



General Library Item

Name Minutes 2018-02-08

Content

Lane Community College
Board of Education Minutes
February 8, 2018

1. Attendance

Board members present: Phil Carrasco, Mike Eyster, Susie Johnston, Matt Keating, Tony McCown, Melanie Muenzer and Rosie Pryor. Also present were: President Margaret Hamilton; Vice President Brian Kelly; Interim Vice President Jane Harmon; Lane Community College Education Association President Jim Salt; Lane Community College Employee Federation President Pat Griffin; and Associated Students of Lane Community College President Wilgen Brown.

A. Chair Pryor called the meeting to order at 6:40 p.m.

B. President's Report

Good evening and welcome to the February meeting of the Lane Community College Board of Education. I would like to dedicate tonight's meeting in celebration of Black History and all of the contributions that African Americans and Americans of color have brought to this country, our state, our county, and to Lane.

Roger Hall Gallery Dedication

It was wonderful to dedicate the Roger Hall Gallery earlier this afternoon. Dr. Hall did so much for Lane from helping pass bond measures to keeping art alive on campus during his many years on Lane's board. This dedication is a small token of our appreciation for his service on the board.

Diane Daudt

As you know, former ESL instructor Diane Daudt passed away last month. This week the Foundation received a bequest from her estate of more than \$50,000 for ESL scholarships, and over \$27,000 to support the ESL program, clearly showing that she wanted her legacy to reside with the program she so treasured. Her gift will make a tremendous impact.

Goal: Achieving student success and goal attainment through an equity lens

Accreditation

We received notice from NWCCU that our warning sanction has been removed. I want to congratulate the college community on this accomplishment and especially Dawn DeWolf for leading the team. The Commission accepted our Fall 2017 Mid-Cycle report; determined Recommendation 6 to be fulfilled; and determined that Recommendations 4 and 5 are in substantial compliance but still need improvement. NWCCU's action to remove the warning demonstrates trust in our faculty to continue working toward a sustainable system of review and assessment. Well done team.

Program Recertification

Congratulations to Tutoring Services for recertification from the College of Reading and Learning Association; congratulations to our International Program and Peer Mentor Program for achieving CRLA certification for their International Mentor Training Programs.

College Council Forums

Bristow Square-College Council has held all-staff forums to gather feedback on governance and procedures for outside groups who want to use the campus. This is difficult work, and I appreciate the efforts to hear all voices in an effort to improve our use of Bristow Square for outside groups.

Governance

College Council has also begun evaluation of the governance system. We held one forum and received quite a bit of input focusing on reducing duplication of efforts in the current committee structure, reducing meeting time around campus, and focusing governance on student success through our core themes—as was recommended by NWCCU. College Council has a sub-committee working on identifying all governance and committees on campus to identify overlap and gaps. We will use spring in-service to conduct a campus wide evaluation, and gather feedback to direct the Council's implementation plan. It is expected that Council will consider a full analysis and redesign in FY19.

Rob Johnstone Presentation

We heard superb presentations by Dr. Rob Johnstone on Monday. He shared his research and experience with improving student retention and completion. He brought us 20 years of research experience working with schools like LCC. He cautioned us not to blame students for their lack of preparedness, to focus early on helping students identify a career or transfer school early in the process, and to use strategies to accelerate students in their major while coaching them to completion.

Nina Turner

Thanks to everyone who turned out to hear MLK event speaker Nina Turner last month, and to Greg Evans for getting her here. She was brilliant and rousing! Thanks also to Matt Keating for an unforgettable introduction.

Equity Lens Implementation Team

We are currently accepting applications for the Equity Lens Implementation Team. The team will be responsible for implementing institutional cultural transformation throughout the college. I'd like to thank the Diversity Council for the development of the Equity Lens as we move college wide implementation.

Respectful Environment Training

In an effort to change the work culture toward one of civility and respect, we are bringing training to LCC on creating and working in a Respectful Environment, which will be provided by our trainer, John Lenssen. Since zero tolerance for harassment and hate begins with respect, we will be providing training on working in a respectful environment to all groups on campus beginning with the President, the Cabinet and the Executive staff and working our way throughout the campus. In order to truly live our mission of access, equity and inclusion, we need to create a work culture of respect and civility first.

