



General Library Item

Name Minutes 2017-09-14

Content

Lane Community College
Board of Education Minutes
September 14, 2017

1. Attendance

Board members present: Phil Carrasco, Susie Johnston, Matt Keating, Mike Eyster, Tony McCown, Melanie Muenzer, and Rosie Pryor. Also present were: President Margaret Hamilton; Vice President Brian Kelly; Interim Vice President Dawn DeWolf; Lane Community College Education Association President Jim Salt; Lane Community College Employee Federation President Alen Bahret; and Associated Students of Lane Community College President Wilgen Brown.

A. Chair Pryor called the meeting to order at 6:30 p.m.

B. President's Report

President Hamilton expressed her enthusiasm for the start of Fall term.

In support of our Access goal - National Level

- The Trump Administration announced plans to rescind the Deferred Action for Childhood Arrivals (DACA) program. This move impacts nearly 21,000 Oregonians, including some of our students.
- The Department of Homeland Security will no longer accept new applications for the program, but pending applications will still be considered.
- The Administration has provided a six-month delay for phasing out current recipients, giving Congress an opportunity to pass a legislative remedy.
- During this time, communication of accurate information and our support of the students is critical. I sent an all-staff email on this topic on September 5, and I directed my staff to coordinate a response for our impacted students. We identified a contact on campus to serve as the point person for undocumented student issues, and we're in the process of posting related information and updates to the college website.
- I want to thank our Board Chair Rosie Pryor for interviewing with Rachael McDonald of KLCC on this topic on September 1. We need to continue to demonstrate our support.

On Title IX

- Education Secretary Betsy DeVos announced changes to Title IX enforcement.
- The Department will be initiating a public comment period to revise regulations on campus sexual assault policies. This topic was a priority of the Obama Administration and an area we take very seriously at Lane. We will continue to monitor this and keep you posted.

In support of our Access and Affordability goals - we track Enrollment--as of Monday:

- Total summer registrations (8,180) were down 10.2% from same time last year.
- Total summer credits generated (18,666) are down 5.9%
- Total fall registrations (19,260); down 5.8% as compared to same time 2016.
- Total fall credits generated (70,698) down 2.2%
- For every 1% change in credits generated, it is a gain/loss of approximately \$270,000 in tuition revenue
- Target for FY18 is 235,000 annualized credits.
- Good news: Number of new students is slightly up for fall.
- Top priority is to stabilize and reverse this trend by reducing barriers to students.
- My goal is to continue to bring you updates on our progress throughout the year.

In support of our Access and Affordability goals - Student Veterans in Aviation Academy

- Last academic year, the VA announced significant curriculum changes for all the Aviation Academies in Oregon. These changes were not in alignment with current FAA requirements.
- All Aviation programs, including Lane, began making changes, but in May 2017, we were put on suspension from accepting new students before the curriculum process was completed. This also happened at Portland and Central Oregon Community College.
- These changes put current students at risk of not getting their benefit checks on time, affecting their tuition and living expenses.
- It also meant we could not enroll new student veterans in our aviation program until the new curriculum was implemented.
- Our staff in the Aviation Academy, Veterans Services and Governmental Relations went the extra mile to help our students.

- We contacted Congressman Peter DeFazio to support the students and the veterans.
- In late August, we were verbally informed that the VA lifted our suspension allowing us to register new veterans in our aviation programs.
- The VA's action was surprising, given a national shortage of trained pilots, the quality and rep of our program, and the fact that we serve about 400 student vets a term.

In support of our Student Success/Goal Attainment

- We were recently provided the results for our 2016/17 NCLEX pass rates for our RN program. The first-time pass rate for LCC was 98.51%, with a 98.53% pass rate for the overall program. (The national pass rate is at 85.8%.)
- Practical Nursing students achieved an 83.33% first-time pass rate with an overall final pass rate of 94%. (The national pass rate is 83.11%.)

Access

- The RN program increased access for first-year student enrollment by 8 students this year from 72 to 80 students, which is an 11% increase in enrollment for this fall. This is due to our partnership with Peace Health.
- This year we are increasing access for LPN to RN Bridge students for the first time. In the past we would have students hoping to obtain a "space-available" seat.

