



General Library Item

Name Minutes 2018-01-11

Content

Lane Community College
Board of Education Minutes
January 11, 2018

1. Attendance

Board members present: Phil Carrasco, Mike Eyster, Susie Johnston, Matt Keating, Tony McCown, and Rosie Pryor. Board members absent: Melanie Muenzer. Also present were: President Margaret Hamilton; Vice President Brian Kelly; Interim Vice President Jane Harmon; Lane Community College Education Association President Jim Salt; Lane Community College Employee Federation President Pat Griffin; and Associated Students of Lane Community College President Wilgen Brown.

A. Chair Pryor called the meeting to order at 6:40 p.m.

B. President's Report

I want to acknowledge the passing of former ESL part-time faculty, Diane Daudt, and extend my condolences to her family, friends and colleagues at Lane. Diane passed away on Sunday night after an aggressive cancer diagnosed in December.

The board's retreat on Saturday was productive, and I look forward to follow up discussions informing our business tonight. Thanks to everyone who attended, especially students.

Congratulations to board member Mike Eyster who was named December Volunteer of the Month by the Community Leaders Together organization. Mike, you've already wowed me with all you do for Lane and the community so I know this award is well deserved.

As you know, new hires are included in your board packet, but I would like to welcome those who are here tonight:

- Jane Harmon, our new interim vice president for academic and student affairs;
- Zach Evans, our new budget and financial analyst;
- Dawn Whiting, our new registrar;
- Elijah Herr, our new financial aid director;
- Andy McNamara, our new director of marketing and creative services; and

I would like to extend my congratulations to Pat Griffin on his election as LCCEF President. Pat joins us tonight for his first board meeting as union president.

Goal: Achieving student success and goal attainment through an equity lens

Oregon Community Foundation Grant

Our Rites of Passage Summer Academies was awarded a three-year \$137,000 grant from the Oregon Community Foundation to help us serve the academic and cultural needs of underrepresented middle school students in Lane County. The program will fund an after-school leadership curriculum for the Ganas (Latino/Latina) program and the reestablishment of the Nia (African American) program at Kelly Middle School in the Eugene 4J School District. These programs will focus on college readiness and financial literacy for the students and their families. Kudos to Greg Evans and Jim Garcia for their work on this grant.

Veterans Resource Grant

Lane was awarded a \$100,000 Campus Veterans Resource Center grant from the Oregon Department of Veterans Affairs, the maximum award given to any recipient. Many thanks to Christina Walsh who wrote our application and oversees our veterans' services. Funds will be used to add staff to support student veterans, create a peer-to-peer mentorship program, implement a workshop series, and remodel our Maxwell Student Veteran Center in Building 1. Lane County has a higher than national average veteran population. There are currently about 300 student veterans at Lane. KVAL TV came out this morning to do a story on the grant.

Enrollment

We finished Fall 2017 overall down from Fall 2016, as follows:

- Total credits registered for fall were 72,013 - down 6.0%
- Total credit/NC registrations were 31,657 - up 0.4%
- Total credit/NC unduplicated student headcount was 13,257 - down 1.8%
- Total credits registered including College Now was 86,470 - down 5.0%
- Total reported FTE for all classes was 2,608.8 -- down 5.1%
- Enrollment for winter term 2018:
- Total credits registered down 6.4%

- Total credit/NC registrations down 4.8%
- Total unduplicated student headcount up 0.4%
- Total credits registered including College Now down 6.4%

Remember that every 1% increase or decrease in credits generated is a loss or gain of revenue of approximately \$300,000.

Although our unduplicated headcount is up, the students are registered for fewer credits.

Goal: Improving Affordability And Accessibility

Payment Plan

We now have a payment plan! This is big step forward. Students can now choose bi-weekly, monthly or pay in advance options to pay their college expenses at Lane. This will greatly help our students manage their finances and increase their financial awareness. We went live winter term. Congratulations to everyone that made this happen!