Sasha Chernoff Fund for Gender Equity

The Foundation has received a bequest of just over \$126,000 to create the Sasha Chernoff Fund for Gender Equity to help support our Gender Equity Center, Women in Transition Program, and related programming.

Grant

The Foundation has just received a \$10,000 grant from the Juan Young Trust for the Native American Student Assistance Fund to support Lane's Native American students. This is the second such grant from the JYT.

Cast Members Visit Dance Students

Two cast members from the "Book of Mormon" touring musical visited instructor Bryant Henderson's dance class to inspire students about one of the professional careers available to them. As Bryant said, "It is imperative that we demonstrate to our community that LCC is the place to study and benefit from unique, real-world opportunities such as this one."

Enrollment

Enrollment for winter term 2018 -- after 4-weeks of classes:

Total credits registered (including College Now) are down 5.2%

Total credit/NC registrations are down 2.6%

Total unduplicated student headcount is up 2.1%

Every 1% increase or decrease is a loss or gain of about \$300,000 in revenue.

Goal: Improving Affordability And Accessibility

Advanced Tech

Apprenticeship: We are attracting a record number of apprentices this year (490) at Lane. Students who complete the program become journeymen in their chosen fields. Lane currently has nine (9) apprenticeship programs that lead to high demand, high wage positions in the trades.

Outreach: We are participating in a huge number of recruitment events including the Lundquist College of Business Food and Beverage Business Career Fair that was today; the Oregon Logging Conference & Equipment Show from February 22-24; the Lane County Job Fair on April 12; Hands-on Career Day on April 27; Diesel Days and Welding Expo on May 11 and 12; and more. Pat O'Connor—take a bow and take a break!

Goal: Promoting State, Regional and National Affiliation

Lane Chamber Choir

Time to sing some praises for the Lane Chamber Choir. The choir will perform with the internationally acclaimed acapella group Cantus on February 12-13 at Marylhurst University. The choir will also perform at several regional high schools to promote our music program and recruit for the college. Outstanding work by Lane choral director Matt Svoboda.

OSBDCN

The Oregon Small Business Development Center Network, hosted by Lane, racked up some impressive numbers for business assistance in 2017. The Network's 19 Centers advised 4,743 businesses. Nearly half of all clients were women, and 398 were veterans. SBDC services helped create more than 755 new jobs. Together with Lane, the Oregon SBDC Network is growing Oregon businesses. Kudos to director Mark Gregory.

Cottage Grove High School partnership

Last month I met with the Cottage Grove Advisory Committee. An outcome of my visit was for LCC to provide on-campus support to recent CHGS grads. We look forward to expanding dual credit and CTE partnerships with the high school.

Micah Elconin

Lane Community College is working with the Lane Workforce Partnership, the Eugene Area Chamber of Commerce, the Eugene Water & Electric Board, and our food manufacturing consultant Micah Elconin to help us develop a strategy to provide training for the area's growing food and beverage industry which supports our vision to create a Center of Excellence in Food Processing. Lane County has more than 150 food and beverage producers, with 3,865 employees and an annual payroll of \$169 million, according to the state Employment Department.

Developing Partnerships and Connections

I continue very active outreach to build local, state and national ties for Lane. Since the last month, I have met with:

- Oregon Medical Group to discuss internships, advisory groups and training
- Springfield Chamber awards and installation ceremony
- Jon Ruiz to discuss our vision and growth downtown
- Eugene Chamber dinner to connect with local business and industry
- Connected Lane County
- Eric Richardson of the NAACP to collaborate with future events
- Delta Rotary regarding scholarships and support
- HECC director Patrick Crane regarding future directions
- Lane County Dental Society executive council in support of our dental programs

The rest of February I will attend:

- Oregon President's Council
- OSBA bond workshop
- LCOG Annual Appreciation Ceremony
- I'll be presenting to the Springfield Chamber
- I will be hosting local superintendents and joining them for their meeting

Kudos

Andrea Ciaston: Kudos to art faculty Andrea Ciaston for working with North Eugene High students on a mural. This kind of outreach is an effective recruitment tool.