In support of building LCC's reputation as a Regional Economic force in the community

- I have been busy making connections with government officials in order to strengthen our support for community colleges and our mission to create economic opportunity
- I met with Oregon Senator James Manning and US Senator Jeff Merkley to discuss their support for the community college agenda. Both are strong advocates for LCC and are very interested in helping us build partnerships with business and industry.
- I am also meeting with business and industry leaders to talk about ways to enhance opportunities for our students.
- I was honored to be elected to the Springfield Chamber Board in July. This membership will help me get to know the Springfield community and help them get to know us better at Lane. Many thanks to Mike Eyster for his introductions.
- I met with United Way President Noreen Dunnells, to talk about how the work that they do directly helps our students and how we can grow our employee participation
- I met with Ward Wimbish of Greater Eugene Businesses. Ward is helping us build connections within local, and national industry partners
- I am also beginning to meet with leaders in the health care industry- at Pacific Health, and Riverbend Hospital;

We all know that becoming an economic force in a community starts with building relationships with K-12. I've recently met with:

- Pleasant Hill Superintendent Scott Linenberger;
- Springfield Superintendent Susan Reike-Smith
- The goal is to increase college readiness and access at our local high schools

Affordability/Foundation

- I recently attended two Foundation Events to meet with donors and community members in Florence and then here in Eugene. Our donors are poised to continue their generous support.

Building Communication

- I've been meeting as many Lane employees as I can, and I'm always impressed with the quality of people who work here and their commitment to our students.
- I'd like to mention three in particular, the winners of our Summer Classified Employee Recognition Awards: Beth Habian of Florence, Jennifer Pearson of Extended Learning, and Heather Lee of the LCC Foundation.
- They model the spirit of serving students that makes Lane great and will help us reach our enrollment goals.
- I met with Torch Editor Jeffrey Osborns and faculty advisor Charlie Deitz.
- I met with ASLCC student leaders Wilgen Brown and Tim Bruno.
- I met with our classified and faculty leadership, as well as many members of the college running programs and initiatives.

Events

- I was honored to speak at the Puertas Abiertas graduation on July 21.
- I participated in OCCA and Oregon's President Council retreats this summer, where we identified the goals of Oregon Community Colleges for the upcoming year (Access/Transfer, affordability/state aid, developing state/regional data base for occupational trends).
- The College had a very successful Extended Learning's Open House at the Mary Spilde Center on September 7 and was excited to see such a good turnout. We received good press; KEZI ran the story several times. Thanks to Shara Tscheulin and Tina Thomas for coordinating the event.
- Finally last weekend, LCC was the hub of the annual meeting for the 3rd Order of the Arrow Lodges of the Boy Scouts of America. This event included councils from Oregon, Washington and California, bringing 475 scouts and leaders who camped in tents and RVs on main campus. The boy scouts received advanced training, and we had an opportunity to provide them with exposure to a college campus and some of our career and technical programs.

I want to end with a spotlight on student success by telling you the story of a young gentleman named Titus Young. He was a home schooled prodigy in music. At 15 years old, Titus began taking Lane courses. He was mentored by two of our music instructors. He earned college credits and now at 18, he is headed to the University of Oregon. He did not complete a degree, but he still completed his goals and has been successful at Lane. That's the kind of thing we want to highlight.

We look forward to Inservice next week and the kick off of the new school year!

McCown left the meeting at 6:40 p.m.

1) Personnel

The college's current personnel appointments were presented.

C. Board Agenda Review/Changes

No changes were made to the agenda.

D. Statements from the Audience

Justin Blakely, former student, expressed dissatisfaction regarding services received by the Center for Accessible Resources.

2. Consent Agenda

Johnston offered revisions to the minutes regarding the board appointments to community organizations. Johnston is on the executive committee of OCCA; Muenzer is Lane's representative to the OCCA Board. Eyster is the alternate representative to the Lane Economic Committee.

Eyster moved, seconded by Muenzer, to approve the Consent Agenda consisting of:

- Approval of minutes as amended
 - July 13, 2017
- Collection Services

Motion passed unanimously.

3. Discussion/Action Items

A. Cultural Competency Update

Greg Evans, Interim Chief Diversity Officer, presented an update on Lane's cultural competency education. There has been accountability and documentation of employee participation in cultural competency activities. There are a wide range of opportunities in which employees can participate. The board cultural competency policy was crafted to meet the professional development needs of all employees as the college evolves in its aspiration to become a more accessible, equitable, and inclusive institution. Evans presented the proposed schedule of upcoming workshops including the following program topics:

Race
Religion
Socio-economic
Gender
Accessibility
Veterans
Understanding of social justice
Gender spectrum
Intersectionality
Sexual orientation
Sexism, heterosexism
Prison industrial complex
Implicit bias
Sexual assault
Proposed activities include:
Workshops
New employee onboarding
Equity lens activities
Conferences and retreats
Webinars
Sabbaticals
Membership organizations
Communities of interest
Local community-based activities and memberships
Online trainings

Evans listed the responsible parties and the achievement/success indicators for each activity. Employees may choose one or more activities in which to engage. Participation thus far includes 649.5 hours for faculty, 669.5 hours for classified, and 191.5 hours for management. Spring conference 2016 focused on cultural competency, beginning with plenary speaker Bennett College President Julianne Malveaux. The college community embraces these efforts and is active in this work.

