



General Library Item

Name Minutes 2017-10-12

Content

Lane Community College
Board of Education Minutes
October 12, 2017

1. Attendance

Board members present: Phil Carrasco, Mike Eyster, Susie Johnston, Matt Keating, Tony McCown, Melanie Muenzer, and Rosie Pryor. Also present were: President Margaret Hamilton; Vice President Brian Kelly; Interim Vice President Dawn DeWolf; Lane Community College Education Association President Jim Salt; Lane Community College Employee Federation President Alen Bahret; and Associated Students of Lane Community College President Wilgen Brown.

A. Chair Pryor called the meeting to order at 6:35 p.m.

Pryor made the following remarks regarding legal counsel, Meg Kieran:

Tonight is the last time that this board and Lane will benefit from the astute work and dedication of college legal counsel Meg Kieran as she retires after many years of serving Lane and its students.

Meg, you've guided us through countless issues of legalities and ethics over the years. With your help we have weathered lawsuits and grievances, hires and terminations, learned the rules of conduct and communication, figured out how to go out for a bond, how to evaluate ourselves, and so much more.

Your advice has been sound and your work has been superior. What's more, you've worked with the same heartfelt commitment that we all have to serve the best interests our students and community.

It's hard to say good-bye, Meg, but I know we'll be in good hands with Erin, and that we'll see you out in the community.

It is my honor to provide you with Lane's signature farewell gift. Please step forward to accept your own original print of "The Road to Lane" by Lane instructor and local renowned artist Jerry Ross.

B. President's Report

Exhibit Protest

I would like to address the anti-abortion display on Bristow Square on main campus on Monday and Tuesday, and the counter-protest on Tuesday. We were one of several colleges selected to hold this display in an effort for this group to solicit media attention on college campuses. Like most of you in the room, I was not aware that this group was coming, or the nature of the display. In addition- no advance notice went out to me, to this board, to the students, staff or faculty until I arrived on campus and saw the display myself. I take full responsibility and offer an apology to the board, students, faculty and staff. I advised College Council to coordinate a review and update of Lane's policies on the acceptable use of facilities by outside groups for assembly and displays so that we can better manage the manner in which outside groups use our campus and the effect it may have on our students and staff. I have also directed staff to develop a communications plan that includes early notifications of visiting groups, a description of the content of displays and the possible impact it may have on students, faculty and staff.

I urge the college community to work together toward positive change.

In an effort to assist the board in monitoring our progress toward this year's goals of:

1. Student success toward goal attainment through an equity lens.
2. Improving affordability and accessibility
3. Building Lane's reputation as an economic force in the community
4. Building partnerships in the community

I will organize my report within those categories each month.

Goal: Student Success Through Goal Attainment

Accreditation

We will be hosting our NWCCU accreditation evaluation team for our mid-cycle site visit on October 24 to 25. Vice President Dawn DeWolf is leading this team and will provide us with feedback regarding the visit in November.

First Year Experience

Last March the board heard from a few of our First-Year Experience program students. Because of the effectiveness of this program, the college has increased the number of student peer mentors participating in this program. We will continue to monitor the program's effect on retention at Lane.

Affordability and Accessibility with a Focus on Access, Equity And Inclusion

Enrollment

As of Saturday, total unduplicated student headcount is down 4.5%. Total credits generated, excluding College Now, is down 5.9%. 53% of our registrations are from non-credit. Which means students are coming to Lane to improve their work skills and enrich their lives.

I was asked to be a member of the Equity Community Consortium. This is a group of public agencies committed to advancing equity and inclusion in our communities. Membership includes K-12, U of O and business and Industry. The group would like to learn more about the equity work of Lane and use our model in the community.

I'm continuing to meet with regional educational partners about strengthening access and accessibility at Lane, including OSU, U of O, Pacific University and 4J.

And I would like to thank the board for its participation in meetings last month with the OCCA, ACCT, and the Oregon President's Council. These groups are all working with the 17 community colleges on issues of affordability and accessibility- primary focus on transfer, funding formula and promotion of an equity lens.

Greg Evans had his proposal on the Equity Lens accepted for presentation at the OCCA Conference in November.

