



General Library Item

Name Minutes 2017-04-12

Content

Lane Community College
Board of Education Minutes
April 12, 2017

1. Attendance

Board members present: Phil Carrasco, Susie Johnston, Matt Keating, Gary LeClair, Tony McCown, and Rosie Pryor. Also present were President Mary Spilde, Vice President Brian Kelly, Vice President Dawn DeWolf, Lane Community College Employees Association President Jim Salt, Lane Community College Employees Federation President Alen Bahret, and Associated Students of Lane Community College President Robert Kirkpatrick.

A. Board Chair Rosie Pryor called the meeting to order at 5:30 p.m.

B. Appointment of Board Member – Zone 1

McCown moved to appoint Melanie Muenzer to Zone 1. Carrasco seconded.

The board thanked both applicants for their interest in the board position.

Motion passed unanimously.

Keating joined the meeting by telephone at 5:32 p.m.

C. Oath of Office Administered to Newly Appointed Board Member

President Spilde administered the Oath of Office to Melanie Muenzer for Zone 1 position.

2. The board recessed for executive session at 5:37 p.m.

3. The meeting was reconvened at 6:30 p.m. in Building 19, Room 104.

A. President's Report

I'd like to congratulate Melanie Muenzer on her appointment to the Zone 1 vacancy on the board. You're here just in time the critical work the board does in balancing the budget for the coming year.

I'd like to welcome a few new people and assignments:

Welcome to Wendy Ames Dionisio, our new director of Marketing and Creative Services.

Welcome also to Linda Brown, our new associate dean of Health Professions.

Finally, welcome to Shara Tscheulin, our new dean of Extended Learning and Small Business Development Center.

I'd also like to congratulate faculty Aliscia Niles. She will be our new faculty co-chair for the campus Achieving the Dream (ATD) team, after teaching in ABSE and other roles at Lane.

For the fourth consecutive year, Lane's workers compensation low incident rate has been exemplary and our premiums for 2017/2018 will again go down. Our workers compensation experience modifier is now .59—1.0 is normal. We will save approximately \$120,000 in workers compensation premium payments next year. A big shout out to all of our employees for working safely!

Kudos to Christina Howard of our Physical Therapist Assistant program. Under her leadership, Lane partnered with the North American Institute of Orthopedic Manual Therapy to provide the first U.S. competency-based program in manual therapy for Physical Therapist Assistants. Christina piloted the curriculum.

Kudos to Lane Titan graduates Kylee O'Connor and Ben Kelly who performed outstanding 4x400 relay legs for their respective schools recently. Kylee was the lead-off leg for the University of Oregon team that won the Florida Relay collegiate final in 3:35.73, while Ben was the second leg for an Iowa State team that won the Stanford Invitational in 3:10.41

The enrollment decline we're seeing at community colleges nationwide continues here at Lane. Total registrations are down 3.4% for the start of week 2 of spring term.

* I hope you have a chance to visit our Library in the Center Building; this is National Library Week.

* This Friday we'll have our annual Hands-on Career Day hosted by High School Connections. This annual event brings several hundred Lane County high school students to campus to participate in hands-on workshops featuring career technical programs.

* You can get your own hands on equipment at the Diesel Technology Open House on Saturday from 9-2 p.m. in Building 9.

* The Student Production Association's presents an original musical, "The Oresteia Project," from April 27 through May 7. You can get tickets at lanecc.edu/tickets

* Please drop off your old, expired or unwanted medications at the semi-annual National Prescription Drug Take Back Day on Saturday, April 29 from 10 a.m. to 2 p.m. Public Safety will have drop-off bins on main campus in front of the

Center for Meeting and Learning and in front of the Downtown Campus. No questions asked.

* Finally, our second annual Food Scene Eugene festival will be May 5 and 6. Contact the CML or Culinary Arts for more information.