Joey Hart: Kudos to Media Arts graduate Joey Hart whose photos have been published in Ultra Running Magazine.

Doug Young: Kudos to chemistry instructor and BioBonds coordinator Doug Young. He won an award for Responsible Research in Management, along with four co-authors, for an article published in Administrative Science Quarterly titled, "If chemists don't do it, who is going to?"

Jim Garcia: Jim Garcia has been teaching a college success class at Willamette High as part of Lane's Puertas Abiertas Leadership Academy. He said, "This was one of the most rewarding classes in my 35 year teaching career." Jim's work reminds us of the importance of this outreach.

Classified Employee Recognition Awards: Congratulations to Linda Ackers of the Library, and Larry Melheim of Facilities, recipients of our fall term Classified Employee Recognition Awards.

Upcoming Events

We have several events coming up; here are a few:

- The Student Productions Association presents "Winter Shorts" starting tonight and featuring original student work;
- The KLCC Brewfest is this Friday and Saturday at the fairgrounds;
- Lane instructor Stan Coleman is performing in the Civil War drama "The Whipping Man" at Very Little Theatre tonight through Saturday;
- Pop-up book artist Colette Fu of Philadelphia visits Lane on February 12;
- Bonnie Samoa's Balinese dance group Tirta Tari will perform at the Asian Celebration February 17 and 18.

Black History Month

We will observe February as Black History Month on Thursday, March 1, with a presentation from Karen Freeman-Wilson, the mayor of Gary, Indiana. She pioneered the drug court movement and she is the incoming president of the National League of Cities. She also was the Attorney General of Indiana, a Municipal Court Judge, and former executive director of the national Drug Court program. Thank you Greg Evans for bringing this highly respected and accomplished individual to our campus.

President's Day

A Reminder that the LCC is closed for the President's Day holiday on February 19.

Government/Legislative Relations

The 35-day legislative session kicked off this week in Salem, and thanks to last month's passage of Measure 101, I've been busy advocating in support of the \$32 million community college ask. Melanie, Brett and I joined others at the Capitol this morning to meet with legislators and ask for their support. Even if we were to get half of the funding, it could help lower inevitable tuition increases here and across the state.

U.S. Senator Ron Wyden held a packed town hall meeting on campus on January 12. Thanks to everyone who turned out and to Public Safety and staff for putting in the time on a Friday evening.

President Trump's budget is expected to be released later this week. Following the release, a coalition of education groups will release an analysis of the budget's impact on education. In this year's coalition budget response, they will be highlighting Lane Community College's use of the CCAMPIS grant—a grant that funds on-campus child care and the huge impact it has had on our student parents.

I will be in DC next week with Tony, Matt, Melanie, Mike and Brett attending the ACCT National Legislative Summit. I look forward to meeting with members of the Oregon Congressional delegation and will have more to report next month.

Media

Open for Business

I will have a brief column in the next Open for Business magazine published by the Eugene Chamber in April. My column addresses plans for supporting local business through renewed workforce training.

Media Recap

We had about 50 media hits since the last board meeting. Several of these were about Lane student Jesus Narvaez, the DACA recipient who attended the State of the Union address with Congressman Peter DeFazio. We also had great coverage for our MLK keynote speaker Nina Turner, and I'd like to end my report with this clip from KVAL.

<http://kval.com/news/local/president-of-our-revolution-to-give-keynote-mlk-address-at-lcc>

1) Personnel

The college's current personnel appointments were presented.

C. Board Agenda Review/Changes

Pryor asked to move agenda item 3B, Tuition Policy Review, to 3A. Hamilton removed agenda item 3D, Employee Experience Survey Results, and it will be added to the work session at the March meeting. Muenzer asked to remove BP 630, Harassment, from the consent agenda and will work with President Hamilton on suggested revisions to bring forward at a future meeting. Keating asked to retitle item 3E, Dale Parnell Naming, to Dr. Dale Parnell.