The board raised questions regarding the required hours of education. Evans responded that employee groups have not agreed on required hours and have had significant discussions around this and the quantitative versus qualitative nature of professional development. The hope is to land something that is mutually acceptable to the college and

employee groups. Board members were curious to know how effectiveness of the workshops, etc., will be measured. Hamilton responded that a variety of ways will gauge the effectiveness, including surveying employees and students and seeing a decrease in complaints.

Board members asked to be notified of workshops so they may have the option to attend. They expressed interest in receiving another report in a few months.

B. Budget Committee Appointment

Board member Mike Eyster, Zone 3, recommended Alayne Clark as his Budget Committee appointee, to serve effective immediately and ending June 30, 2020.

Eyster moved to appoint Alayne Clark to the Budget Committee. Carrasco seconded.

Motion passed unanimously.

C KLCC Budget Update

KLCC Director John Stark presented an update on the KLCC budget. KLCC has a \$2.2 million annual budget. Ten percent of the budget comes from the general fund; the fund transfer has been suspended for this fiscal year. KLCC's federal funding appears to be secure, despite threats to defund public broadcasting. This year, KLCC has increased station membership underwriting and fundraising goals to make up the amount lost from the general fund. Stark presented financial trends over the past three years.

KLCC enlists the help of its Community Support Board to raise funds and advocate for the station. The board is comprised of people from the community who work on behalf of KLCC.

The public is hungry for fact-based public information. KLCC has an audience of over 80,000 listeners each week, and strongly aligns with Lane's core theme of responsible community engagement.

KLCC has rebuilt the management team. Ronnel Curry was recently brought on as the Director of Philanthropy. Curry is well connected in the community. Next week, Terry Gilday will join the team as KLCC's new Program Director.

Lane's Board of Education is the legal licensee of KLCC. The staff appreciates the respect for KLCC's reporting integrity. Stark invited board members to come to the studios for a tour and to become familiar with the staff. Many interns go on to work in media at the national level.

D. Board of Education Action Plan

Pryor presented the 2017-18 Board of Education Action Plan and explained that it was the result of thoughtful, un rushed conversations during two board retreats this summer.

Keating moved to approve the 2017-18 Board of Education Action Plan. Eyster seconded.

Motion passed unanimously.

E. President's FY18 Goals

President Hamilton shared her goals with the board. The president's goals are directly related to the Board of Education action plan. Goals include:

Effective Communications

Progress in Achieving Student Success Toward Goal Attainment

Maintaining LCC as an Affordable and Accessible College

Building LCC's Reputation as a Regional Economic Force in the Community

Partnership with Local, State, and Federal Entities Affecting/Influencing the College

Hamilton acknowledged she will be reporting to the board in that manner, with each item relating to one of the goals.

Johnston moved President Hamilton's 2017-18 goals. Keating seconded.

Motion passed unanimously.

5. Accountability/Reports

A. Facilities Update

An update on the status of bond and facilities projects was presented to the board.

B. Personnel Analysis

Chief Human Resources Officer Dennis Carr presented a report on the ratio of personnel compared with student enrollment. Board members felt it would be helpful to compare to statewide numbers of other Oregon community colleges.

6. Reports

ASLCCSG President Wilgen Brown expressed disappointment at the country's political climate, but stated that student government will help keep Lane safe as a sanctuary campus and will be looking for opportunities to help in that process. He thanked President Hamilton for meeting with Brown and Vice President Tim Bruno. Over the summer, student government established a hiring process and hired a gender and sexual diversity advocate, treasurer, chief of staff, and sustainability coordinator. There are still five positions needing to be filled. The Oregon Student Association will hold a survey campaign this fall, and ASLCCSG will be contributing issues. The ASLCCSG retreat was held this weekend, and Brown thanked McCown for attending. He wished the students had been here for the discussion on cultural competency. Brown expressed his opinion that Lane is not a safe campus, but we can make it safe. Efforts being taken to improve cultural competency gives Brown hope that someday Lane will be a safe campus. ASLCCSG will host Welcome Week during the first week of fall term.