In the past week, I've spent some time with our Legacy Society. These are people who have given to the college in their estate plans, and we have the opportunity to spend some time with them each year. Each year we highlight a program, and Steve Webb from Diesel Technology came to tell us about the Diesel Technology program. It was very encouraging and exciting to see his passion for the work that he does and the amazing partnerships that he and the program have formed with industry, employers, and high school, and that's one of the reasons why that program is doing so well.

The Oregon Community College Association's Legislative Summit was March 22 in Salem. The event was well attended by legislators, including Senate Ed Chair Arnie Roblan, Education Co-Chair Rod Monroe, and House Higher Ed Chair Jeff Reardon. State Economist Mark McMullen gave an overview of the state's economy and spoke directly about the important role community colleges play. The following day, Susie, Tony and Brett met with some of our local legislators.

We are at the half-way point of the legislative session in Salem. Higher education budgets have been up before the Joint Ways and Means Education Subcommittee the past two weeks. Thank you to ASLCC and all the Lane students who testified on Monday. We continue to hear we are high on leadership's add-back list pending an agreement on revenue over the next two months. Higher ed budgets should wrap up later this week or early next week with an overview from HECC on capital construction requests.

1) Personnel

The college's current personnel appointments were presented.

B. Board Agenda Review/Changes

Item 5A, Board policy – Sanctuary Campus, was removed from the agenda and will be brought back next month.

C. Statements from Audience

Justin Blakely, former student, expressed dissatisfaction with services received from the Center for Accessible Resources.

Meggie Wright, Librarian, provided information on low cost textbooks available to students through online book adoptions and low cost materials.

Robert Kirkpatrick, ASLCC President, spoke in support of the Chinuk Wawa courses.

Kate Chiddix, board member from OSPIRG, updated the board on OSPIRG initiatives and campaigns.

Jean Bishop, ECE instructor and program coordinator, urged the board not to cut the Early Childhood Education program.

Kathleen Lloyd, ECE instructor, urged the board not to cut the Early Childhood Education program.

Nichola Forshna, ECE student, urged the board not to cut the Early Childhood Education program.

Jim Salt, Sociology instructor and LCCEA President, stated that the association was just informed about budget proposals today and will have responses next week. On initial examination he finds a number of issues problematic. He asked that the board treat this as an initial proposal and remain open to hearing from faculty, students, and the community.

Adrienne Mitchell, Academic Learning Skills instructor and LCCEA Vice President, urged the board to use an equity lens when reviewing proposals and to be open to considering alternatives.

Bev Hickey, ECE instructor, urged the board not to cut the Early Childhood Education program.

4. Consent Agenda

McCown moved, seconded by LeClair, to approve the Consent Agenda consisting of:

- Approval of the March 8, 2017 minutes
- Policy review:
 - Asset Protection, BP 205
 - Budget Preparation and Adoption, BP 220
 - Debt Issuance and Management, BP 235

Motion passed unanimously.

5. Discussion/Action Items

A. Budget Committee Appointment

Board member Tony McCown, Zone 2, recommended Jason Ormsby as his Budget Committee appointee, to serve effective immediately and ending June 30, 2019.

McCown moved to appoint Jason Ormsby to the Budget Committee. Keating seconded.

Motion passed unanimously.

B. Budget Recommendations

Spilde provided background on the budget process and directives from the board that 1) the college is not funded at the level of what we are doing and we need to live within our means; 2) limit the use of one-time funds; 3) invest in high demand/high employment programs; and 4) invest in student success initiatives. With data elements and criteria, the administration has worked to produce a balanced budget that includes these directions. There are many painful proposals. All of them will hurt some constituency or another. On the expense side, proposals attempt to align with current enrollment realities, introduce efficiency measures, and propose course and service reductions. The

revenue side includes tuition and categorical fee increases and growth in entrepreneurial activities. She noted that the recommendations reduce the use of one-time funds. Spilde pointed out that if something comes off the list of reductions, something else needs to replace it.