D. Statements from the Audience

Pat O'Connor, Advanced Technology Division Dean, recognized Career Technical Education (CTE) month by highlighting Lane's Plumbing, Electrician, and Culinary Arts programs. Lane Community College currently offers 40 career technical programs. Several of the classes are held at night for individuals who work during the day. Approximately 480 people take Lane's CTE classes at night.

Rick Dobson, Plumbing instructor, brought in some of the fourth-year apprentices. Most apprenticeship students have known someone who went through the program. Dobson has been teaching in Lane's Apprenticeship program for 22 years. He thanked the board for their support of the Apprenticeship programs. Students completing the programs go on to make a good living, support their families, and contribute to the community.

Bill Wilcox, Electrician instructor, went through the Electrician program himself and now teaches in the program.

Journeyman electricians coming out of the program can make \$70,000 a year. A third of his students attended the meeting and thanked the board for their support of the program.

Linda McDowall, Culinary Arts student, shared the positive impact the program has had on her life. She recognized the program's excellent instructors and thanked the board for their support of the program.

Pat Albright, former board member, thanked the board for their consideration of naming Lane's Center for Learning and Student Success Building after Lane's first president, Dr. Dale Parnell. He acknowledged some of Lane's other namings--Ragozzino Performance Hall, Robert Maxwell Veterans Center, Robert Ackerman Tutoring Center, the Mary Spilde Center—and felt it was appropriate to name a significant area after Dr. Parnell.

Justin Blakely, former student, expressed dissatisfaction for services received from the Center for Accessible Resources.

Desiree Brock, Theatre Arts student, expressed appreciation for Lane's Theatre Arts program. The classes have helped her and many others in other classes and genuinely improve confidence, interpersonal and social skills. Brock attends Lane because of a program instructor Brian Haimbach put on at her high school.

Emily Bolivar, Theatre Arts student, announced the Student Production Association's (SPA) Winter Production: "Winter Shorts." These are ten-minute plays written, designed, and produced by students. SPA gives Bolivar opportunity in several areas of the theater. Bolivar attends Lane because of the Theatre Arts program.

Brian Haimbach, Theatre Arts instructor, spoke about the SPA production, "Winter Shorts." Haimbach has been working with over 30 students involved with this production, and it will be one of the most rewarding for all of the students involved. SPA was created several years ago and will receive approximately \$9000 in student fees this year, which helps pay for expenses and provides other opportunities. Lane's Theatre Arts classes are for all students, not just theatre majors. Haimbach noted that the program is in its first year of program review.

Lucas Gutterman, OSPIRG Organizing Director, provided information on OSPIRG's current campaigns on textbook affordability and renewable energy and OPSIRG's work with Food for Lane County.

John Stark, KLCC General Manager, asked the board to complete the business ownership form for KLCC. The forms must be completed by board members for FCC compliance.

2. Consent Agenda

Eyster moved, seconded by McCown, to approve the adjusted Consent Agenda consisting of:

Approval of Minutes

1. January 11, 2018, meeting

Legal Counsel

Advisory Committee List

Board Policy Review

1. Financial Condition and Activities, BP 255
2. Financial Planning and Budgeting, BP 260
3. Employment of Family Members, BP 525

Computer Simulation and Game Development: Art Option

Motion passed unanimously.

3. Discussion/Action Items

A. Tuition Policy Review

McCown moved to approve the suggested revisions to the policy. Keating seconded.

Eyster moved to amend the motion to add another revision to the policy to read:

Each year, the board may adjust the per credit tuition rate to reflect the needs of the college.

McCown seconded.

Keating felt it was important to retain the current language regarding the price index to signal future boards to review tuition rates for inflationary purposes.

Amendment passed 6 – 1. Keating dissented.

Original motion passed unanimously.

Johnston left the meeting at 7:30 p.m.

B. Budget Update

Kelly explained that departments and divisions are engaging in an analysis and review of programs as part of the annual review cycle. The goal is for planning to drive the budget. In the past, the budget has driven the plans and priorities of the college. College administration is viewing the planning through the board's priorities of access and affordability, student success, and Lane as an economic driver. Revenue opportunities include extended learning and online courses and programs.