LCCEF President Alen Bahret commented on the cultural competency discussion. For many years Bahret has talked with Evans about the culture here and how to improve it. This program gives everyone the opportunity to learn. He advocated for allowing hourly employees to attend workshops. Several items have affected classified staff in the past few months. The reduction of budgets for hourly employees has been felt in the workloads of the contracted staff. The

union has encouraged staff and managers to meet and assess priorities. The Student Services reorganization has caused a lot of anxiety and concerns. Bahret looked forward to inservice, including the Archives open house. The memorial service for Phoebe Anderson will be held September 17.

LCCEA President Jim Salt thanked Hamilton for meeting with the association and members last month. He appreciated her frankness and hopefulness and looked forward to working with her. Faculty will be hosting a welcome for President Hamilton during inservice week, and Salt invited board members to attend. He echoed the importance of the cultural competency work. He thanked Evans and Hamilton for their support on framing on how to move the work forward. The association has been a supporter of the work. We need to approach it as education. He appreciated the remarks made during the work session regarding the standardization of education. Improvement to education should focus on quality, not standardization.

Vice President Dawn DeWolf thanked Lynn Nakamura and all of the individuals who are helping with inservice plans. It is always wonderful and exciting to get everyone back together. DeWolf looked forward to the beginning of the term. Students started buying books today. She thanked the staff and management who worked this summer. She congratulated Helen Faith on her new position as Dean of New Student Transition. She congratulated Kristina Holton on her new position as interim Dean of Mathematics. Viewbooks for the International Program have been distributed. Lane had 84 new international students on campus last week. The viewbook is used for marketing internationally. Vice President Brian Kelly thanked the board for taking the time to meet during their retreats. The vision and guidance they have provided are essential for short and long term planning. It was time well invested. Titan Court is 100% full. He looked forward to the beginning of the term.

Board Reports

Keating thanked everyone over the last decade who has worked to recruit junior high and high school students since the only cohort that has increased for fall term is new students. This shows a long term investment in recruiting at our local high schools. He invited his colleagues to join the launch of the West 11th EmX on Sunday. He looked forward to the faculty welcome on September 21. On September 22, the Eugene Library will host a book event. He thanked Greg Evans and John Stark for their presentations.

Eyster clarified that his comments on standardization were not meant to imply that Lane would impose standardization of courses. He was wondering where the college is on assessment. He has participated in four decades of cultural competency education, and there is no finer person than Evans to lead that effort. He is a real asset to the college. He appreciated the presentation from KLCC, which reminded him it is time to donate.

Muenzer thanked Public Safety and Facilities for the work they are doing at the Florence Center. Taking the time to work and patrolling behind the campus is much appreciated. Muenzer is getting positive feedback on the EMT training being offered in Florence this term; the CNA training is also getting a reboot. Dean of ABSE Grant Matthews is making progress on setting up a testing center. Muenzer thanked Hamilton for visiting the Florence Center.

Johnston noted that the Eugene Airport is having an open house on September 19. The three days spent in the board retreat were intense and productive. She appreciated the work that was done there. She appreciated tonight's presentations on accreditation, cultural competency, and KLCC. She attended the OCCA retreat on Tuesday. Legislative days are coming up on September 18 and 19. The OCCA board meeting will be held on October 6. The OCCA conference is November 1 – 3. Johnston commented on OCCA's ability to speak with one voice for 17 colleges and carry forth a message that is unique and different from K-12 and universities. There are a lot of new OCCA board members, so there is much to do to bring them up to speed on how to drive our message forward in Salem and DC. Johnston attended the new board member training, and it was interesting to listen to the comments from new board members. She encouraged all board members to attend that training when possible.

Carrasco agreed with Salt that the cultural competency work should be approached as education, not training. We can't transform students if we can't transform ourselves. He challenged the culture and white supremacy. Sometimes neutral policies will benefit some and not others. He thanked Hamilton for her timely response to the DACA student issue. We need to keep working to protect our students. He thanked Evans for leading the equity work. He is interested in having some conversations on how to invest in equity work with cash money. He looked forward to the beginning of the term.

Pryor noted that any college planning will be done with the input of the college employees and students to get their perspective and concerns. To provide quality leadership, that's critical.

7. Date, Place, and Proposed Agenda Items for the Next Regular Meeting

October 12, 2017, 6:30 p.m., Boardroom, Building 3, Lane Community College.

8. Adjournment

The board meeting unanimously adjourned at 8:35 p.m.

Margaret Hamilton, President/District Clerk

Rosie Pryor, Board Chair

Prepared by:

Donna Zmolek, Executive Assistant to the President