Kelly summarized the budget process leading up to the proposed budget recommendations. The FY18 deficit is \$10.6 million. The proposals on the expense side are to reduce materials and services and travel by 20 percent. Part-time classified budgets will be impacted by 20%. Part-time faculty will be impacted by \$1.2 million. Capital outlay will be affected by withholding \$650,000 out of \$700,000. Many vacant positions will not be filled. A few departments will undergo a reorganization. Program and service reductions are at \$1.6 million.

On the revenue side, the administration is proposing a \$5 tuition increase above the \$2 previously approved and categorical fee increases. At the same time that programs will be reduced, the college is planning to grow other programs to add capacity to generate revenue.

As proposed, reductions include 8 faculty positions, 1 temporary faculty position, 4 classified positions, and 2 management positions. Kelly reviewed state funding, the current bargaining parameter, incorporating the Oregon Promise model to all first-time fall students, and the early separation incentives. Reorganizations would affect the Cottage Grove Center, the Exercise and Movement Science and Fitness program, Foodservices, the Multicultural Center and Women's Center, and Student Success.

Program and service reductions include two counseling positions, the one-year GIS certificate, a grants manager position, the Honors program coordinator, religion and philosophy courses, the Early Childhood Education program, the Respiratory Therapy program, the Successful Aging Institute, the Watershed Science Technician program, and the Workforce Development program.

Revenue additions include a tuition increase, increasing the Health Clinic fee from \$12 to \$45 per term, implementing a \$25 online course fee, increasing the technology fee from \$5 to \$9 per credit, and program growth in several program and service areas.

The board discussed the possibility of adding a fee for College Now. DeWolf informed the board the Lane tried to charge a fee in the past, but it was an administrative challenge and the college lost student FTE. College Now makes up approximately 10% of the total student FTE.

The board inquired about student financial aid, and Kelly responded that in 2015-16, 64% of students received some form of assistance.

Board members requested information on number of managers and other employees during the enrollment surge and now. Kelly referred to information in the budget handout and also agreed to update the information to include the enrollment for those years.

The board requested information on how the proposals will impact Lane's students, such as tuition comparisons with other Oregon community colleges and how students with and without financial aid will be affected.

6. Accountability/Reports

A. Facilities Update

An update on the status of Lane's facility projects was presented.

7. Reports

ASLCC President Bobby Kirkpatrick welcomed Muenzer to the board. He encouraged the board to review the budget recommendations carefully and look for all possible solutions. ASLCC had a successful welcome week. Kirkpatrick has formed relationships with administration, faculty, and students over the three years he has been a student at Lane. He urged the board to look over all of the information they have been given and check for all possible solutions and outcomes. Students are the backbone of the school. This year the first student activity fee committee convened and carried out its significant responsibility with integrity. This year will see the grand return of commencement to the Lane campus after 32 years. These two events alone show students' commitment to see Lane be the best it can be. We you look at the current students, it is easy to see the next group of people that may someday sit around the board table working hard to improve this campus. He urged the board not to give up on finding alternatives that don't take more money away from students.

LCCEF President Alen Bahret welcomed Muenzer. He reported that LCCEF has endorsed Muenzer and Keating for election and re-election. Bahret is a member of the College Council Budget Subcommittee, and classified staff heard the budget recommendations at 8:30 am this morning. Affected staff were notified this afternoon. The budget subcommittee is still working on recommendations and hope to generate a comprehensive report. The AFT convention is approaching. AFT is working hard in Salem for education and health care reform. The AFT president will be at speaking at the University of Oregon on April 26 about the future of public education.

LCCEA President Jim Salt reported that the faculty have reached an agreement with the college, and it will be put to a vote of the faculty. He noted that the agreement does not keep up with inflation - another sacrifice on the part of faculty to the college and our students. He hoped that the next contract can be a multi-year agreement. Employment and enrollment are two factors affecting our college, but a third factor is what the college does that gets in the way of what students need to attend Lane. Twenty-six percent of the students that begin the enrollment process actually complete it. We are doing a number of things that keep our doors shut, and that is not getting enough attention from the board and administration. Salt expressed disappointment that the budget proposal does not address those problems.