Initial balancing proposals are due to College Council by February 14. The college is working with the Budget Development Subcommittee, which is meeting weekly. A budget forum was held in January and was attended by approximately 100 faculty, staff, and students who contributed a number of suggestions and comments. There is also an opportunity to comment on the college's budget development website. A comprehensive balancing package will be presented to the board in March. Board members stated that they would like to see recommendations on program investments included in budget planning.

Kelly also discussed the Community College Support Fund and its impact in Lane's total resources. From 2014 to 2018, the support fund has increased 16%. Of the seventeen colleges, Lane is the only college that has lost a percentage of those resources. Funding is based on prior year FTE; as enrollment goes down, Lane is losing not only tuition revenue but also funding from the support fund. Other community colleges have had an enrollment declines, but Lane has moved down significantly faster and more aggressively.

Kelly shared the current projection estimates showing a \$4 million deficit for FY19. He discussed the ending fund balance policy; we are currently tracking very close to the 10% required by board policy.

C. Bond Planning

Kelly stated that the college is considering going out for another bond but needs to conduct a poll to find out the level of support in the community. Different bond amounts are being considered, and a list of potential projects is being developed.

Board members directed Kelly to find a resource other than Funk Levis based on potential conflict of interest to conduct the poll. Kelly informed the board that going with another firm will significantly impact the timeline for bond planning and may require the college to do a request for proposals process. Pryor stated that she and Carrasco will work with Kelly and Hamilton to support the process.

D. Dr. Parnell Naming

Keating moved to name the Center Building after Dr. Dale Parnell. Eyster seconded.

Wendy Jett, Foundation Director, clarified that taking this opportunity to name the building after Dr. Parnell would not affect the ability to fundraise for other naming opportunities in the Center Building.

Pryor suggested revising the resolution to include more of Dr. Parnell's accomplishments and bring it to the next meeting.

Motion passed 4 - 2. Muenzer dissented; Carrasco abstained.

The board thanked former board member Pat Albright for initiating the discussion of the Dr. Parnell naming.

E. Budget Committee Appointment

Board member Melanie Muenzer, Zone 1, recommended Amber White as her Budget Committee appointee, to serve effective immediately and ending June 30, 2020.

Muenzer moved to appoint Amber White to the Budget Committee. Carrasco seconded.

Motion passed unanimously.

5. Accountability/Reports

A. Facilities Update

An update on the status of bond and facilities projects was presented to the board.

Keating pointed out that, with the parking lot improvement project, this is an appropriate time to consider a conversation about parking fees. He asked to look at the cost and benefit of a parking fee in a future work session or board meeting. Hamilton suggested bringing back information on all student fees at the next meeting.

B. Enrollment Update

An update on enrollment was presented to the board.

C. Financial Condition and Activities Quarterly Report BP255

The Financial Condition and Activities quarterly report was presented to the board.

D. Marketing and Recruitment Report

The marketing and recruitment report was presented to the board.

6. Reports

ASLCCSG President Wilgen Brown reported that the student government approved funding to send 25 students to the upcoming Oregon Student Association leadership conference. Nine students recently attended the Mid-Valley Vote Summit to prepare for the Vote OR Vote campaign. Lane was in the lead during the vote drive, making 3,318 contacts

through phone banking. Student government is working with the Black Student Union to prepare for the Black History Month event. The Inclusive College Committee (ICC) will be installing the Open Hearts Project in the Center Building. ICC and the Sustainable Students Committee (SSC) will be having a community dinner on March 9, 4 – 6 pm to recognize excellence in leadership among faculty, staff, and students in the areas of cultural competency, inclusion, and sustainability. The SSC will distribute 500 self-care kits this month. ASLCCSG's Campus Community Director is organizing an open mic event on March 6, 6 – 9, in the Blue Door Theater. Times have been established for organizations and clubs who receive a portion of the student fees to present their budgets to the Student Activity Fee Committee. The Dance Program's Collaborations will be March 1, 2, and 3 in the Ragozzino Hall, in which Brown will be performing.