Building Lane's Role as a Regional Economic Force

I continue to reach out to current and prospective business and industry partners whom we can work with to help our regional economy thrive.

- I am meeting with Rand O'Leary of Peace Health to enhance our existing partnership
- I had an introductory meeting with the new Chair of the Eugene Chamber
- I am now attending Springfield Chamber of Commerce meetings.
- I am scheduled to meet with Jordan Papé, Northwest Community Credit Union, and the Oregon State University business school.

Communications

In late September we issued communications to dispel a rumor that ICE was on campus interrogating students. They were not on campus, and we made every effort through emails and social media to dispel the rumor. We believe someone misunderstood the extra presence of public safety patrols or a county vehicle for an ICE vehicle. This was an opportunity to remind the college community of the board's DACA policy and affirm our position of offering a safe haven to these students.

Last week I issued an all staff-student message about the shooting in Las Vegas. Having just attended the ACCT conference in Las Vegas with board members and staff, the shooting was a harsh reminder that violence can happen anywhere at any time.

I interviewed with KLCC right after the Las Vegas shooting and talked about campus safety, and I also had a chance to present the college's goals for the year.

Next Monday, Rosie and I will visit the Register-Guard editorial board to talk about college goals, and to set the agenda for the college.

Finally, I will be at the KNND AM 1400 Beeper Show on October 26. This is a local talk show about news and events important to the Cottage Grove area.

Government and Legislative Relations

The Oregon Transfer Workgroup is beginning. The first group met October 6 at PCC. The group is conducting an analysis of credits lost in transfer, consumer costs and transfer inequities.

HB 3063 Gateway to College RFP will be out soon. This grant will provide services for first generation students. There is a total of \$3.1 million available for the next biennium.

Funds from the Oregon Strategic Fund are available for local projects. One of our faculty members has been given preliminary approval to conduct a project to enhance math education.

The Oregon Student Success Center will be hosting leadership training program.

John Starr, Chief Oregon Educational Office, is coordinating the Oregon Statewide Longitudinal Data System SLES. The data comes from Oregon DOE and HECC. The roll out is scheduled for December 2017. The system is designed to provide real time automated access to student data over multiple years across multiple settings and includes demographics, degree status, academic history, workforce. It will tell us what sector they are working in and income attainment.

Update on Neighboring Property

Brian Kelly and Brett Rowlett attended a public hearing on the appeal of the Lane County Land Management Division's decision to approve six residential parcels on the land just west of the college, the site of the recent clear-cut. Two separate organizations have filed appeals. At the applicant's request, the public hearing was continued until October 26. At this point in the process, the appeal is only looking at whether the six parcels were legally created. We'll continue to track this and report back next month.

Veterans Administration

We recently learned that the Veterans Administration reversed its previous decision and pulled its certification unexpectedly for flight training for veteran students again. Seven VA students in our Aviation program are currently affected. Upon notification, we contacted the VA, asked what was needed to reaffirm our accreditation and resubmitted the information once again. As you recall, we were informed last month that our Aviation program was approved. This vacillating stand by the VA harms student welfare. Similar suspensions have occurred at other aviation schools in Oregon. Klamath Falls is considering closing their program because of the uncertainty of VA certification. We continue working with our elected officials and our state association to resolve this issue as soon as possible.

Honors and Recognition

Lane held a naming ceremony today to rename the multicultural center as the Concepción "Connie" Mesquita Multicultural Center. Connie has worked tirelessly to support students of all cultures at this college, and it was an honor to participate in this celebration.

We hosted the grand opening of the Gender Equity Center this week. This center is the first of its kind for the state of Oregon and possibly across the country. Many thanks to Christina Walsh, who along with others had the vision to create and this center for our students.

Kudos

Kudos to Bob Dyck, who was surprised with an Employee Recognition Award today. Bob is our very talented facilities automotive mechanic and locksmith. Congratulations.

At your places you'll find the 31st League for Innovation Student Art Competition publication. Lane had two honorable mentions--Cultural Transference submitted by Jason Dallas and Apollo submitted by Nickolai Shawn Oakley. Jennifer Salzman, art faculty, coordinates the event for our students.