Foundation

The Estate of Laura Olson has granted a bequest of \$133,000 to fund a scholarship in honor of Ms. Olson's parents, Arthur and Rhett Olson. The scholarship will support students who have completed at least one year of study at Lane, which will help current students remain in school.

Partnerships with Business and Industry

As you know, partnerships with business and industry are key to our career and technical programs. I am very proud to announce PeaceHealth Oregon Region has pledged \$550,000 over two years to support faculty in our nursing program. Since 2001, PeaceHealth has donated more than \$4.5 million to Lane for faculty endowments, nursing scholarships, and facilities such as the Health and Wellness Center. This has helped us expand nursing program admissions from 56 seats in 2006 to 80 seats today. Our partnership with PeaceHealth is an incredibly important part of our success, and we thank them for their unwavering support of our program. Kudos to Wendy and the Foundation as well as our dean, Jeff Gregor, for moving this partnership forward.

I'm also very excited to announce another success in forging stronger relationships between the college and regional business that will increase opportunities for students: We have just completed an agreement with Horizon Air Industries to provide the airline with a consistent supply of high quality First Officers from the College's Flight Technology Program. The partnership should increase the relevance and viability of Lane's pilot program to our local community and increase employment options for local residents in this high-demand and well-paying career field. Two separate programs are outlined in the Agreement: 1) a program that will provide Horizon with qualified applicants for first officer programs and accelerate the hiring process for CFIs (certified flight instructors) nearing air carrier qualifications and 2) a pilot development program that will assist in providing stipends to promising Lane students in the Flight Technology program that choose to progress from private to commercial pilot certification.

Horizon Airlines, which is owned by Alaska Air Group, is a major regional carrier that serves Eugene and a number of other Northwest cities. Kudos to Dean Pat O'Connor and Chief Flight Instructor Paul Lancaster for their fabulous work on this partnership.

I am pleased to announce that we have signed an innovative agreement for Lane students to complete a bachelor's degree in three years through the Rennes School of Business in France. Under the agreement, students who complete their two-year Associate of Science Oregon Transfer degree in business at Lane, will be able to continue their third year at Rennes to earn a bachelor's degree or a fourth year for a master's degree. Costs are comparative to completing their bachelor degree in Oregon. The program will teach students how to compete in a global economy while studying abroad. This program is open to all students. Thanks to International Programs Director Jennifer Falzerano and Business and CIT Dean Chris Rehn for their leadership.

Goal: Becoming A Regional Economic Force in the Community

Last month I met with Matt Sayre, regional director of the Technology Association of Oregon and our Business and CIT Dean, Chris Rehn. We talked about Apprenti, the first registered apprenticeship program in technology in the state of Oregon. The program will launch in Lane County and serve as a model for the rest of the state. After training, Apprenti places graduates with employers who have agreed to hire them. This aligns with our goals to provide training for mid-level workers and to diversify the tech workforce. Governor Brown recommended to Matt that LCC be their training partner in Eugene. I want to thank Chris Rehn and Shara Tscheulin, our Dean of Extended Learning, for their work with Apprenti.

Goal: Promoting State, Regional and National Affiliation

OPC/OCCA

I will be at the Oregon President's Council tomorrow and on February 8 and 9. The OCCA board meeting is tomorrow in Salem, and we will host its January 19 meeting here in Eugene at our downtown campus. February 12 to 14, Brett and I will be at the ACCT National Leadership Institute in Washington DC with board members Tony McCown, Matt Keating, Melanie Muenzer, and Mike Eyster.

Government/Legislative Relations

As you may recall, I met with Congressman DeFazio in October to discuss the issues we have been having between our flight program and the VA. Last month, Oregon's Congressional delegation sent a join letter to VA Secretary David Shulkin seeking information on the process used for the program audits and why it appears Oregon is being treated differently than other states. There has been no reply yet; we will continue to keep you updated on any progress. This is a reminder that the Special Election is January 23. Ballots have been mailed out. Make sure you remember to vote!