LCCEF President Pat Griffin reported that LCCEF is doing a drive to increase membership. He appreciated the welcoming support by board members.

LCCEA President Jim Salt expressed disappointment regarding the changes made to the board's policy on tuition. It is not clear what the practical impact will be, but the existing policy was clear that tuition needs to be reviewed in connection with inflation. He was unsure of what the board is trying to fix. The college does not have a history of raising tuition when it was unnecessary. Regarding the community college support fund, Lane is down nearly \$7 million in three years. He encouraged the board to look into that. Lane is the only community college receiving less funding. There is nothing unique about Lane; we have created the problem. Salt believed that we are starting to address the problems, but he hoped the board is paying attention and asking what we have been doing and what we need to be doing differently.

Vice President Jane Harmon reported that she is finishing her sixth week at Lane. Throughout the college there are people who care deeply about the students and the issues we have to solve. It won't be easy, but Harmon feels confident that we will focus on what's best for the students and make changes that will impact enrollment in positive ways. She sees things moving us in the right direction under Hamilton's leadership. Harmon commended Salt and the work of the College Council Budget Subcommittee, where there has been much creativity and soul searching.

Vice President Brian Kelly reported that he spent some time with students this week at the Second Nature Climate Leadership Summit. In attendance were students from Lane, other community colleges, and high schools. One 17-year-old high school student from Colorado developed a system to analyze water in streams in third-world countries using a plastic water bottle, paper, and a cell phone app to provide an analysis. The test is 87% accurate. She is 17 years old. Her attitude can be applied to Lane's situation: this is a big problem, but the solution is very doable.

Board Reports

Keating reported that years ago the Register Guard reported on Lane's Student Production Association promoting the arts at Lane. Keating was pleased to hear the current success stories of SPA and the level of student involvement gives great hope for the future of the program. Keating was inspired by theater in high school and found his voice in the SPA program. SPA also connects with the community, reaching out to Lane Blood Bank, Food for Lane County, and those who give back to the community. He looked forward to seeing the "Winter Shorts" production. SPA is a revenue generating program, and Keating would like the college to consider including it in the program review. He looked forward to the trip to Washington, D.C., for the ACCT National Legislative Summit.

Eyster reported that he attended Guided Pathways event with Ron Johnstone and was impressed. He had heard him prior in Las Vegas. Johnstone is a scholar and is inspirational. Eyster hoped that lots of folks at Lane had a chance to interact with him. Eyster reported that he is getting a chance to interact with more people at Lane and is impressed by those he meets. It is rewarding to sit on a board with such committed individuals.

Muenzer reported that she attended visits with legislators in Salem today. The visits went well. She felt the visits solidified more support for the \$32 million ask. She encouraged her fellow board members to attend the next visits. She looked forward to the trip to the ACCT National Legislative Summit.

Carrasco highlighted Lane's student Jesus Narvaez. Carrasco and Narvaez were students at Lane at the same time. Narvaez had to leave due to funding and was finally able to come back and finish before finally moving on to the University of Oregon. Carrasco commended his dedication to keep fighting for DACA students. These students need to be supported. Carrasco suggested that the board conduct a special meeting to confirm their support of Senate Bill 1563, which removes the requirement that students who are not citizens or lawful permanent residents apply for official federal identification document to be eligible for exemption from paying nonresident tuition at public universities.

McCown congratulated his former budget committee appointee, Jason Ormsby, who accepted a JAG position and headed off to Prague to serve in that capacity. McCown is looking for someone to appoint as his new budget committee member. He thanked the students from the trades program who spoke. Tradespeople are the backbone of our community. It is hard work and intelligent work involving things such as math and engineering, and what they do on a daily basis is phenomenal. He attended the MLK march in Springfield, and this year his fourth grade daughter won the district award for poetry.

7. Date, Place, and Proposed Agenda Items for the Next Regular Meeting

|March 8, 2018, 6:30 p.m., Boardroom, Building 3, Room 216, Lane Community College Main Campus.

8. Adjournment

The board meeting adjourned at 8:35 p.m.

Prepared by: Donna Zmolek, Executive Assistant to the President/Board