Vice President Dawn DeWolf reported that Lane hosted a local construction day in which ten high schools participated, Thurston High School career days, and diesel days. This was all done with one recruiter and lots of effort. She congratulated librarian Meggie Wright for the work she is doing with Online Educational Resources. Lane is a leader in

OER work nationally. DeWolf participated in a NWCCU accreditation visit at Little Big Horn College. Vice President Brian Kelly thanked the budget team for their work on the budget recommendations. He recognized that the proposal impacts students, people, and programs. Public Safety sponsored a hazmat drill, preparing for something we hope never happens. Public Safety will be holding the drug take back day to collect outdated and unwanted prescriptions to be delivered to the DEA. KLCC recently held a successful stealth drive and raised \$250,000 after just one day of on-air fundraising. The Health Clinic is offering STI education for STD awareness. Kelly's assistant Deborah Butler was named co-chair of the Equity and Access board. Last week, Kelly completed the Aspen Presidential Fellowship.

Board Reports

Keating reported that he and the board will look at the proposals fairly and through an equity lens. These will be difficult decisions, and the conversations will not be easy. He invited everyone to come and testify at the meeting on April 19. Keating supported Muenzer's campaign and encouraged everyone to vote. Keating suggested a punch card program for students to increase graduation rates.

Johnston reported that she recently attended OCCA's Legislative Days in Salem and met with legislators. Johnston was appointed to OCCA's Executive Committee. Johnston has seen the budget subcommittee reach a consensus agreement in the past and was hopeful they can do it again. She welcomed Muenzer.

LeClair was bothered by the claim ECE instructors made that the board was cutting a program consisting mostly of women and that women and children are easy targets. LeClair has spent most of his life taking care of women. The budget recommendations have nothing whatsoever to do with gender.

McCown welcomed Muenzer. He thanked Meggie Wright for her information on Open Educational Resources, a concept he introduced when he was ASLCC President. He responded to Salt's comments that the number of students completing the admissions process is not unique to Lane. McCown had attended a workshop at the ACCT Conference where there was an example of 2500 students who started the enrollment process, but only 400 actually enrolled. It is important to make it easy for students to attend and stay in school. He suggested that the college review the timeline of the budget process in order to include the budget subcommittee's proposal in budget recommendations to the board in the future.

Carrasco welcomed Muenzer. He thanked Spilde and staff for their thoughtfulness on the sanctuary work and doing their best to provide a better campus for people affected by this new federal administration. Carrasco recognized that talking about a tuition increase will be a difficult discussion. He appreciated everyone who came and spoke at the meeting. He announced an event that will be held this Friday with Senator James Manning, who will have a discussion centered around education. It's important to engage those folks that can impact funding for higher education. We are heading into tough discussions. Carrasco's daughter attended the daycare center here at Lane. Budget decisions will not be taken lightly.

Muenzer stated that she moved to Oregon from Washington, D.C., where she worked for the Department of Education. She applied to be on the board of Lane Community College because she cares about education and wants to assure that everyone has right to quality education. Her current position is Associate Vice President at the University of Oregon. She acknowledged that these conversations are not easy and is grateful to be surrounded by the board and everyone who cares about Lane.

Pryor commented on the work leading up to the budget recommendations. This is not the first time that it seems to take longer than it should for college-based committees to do work they want to do. She suggested taking a closer look at the timeline of the budget subcommittee so it can inform the work of the president of this college to make proposals about the budget in the future.

8. Date, Place, and Proposed Agenda Items for the Next Regular Meeting

Wednesday, May 10, 2017, Building 19, Room 104, Lane Community College.

9. The board meeting unanimously adjourned at 8:37 p.m.

Mary Spilde, President/District Clerk

Rosie Pryor, Board Chair