We are actively preparing for next month's legislative session. OCCA has sent out a campaign packet for our \$32 million ask. Of course, this ask will be dependent on the passage of Measure 101 on January 23. There will be a lobby day in Salem on February 8. Board members are invited to attend meetings with legislators. See Brett for details. Please note that tomorrow we are hosting a community town hall for US Senator Ron Wyden, from 5:30-7:00 p.m. in Building 19.

Other

Media Recap

I was honored to be selected to contribute to Eugene Weekly's Best of Eugene issue! It was an opportunity to bring focus to our culinary program and the volunteer spirit at Lane.

Even through the holiday season, LCC had about 20 new media hits including in The Register-Guard, The Siuslaw News, Eugene Weekly, the Catholic Sentinel, the Corvallis Gazette-Times, and others. Please browse the selected media clips posted above the water fountain outside the board room. You can always view our clips and media activity anytime on college newsroom at lanecc.edu/newsroom.

Upcoming Events

Art Exhibits

We have new exhibits in the Art Gallery that opened this month including a mixed media and sculpture installation by regional artist Renee Couture; and a showing of manipulated imagery digitally printed on surfaces by Missouri artist Matthew Derezinski.

MLK

I'm thrilled to have national political activist Nina Turner at Lane to deliver the keynote address at the 2018 Martin Luther King, Jr., Day Community Celebration. The event will be Wednesday, January 17, beginning at 5:30 p.m. in our Center for Meeting and Learning. Thanks to Greg Evans for making this happen.

1) Personnel

The college's current personnel appointments were presented.

C. Board Agenda Review/Changes

No changes were made to the agenda.

D. Statements from the Audience

Pat Albright, former board member, proposed naming the Center Building for Lane's first president, Dale Parnell. Parnell was instrumental in securing support and resources to create Lane Community College and went on to serve higher education and community colleges at the state and national level.

Tim Bruno, Vice President of ASLCCSG, shared his positive experience with the dance program and invited board members to attend a class, see Lane dancers at the Asian Celebration, and attend Collaborations on March 2 and 3. Bonnie Simoa, Dance Instructor, informed board members that Lane's Dance program is on the international map. She spoke of the dance students' trip to Bali in 2015 and her involvement in studying and teaching Balinese dance at Lane. She invited the board to see her students perform at the Asian Celebration February 17 and 18 at the Lane Events Center.

Tasha Briquet, coordinator for the Get Out the Vote program, stated that 3,000 students have been contacted to let them know how they are impacted by ballot measures so they can make informed decisions. So far, 1,500 voters have been registered; she is hoping to pass the goal of 3,000 voters.

Amadeo Rehbein, Inclusive College Committee (ICC) member, talked about the Open Hearts Project. ICC is collecting 500 statements on love and self-respect on paper hearts. The committee is sending the message to students that they are appreciated in all of their identities and are stronger together than they are apart.

Rebecca Hill, ICC member, spoke of plans to nominate teachers and others for their good work and recognize them at a community dinner at the end of the term. The committee invites the board and Marge to attend the dinner on March 9.

Richard Lubben, Arts Division Dean, reported on the work of the Arts and Business Alliance and the economic impact of non-profit arts in Eugene. 2,400 jobs are supported in Eugene by all of the arts spending. Our community looks at Lane to develop a creative workforce, offer transfer classes that develop critical thinking, innovation, and problem solving. Lane's Media Arts program saw a 4.3% increase in enrollment, Dance had a 7.5% increase, and Music had an 8.5% increase from Fall 2016 to Fall 2017. Arts has doubled the online offerings and implemented international scholarships to increase diversity.

2. Consent Agenda

McCown asked to remove the legal counsel contract from the consent agenda and add chairperson's role and agenda planning to be included in next month's work session.

Mike Eyster moved, seconded by Matt Keating, to approve the adjusted Consent Agenda consisting of:

Approval of Minutes

1. December 14, 2017

Board Policy Review

1. Accreditation, BP 010
2. Global Board-President Relationship, BP 355
3. Global Executive Directions, BP 356
4. Tuition Waiver for Dependents of Fallen or Disabled Service Members, BP 730

Motion passed unanimously.