We also provided you with a copy of the Literary Art Competition publication. Lane student Kelsey Winter received third place award in fiction for her story "Simon's Dinosaurs." Faculty member Jennifer Von Ammon coordinated these submissions.

Events

I am delighted to announce that we are holding what may be the college's first luncheon to honor our employee veterans. The lunch will be Thursday, November 9. Board members are invited to attend. We have invited Senator James Manning of Eugene, an Army veteran, to join us as guest speaker.

I'm very excited to attend my first Harvest Dinner this month, a real perk of my job!

I'd like to finish my report with a special announcement acknowledging the retirement of long-time legal counsel Meg Kieran. Meg guided Lane through countless legal challenges and helped us do the right thing to keep our focus on student success. We are going to miss her but we wish her the best.

1) Personnel

The college's current personnel appointments were presented.

C. Board Agenda Review/Changes

Pryor added item 3-D to the agenda to discuss board member attendance at the Association of Community College Trustees National Legislative Session (ACCT NLS) in February. Keating added agenda item 3-E to discuss the anti-abortion exhibit in Bristow Square.

D. Statements from the Audience

Amber Lease, student athlete, provided an update on the Athletics program and invited the board to the upcoming volleyball and soccer games.

Lexi Healy, student athlete, expressed her appreciation for the board's support of the Athletics program and invited the board to the upcoming race in November.

Wilgen Brown, ASLCCSG president, commented on the recent anti-abortion exhibit and the affect it had on students. He asked that campus policies on outside groups be examined and changed. The anti-abortion campaign has a right to impart their opinions, but not in the manner with which it was done.

Justin Blakely, former student, expressed dissatisfaction with services received from Center from Accessible Resources.

Tim Bruno, ASLCCSG Vice President, commented on the anti-abortion exhibit in Bristow Square and asked that the board listen to the students with sincerity and integrity.

Becca Hill, ASLCCSG Senator, stated that she was confronted by the offensive anti-abortion display. Students felt attacked and helpless, and images brought up past traumas. The representatives, their display, and their tactics seemed to fly in the face of the goal of maintaining a safe and respectful environment for students. Students deserved to be warned of the graphic images before the exhibit was on campus. Hill asked for a review of the policies that allowed this to be on campus

Hannah Mullen, ASLCCSG Officer, asked to explore tangible ways campus policies can be adjusted. Students feel let down about how the college prepared for and responded to the anti-abortion exhibit. A warning should have been issued beforehand.

Jean Bishop, Early Childhood Education Coordinator, referred to last spring's budget reductions and advocated for a respectful and collaborative approach to budgeting and long range planning. She asked that the college support the ECE program and the work done in the program by providing ongoing opportunities for collaboration in planning and budgeting in ways that will positively impact students and maintain the program.

Adrienne Mitchell, LCCEA Officer and ALS instructor, commented on the challenges raised by the proposed change to the budget process calendar. The proposed changes will limit the role of the formal College Council Budget Subcommittee and shared governance. She asked that the calendar be reframed so that all stakeholders can be part of the process.

2. Consent Agenda

Eyster moved, seconded by McCown, to approve the Consent Agenda consisting of:

- Approval of minutes
 - September 14, 2017
- Board Policy Review
 - Financial Reporting, BP 265

- Interfund Loans, BP 275

Motion passed unanimously.

3. Discussion/Action Items

A. Budget Process Timeline

Kelly provided background on the proposed budget development calendar. A new budget timeline has been proposed based on input from the board at this summer's retreat to give stakeholder groups more time to comment on budget proposals.

With this proposal, the list of potential program and service reductions would be released in January, categorical funding decisions will be made in February, investment options and recommendations and changes in programs and services recommendations would be in March. All the while, the department and divisions will be planning their budgets, and the budget development subcommittee will be meeting. Budget committee meetings will begin in May. Kelly reminded the board that the college budget committee and the budget development subcommittee do not approve programs and services; that is the purview of the board.

Kelly acknowledged that the conversations had last spring were vital because all programs and services Lane offers are important.

