized contract when we get to that stage. Language on the hiring of workstudy students will be included in the contract regarding the number of students and manner of payment. Barnes and Noble is able to hire international students. Lane's average part-time wage is \$12, and Barnes and Noble pays minimum wage and up.

Keating cited the ORS pertaining to using outside vendors and noted that it may be prudent to table the motion to research further. Legal counsel commented that it is a complicated statute which involves procurement and contracting out. The question was whether the board wants to authorize the college to proceed with that analysis.

Several board members expressed discomfort with the term outsourcing and would like to keep the investment in the local economy.

Further discussion included giving the Titan Store a year to balance their budget and the barriers that have prevented that. Tony Sanjume, Titan Store director, stated that if the store is allowed to maneuver their staff the store can be revenue neutral or even positive. The store was originally staff to serve a higher numbers of students.

Board Members / Votes

Carrasco - No
Eyster - No
Keating - No
Johnston - No
Fragala - No
Muenzer - No
Pryor - No

Motion fails.

Pryor moved that the administration be directed to maintain current TitanStore operations with ongoing financial review. Carrasco seconded.

It was suggested to provide quarterly updates to monitor the status. Several board members expressed concern that maintaining the Titan Store will have a significant impact on the budget and force reductions in programs.

Board Members / Votes

Carrasco - Yes
Eyster - No
Keating - No
Johnston - No
Fragala - Yes
Muenzer - Yes
Pryor - Yes

Motion passed 4 – 3. Eyster, Keating, and Johnston dissented.

C. Food Services

Pryor moved that the board accept the recommendation to outsource Food Services operations. Johnston seconded.

Carrasco moved to amend the motion to refer to this as locally sourced to Food Services in Lane County. Muenzer seconded.

The board held a discussion on attracting local food vendors to set up in Lane's cafeteria. This might mean that the priority is on local vendors rather than cost savings. It was agreed to allow administration to determine how to handle

obtaining local vendors.

Board Members / Votes

Carrasco - Yes
Eyster - Yes
Keating - Yes
Johnston - Yes
Fragala - Yes
Muenzer - Yes
Pryor - No

Amendment passed. Pryor dissented.

Board Members / Votes

Carrasco - Yes
Eyster - Yes
Keating - Yes
Johnston - No
Fragala - No
Muenzer - Yes
Pryor - No

Motion passed 5 – 2.

The board agreed that this was a difficult decision as the college values working families. Keating reiterated the need to review the ORS pertaining to using outside services.

2. Consent Agenda

Pryor moved, seconded by Johnston, to approve the consent agenda consisting of:

Approval of Minutes:

1. January 26, 2019 Board Retreat
Personnel
Budget Software RFP
Data Center Unified Computing System Upgrade – Cisco
Advisory Committee List

Board Members / Votes

Carrasco - Yes
Eyster - Yes
Keating - Yes
Johnston - Yes
Fragala - Yes
Muenzer - Yes
Pryor - Yes

The February 14, 2019, minutes were removed from the consent agenda due to the following revision.

Vice Chair Matt Keating called the meeting to order at 6:30 p.m. Chair Mike Eyster called the meeting to order at 6:30 p.m.

Pryor moved, Keating seconded, to approve the February 14, 2019, minutes.

Board Members / Votes

Carrasco - Yes
Eyster - Yes
Keating - Yes
Johnston - Yes
Fragala - Yes
Muenzer - Yes
Pryor - Yes

Motion passed unanimously.

4. Discussion/Action Items

Culinary Arts New Programs Approval

Jarrell presented information on the proposed certificate programs, Commercial Baking and Pastry and Commercial Cooking. These programs give students the opportunity for social mobility, skill sets to move along the job ladder and to move in and out of the workforce as they pursue their degrees. The curriculum is already in existence and packaged differently to provide basic skills earlier in their careers.

Fragala moved to approve the Commercial Baking and Pastry Certificate and Commercial Cooking Certificate programs. Keating seconded.

Board Members / Votes

Carrasco - Yes
Eyster - Yes
Keating - Yes
Johnston - Yes
Fragala - Yes
Muenzer - Yes
Pryor - Yes

Motion passed unanimously.

5. Accountability Reports

A. Facilities Update

A Facilities Update was provided to the board.

B. Emergency Presidential Succession

The Emergency Presidential Succession report was provided to the board.

C. Marketing and Admissions/Recruitment Update

A Marketing and Recruitment/Admissions Update was provided to the board.

D. Veterans Affairs Update

A Veteran's Affairs update was provided to the board.

E. Bond Update

A Bond Update was provided to the board.

F. Enrollment Update

An enrollment update was provided to the board.

G. Governance Review Update

A governance review update was provided to the board

8. Date, Place and Proposed Agenda Items for Next Regular Meeting

April 11, 2019 at 6:30 p.m. in the Boardroom. A special meeting will be held prior to the regular meeting to be determined by board member availability.

9. Adjournment

Due to the lateness of the hour, Board Chair Mike Eyster adjourned the meeting at 10:50 p.m. Items not addressed will be included in the regular April board meeting.

Margaret Hamilton, President/District Clerk

Mike Eyster, Board Chair

Prepared by: Donna Zmolek, Executive Assistant to the President