3. Discussion/Action Items

A. Budget Update

Kelly explained that the College Council Budget Subcommittee has been meeting, and the goal is to have a consensus balanced budget by April 12. The subcommittee is hosting a budget forum for the college community on January 25. The board reviewed the current budget projections, showing a deficit of \$2.8 million for FY18 and \$3.2 million for FY19. Kelly reminded the board that every percentage of tuition is worth approximately \$300,000 in tuition revenue. A decrease in tuition also results in less fee revenue and sales. The ending fund balance is projected to be \$237,672 below the required amount set by board policy for the end of FY18. The board also reviewed balancing levers for FY19.

Board members discussed the college's deferred maintenance needs; Kelly clarified that a \$6-7 million investment in deferred maintenance is needed next year in order to mitigate an increase in future needs. The board also discussed PERS funding. Kelly explained that the college has been using the PERS reserve fund and would have about 3.5 more years of reserves to mitigate the offset, barring any action by the PERS board. A question arose regarding Measure 101 and the impact it would have on funding. Kelly mentioned that there may be additional funds from the state if the measure is successful.

B. Guided Pathways

Kerry Levett presented information on guided pathways. Lane has 286 offerings from which students can choose, and this includes offerings associate's degrees, one year certificates, pathways certificates, and transfer interest areas. The amount of choices can be overwhelming for students. Lane has begun to group offerings though faculty led discussions into career communities as follows:

Arts & Communication

Business & Office Professionals

Computer Science & Information Technology

Culinary, Hospitality, & Tourism

Health, Medical, & Fitness

Science, Natural Resources, Math, & Engineering

Social Sciences, Social Services, & Education

Guided pathways empowers rather than paralyzes students to own their education. Positive outcomes of guided pathways are:

Increased completions

Increased time to completion

Decrease in student debt

Easier transfer

For Lane, this means increased institutional agility and responsiveness; ensures course sequencing is scheduled; faculty and students know their schedule ahead of time; and it enables the academic planner to work for students. Levett invited the board to attend a conference at Lane on February 5, when Dr. Rob Johnstone, national expert and researcher on guided pathways, will present a keynote session and breakout sessions for staff.

C. Institutional Effectiveness Indicators

Jennifer Steele, Director of Strategy and Planning, and Craig Taylor, Director of Institutional Research, Assessment and Planning (IRAP), distributed a handout showing institutional effectiveness indicators. Information included the percent of students who complete degrees within three years and six years, the percent of students who transfer to four-year institutions within three years and six years, the percent of students who earned 30 credits or more within six years, and percent of students still enrolled after six years. Information also included the percentage of students of color compared to residents in the county and Lane's student loan default rates compared to state and national rates.

Taylor clarified that the data was taken from the Voluntary Framework of Accountability, the principal accountability framework for community colleges with measures defined to encompass the full breadth of the community college mission and the diversity of students' goals and educational experiences.

5. Accountability/Reports

A. Facilities Update

An update on the status of bond and facilities projects was presented to the board.

B. Enrollment Update

An update on enrollment was presented to the board.

C. Financial Planning & Budgeting Monitoring Report

The Financial Planning and Budgeting, BP 260, monitoring report was presented to the board.

D. Compensation and Benefits Monitoring Report

The Compensation and Benefits, BP 515, monitoring report was presented to the board.

E. Asset Protection Monitoring Report

The Asset Protection, BP 205, report was presented to the board.

F. Northwest Commission of Colleges and Universities Mid-Cycle Accreditation Report

The mid-cycle accreditation report was presented to the board.

6. Reports

ASLCCSG President Wilgen Brown reported that the students who attended the board retreat were very appreciative of the board's willingness to interact with them and demonstrate their investment in students. The student activity fee process is winding to a close, and organizations are submitting final reports to committee. The committee will review

the reports and decide on funding levels and inform the board of their decision. He invited board members to attend the NAACP march on Monday, Martin Luther King, Jr., day. The University of Oregon and Lane's student governments are involved with NAACP to put on the march.