Board members reminded Kelly that the board would like to see a list of prioritizations rather than reduction proposals. With a list of priorities, the board could use that list for investment purposes or to shift resources as well as considerations for reductions. Board members would also like to see suggestions for potential investments earlier than March.

Kelly informed the board that the budget development subcommittee meetings have commenced. The board asked to see a plan of the subcommittee if possible.

B. Funding Outlook and Institutional Priorities

Kelly distributed the funding outlook and institutional priorities documents: the FY17 General Fund Projection and Variance, information on the ending fund balance and stabilization reserve fund, and the 2017-18 Institutional Priorities. He informed the board that the audit will be presented at the December board meeting.

We ended the year in better position financially than was thought because:

1. Deans and directors continue to do an amazing job in managing their part time and materials and supplies budgets;
2. We realized some positive balance sheet entries due to bad debt and other payroll expense funds;
3. There were some delays in purchases.

The college will be in compliance with the ending fund balance, with a balance of \$9.8 million, there will be a surplus of \$1.6 million over the policy requirement.

Jen Steele, Director of Strategy and Planning, presented the institutional priorities, which include transfer education; developmental education; quality online instruction, curricula and course materials; program revision; program review; and college wide assessment of student learning.

C. Academic Assessment

DeWolf presented information on the institutional assessment plan and the importance of assessment in Lane's accreditation. She introduced Assessment Team Chair, Tammy Salman. Assessment of Student Learning is essential to determine the extent to which the college achieves its mission to "provide comprehensive accessible quality learning centered educational opportunities that promote student success." Assessment starts with outcomes; learning outcomes form the basis of the curriculum. Salman explained Lane's Core Learning Outcomes. CLO's communicate the expected knowledge, skills and competencies we want students to develop as a result of their educational experiences in and out of class. Assessment is not equivalent to grading but goes beyond grading by looking at a group of students or patterns. She described the assessment phases and how it connects to planning at the college through the strategic plan, annual department plans, external review and accreditation, curriculum development, academic program review, co-curricular program review, and operations program review.

D. Board Attendance at ACCT National Legislative Session

Pryor pointed out that the Association of Community College Trustees National Legislative Session will be held in February. Several board members expressed interest in attending. Pryor will get a list of names to the President's Office to make arrangements for registration and travel.

E. College Policies on Public Displays

Keating addressed the issues raised by the recent anti-abortion exhibit. This is the first of many conversations about free speech, campus groups, guests on campus community, and the process for approving displays on campus. Some board members opposed the content but protected the right of free speech for all. Others objected to the exhibit's attack on marginalized groups and believe there needs to be a deeper discussion about protecting gender and race. The board members expressed their appreciation for the students that testified tonight calmly and productively and asked administration to examine the process and communication around displays and groups on campus.

5. Accountability/Reports

A. Facilities Update

An update on the status of bond and facilities projects was presented to the board. The board held a discussion on the possibility of going out for another bond. More information will be presented at a future meeting.

6. Reports

ASLCCSG President Wilgen Brown distributed a letter to the board regarding a safe campus. Elections are being held for the remainder of the ASLCCSG senators positions. ASLCCSG are approximately 80% of way through the survey

campaign goal. They are hoping to reach 1,700 students, and it is looking like they will reach 2,000. November 17 is the Oregon Students of Color conference. The goal is to send 50 students. An historic decision was made today in the budget subcommittee; Bobby Kirkpatrick was the first student in history to be elected chair. Wilgen stated that it is inspiring and emotional to see the equity lens work being done to improve this campus. He appreciated that work and the college's cooperation.

LCCEF President Alen Bahret provided an updated from AFT National. AFT nurses and health professionals from Oregon, Vermont, New Jersey, and New York are on their way to Puerto Rico to help after the hurricane. The budget development subcommittee began its work today. It was a real struggle last year. Programs are what make this college; we never want to lose sight of that. The committee looked at the revenue side of the budget, including retention. Why do students leave the college? Do our labor statistics say we are providing high wage job? What are we using as our metrics? Goal attainment was discussed. What is a goal - completion, pathways, employment? Bahret commented that, as staffing levels decrease, we are not communicating internally as well as we could, especially with regard to the recent exhibit in Bristow Square. Communication and solving problems quickly will help avoid the angst resulting from that experience. Bahret is tracking the Local Union 2831 and their vote to strike. LCCEF elections are coming up. Bahret will not be seeking reelection, so there will be a new union president in January.