LCCEF President Pat Griffin reported that the Federation is busy putting teams together for different functions. Trainings will be held next week. He has enjoying developing relationships with HR and managers to resolve concerns. He will be joining the compensation and classification team which will begin reviewing the position analysis questionnaire.

LCCEA President Jim Salt reported that the collaboration between administration and association is continuing to improve. He is meeting regularly with our new president and vice president and is confident that a number of issues will be addressed in collaborative ways. However, there are still as many pending grievances as ever, and he hopes to make a comprehensive report in future meetings. Regarding guided pathways, he asked the board to understand that not all faculty see it as a positive thing. He encouraged board members to attend the presentation on February 5 and pay attention to concerns about that model. Faculty are at the center of decisions regarding the curriculum, yet this has not yet been brought to Learning, College, or Faculty councils. Statewide transfer work continues, and the Higher Education Coordinating Commission will be getting a recommendation from the taskforce soon.

Vice President Jane Harmon reported that she had just finished her ninth day at Lane, and she had met with many of her colleagues and direct reports. She appreciated attending the board retreat, which helped her to understand more about Lane and the board's priorities. She finds Lane to be a truly amazing place and is excited to be here.

Vice President Brian Kelly reported that the students have been involved in many areas this week—on the Budget Subcommittee, Facilities Council, and College Council. The students' input is essential to decision making. He introduced Zach Evans, Budget Analyst. He thanked the staff of IRAP for the department data. This is data we will use to improve outcomes to students and programs, and we will be able to refer to it in the future.

Board Reports

Johnston regretted missing the board retreat. She appreciated the work session on department planning and enjoyed Levett's presentation on guided pathways. She was thankful for the accountability reports in the board packet and the staff's work.

McCown thanked all who attended the retreat. The agenda planning was more strategic than it has been in the past, and that paid off. That was seen in tonight's meeting in the way that staff has taken the work the board has done and brought it to fruition. He welcomed Harmon.

Keating thanked his colleagues for a productive retreat. It was great to see students there. He was glad to hear that there is now a payment plan in process and that we are chipping away at barriers. He enjoyed hearing from Music, Dance, and Theatre Arts and encouraged everyone to see a performance at the Ragozzino Performance Hall. He looked forward to the MLK celebration and Nina Turner's presentation. It was good to see former board member, Pat Albright, and he asked that the naming of the Center Building be put on the next board meeting agenda.

Eyster stated that he has worked with a lot of student governments but has not seen one as dedicated as this group. He enjoys interacting with them. He noted that he was originally skeptical about guided pathways but is becoming a convert. He encouraged faculty and others to attend Johnstone's presentation.

Muenzer thanked everyone who helps in serving Lane's students and community. She expressed appreciation of the opportunity to be involved in the good work Lane is doing. She thanked board members and staff for the board retreat.

Carrasco reported that the board retreat was helpful. It is good to have open dialogue and not be pressured for time. He echoed Brown's encouragement to join the NAACP march. Carrasco has been advocating for Measure 101. Martin Luther King, Jr., also supported workers' rights. We need to work hard to live up to his beliefs in so many ways.

Carrasco looked forward to the Wyden event and the MLK celebration with Nina Turner.

Pryor reported that she was happy to hear that interactions between union leaders and the new president are going well. The board is interested in the potential of working collaboratively and interest-based bargaining.

7. Date, Place, and Proposed Agenda Items for the Next Regular Meeting

February 8, 2018, 6:30 p.m., Boardroom, Building 3, Room 216, Lane Community College Main Campus.

8. Adjournment

The board meeting adjourned at 8:10 p.m.

Margaret Hamilton, President/District Clerk

Rosemary Pryor, Board Chair

Prepared by: Donna Zmolek, Executive Assistant to the President/Board