LCCEA President Jim Salt stated that the proposed budget timeline moves program decisions separate from budget decisions, and these conversations need to be held in an integrated fashion. The proposal needs to come to the budget development subcommittee for review and revisions. The only way it will work is to work together collaboratively. He urged the board to ask administration to work collaboratively with the subcommittee. He pointed out that the ending fund balance is at \$13 million, which was not as dire as was thought last year. Every year, we are told there is a multimillion dollar deficit. There needs to be better projections and a better understanding. Salt commented on the missing boardroom furniture. The board should be moving closer together with the college community, not further away.

Vice President Dawn DeWolf pointed out that there had been an article in the Eugene Weekly on Open Education Resources. She welcomed Patrick Blaine, the new Language, Literature, and Communication Division Dean. She thanked Jennifer Hayward for the work her team performed over the summer to get our departments ready and open for students. DeWolf and others recently attended an accreditation training at Northwest Commission on Colleges and Universities.

Vice President Brian Kelly welcomed KLCC's new Terry Gildea, KLCC's first new program director in 28 years, and Lee Weidman, Facilities Associate Director. He congratulated Bob Dyck, Locksmith and Mechanic, on his Employee Recognition Award. KLDD is holding its stealth drive. Kelly relayed a story of student who stopped to thank him and to tell him that Lane is a gift to the community.

Board Reports

Keating encouraged his colleagues to support the KLCC stealth drive. He did not recall having a vote on the boardroom furniture and would like to see the tables back. Keating noted that he will be attending a funeral for his grandmother this weekend.

Muenzer attended the OCCA board meeting last week, where members voted on the goals for the year. Goals included advocacy for students and their success, strategic actions, and advocating for more capital construction. Also discussed was an upcoming ballot measure regarding health care. If it fails, it will pull other funding from the state budget. OCCA presented a report on community college return on investment.

Carrasco thanked Public Safety for handling the anti-abortion exhibit in a professional manner and in a way that reflects our values. Carrasco expressed reluctance to uphold something that our forefathers created that doesn't reflect what our country needs to be. He was thankful for the public comment on the issue; students and staff have legitimate concerns of what happened on our campus. Carrasco attended the naming of the Concepción "Connie" Mesquita Multicultural Center. The dedication was much deserved; spaces are rarely named for women, much less a woman of color.

Johnston thanked Meg Kieran for her years of service and all of her trainings and information. Johnston attended the naming of the Concepción "Connie" Mesquita Multicultural Center. It was a wonderful event. Lane is all about people and the difference one person can make. Johnston also attended the opening of the Gender Equity Center. She thanked everyone who put those things together for the work they do.

McCown thanked Kieran for all of her years of service to the college. He attended the ASLCCSG retreat in September. We have a special group of student leaders. Brown's leadership has student government on a good path. He appreciated the equity lens presentation and looked forward to going through the process with the rest of the campus. He attended the ACCT conference earlier this month and is honored to be a part of the policy and governance committee. An item discussed in that meeting was the inclusion of a student advisory trustee, which would need to be officially appointed. He also attended the baccalaureate summit at ACCT and was amazed to see how many community colleges are offering bachelor's degrees.

Pryor thanked Meg Kieran for her service and welcomed legal counsel Erin Gould. She informed Jim Salt that the decision regarding the boardroom furniture was not done without discussion and awareness and had to do with the safety of getting in and out of the room. She appreciated that the barrier between the gallery and the board had been removed. She recounted the story of the trip to the ACCT conference in Las Vegas and President Hamilton stepping up to help a distressed traveler on the plane.

7. Date, Place, and Proposed Agenda Items for the Next Regular Meeting

November 9, 2017, 6:30 p.m., Boardroom, Building 3, Lane Community College.

8. Adjournment

The board meeting unanimously adjourned at 9:29 p.m.

Margaret Hamilton, President/District Clerk

Rosie Pryor, Board Chair

Prepared by:

Donna Zmolek, Executive Assistant to the President