



General Library Item

Name Minutes 2017-03-08

Content

Lane Community College
Board of Education Minutes
March 8, 2017

1. Attendance

Board members present: Phil Carrasco, Susie Johnston, Matt Keating, Gary LeClair, Tony McCown, Rosie Pryor, and Sharon Stiles. Also present were Vice President Brian Kelly, Vice President Dawn DeWolf, Lane Community College Employees Association President Jim Salt, Lane Community College Employees Federation President Alen Bahret, and Associated Students of Lane Community College President Robert Kirkpatrick.

A. Board Chair Sharon Stiles called the meeting to order at 6:30 p.m.

B. Board Agenda Review/Changes

Keating requested to move Consent Agenda Item 2.D, Bicycle Maintenance Facility, to Discussion Item 3.E. Stiles requested to add Discussion Item 3.F, Board Chair Statement, to the agenda.

C. Statements from Audience

Brandon Winn, Aviation Instructor, asked the board to consider allowing curriculum development funds to design new drone classes in Flight Technology.

Tabby Delorme, OSPIRG board member, updated the board on OSPIRG activities and campaigns.

Kate Chiddix, OSPIRG board member, updated the board on OSPIRG activities and campaigns.

Justin Blakely, former student, expressed dissatisfaction about services he received from the Center for Accessible Resources.

Jen McKinney, student, stated that she felt that her voice as a student has not been heard and that students should have a vote on board decisions.

Leslie Soriano Cervantes, Counselor, advocated for collaboration based on fairness and parity to settle the faculty contract and that decisions are made to utilize resources to provide services to students.

Jessica Alvarado, Counselor, asked the board to consider the data of what will be lost with each reduction made. Counselors not being replaced affects retention.

Dennis Gilbert, physics instructor, stated that a red herring misleads or distracts from an important issue and might be used intentionally or inadvertently. Bargaining is being held up on the issue of program review. The college should do a better job documenting what is happening at the college for accreditation.

Robert Kirkpatrick, ASLCC president, expressed concern about the slogan being used regarding the faculty contract without talking to students: "Student success starts with faculty success."

Michael Gannon, community member, commented on items which he believes are eroding the college's relationship with the community, such as problems arising from student housing downtown, The Titan Store not taking returnable bottles, property tax exemption and the MUPTE program.

Dale Green, Math instructor, urged the board to negotiate a contract settlement as soon as possible.

Adrienne Mitchell, Academic Learning Skills instructor, urged the board to not make reductions and provided ideas to increase revenue, including taking a closer look at OEBC insurance.

Alexandra Geddes, Science instructor, reminded everyone that we are all on the same side and asked that we move forward and work toward serving our students.

Jim Salt, Sociology instructor, announced that the union has filed an unfair labor practice complaint and asked the board to direct their college representative to act consistently with assurances made during negotiations.

Steve McQuiddy, Academic Learning Skills instructor, urged the board to settle the faculty contract.

2. Consent Agenda

Pryor moved, seconded by LeClair, to approve the Consent Agenda consisting of:

- Approval of the February 8, 2017 minutes
- Advisory Committee List
- Music Technology and Sound Engineering AAS Degree

Motion passed unanimously.

3. Discussion/Action Items

A. Spotlight on Student Success: Oregon Promise

Jill Siegfried and Beth Landy, Counselors, provided an update on the Oregon Promise cohort and what they are doing

to prepare students and keep them persisting. Over 600 students began at Lane in fall term through the Oregon Promise program, and 570 students persisted to winter term. The fall to winter persistence rate was 91.94%. Three success seminars were held in September to create relationships with students, assist them in connecting with each other, and introduce success coaches and the leadership team for Lane's Oregon Promise cohort. Students are engaged in the First-Year Experience program and check in every week. They are provided with timely information and success activities in Moodle, weekly instructions on being successful, friendly face-to-face and responsive electronic success coaching, campus resources, and student outreach. Students are coached in three categories for success: financial, academic, and career. Students receive electronic badges for accomplishments that show up in Moodle and stay with them while they are attending Lane. During spring term, there will be a similar format but capstone activities will be integrated to demonstrate things that they've learned. Board members were invited to follow the Oregon Promise/First Year Experience program on Instagram.

Siegfried and Landy introduced four students from the cohort:

Anthony Collins attended the "How to Pay for College in One Day" workshop last year and learned about financial aid, scholarships, and the Oregon Promise. He did not have a high school diploma, but he worked on and achieved his GED and now is in his second term of college at Lane.

Dalton Datsun is also in his second term at Lane. If not for the Oregon Promise, he would probably not be here. The most beneficial aspect of the program is the help he receives from the coaches. Datsun is studying to be a historian. Amber Schmidt had attended the ECCO high school at Lane and now participates in the Oregon Promise program. The coaches have made everything so much easier and more comfortable.

Beatrice Aguilera came to Lane from eastern Oregon to create opportunities. She is majoring in nursing and wants to transfer to Western Oregon University to get her bachelor's degree. The Oregon Promise has been a great opportunity. The coaches have encouraged her to do things outside of her comfort zone and help her through homesickness.

Kerry Levett, Executive Dean of Student Affairs, stated that continued state funding is questionable for the Oregon Promise program, especially when a new group of students begin next year and there will be two cohorts. She is looking to the college for funding to continue the program and eventually apply it to all new students at Lane.

B. Budget Update

Kelly reviewed the budget timeline for the next few months:

April 12 – Budget decisions announced at board meeting

April 19 – Opportunity for public comment to board and budget committee

April 26 – First budget committee meeting; proposed budget document released

May 3 – Budget committee meeting

May 10 – Budget committee meeting and board meeting

June 14 – Board adopts budget

Kelly distributed the budget projections. The current year shows a \$6.7 million deficit; the board had previously approved using one-time funds from the ending fund balance in the amount of \$5.1 million to help with the deficit. FY18 shows a deficit of approximately \$10 million, based on a community college support fund allocation of \$550 million from the state.

Kelly also shared the budget analysis, the budget development timeline, budget principles, criteria and data elements, a draft of the long-range financial plan, operating revenues and expenditures, and the budget balancing levers. The College Council Budget Development Subcommittee has been meeting regularly to put together a consensus budget. LeClair expressed concern that enrollment has decreased over the past few years but personnel costs have not. Johnston reminded the board that contracted faculty and staff went above and beyond during the enrollment surge. Some part-time staff and faculty were hired and most of those positions have been eliminated as enrollment has decreased.

Jen Steele, Strategic Projects Manager, [shared information regarding staff and student FTE trends from the budget development website](#).

C. Budget Committee Appointments

Board members Gary LeClair, Zone 3, and Phil Carrasco, Zone 5, recommended Mike Eyster and Timothy Morris as their Budget Committee appointees, to fill vacancies and serve effective immediately and ending June 30, 2018.

Board member Rosie Pryor, At-Large Zone 6, recommended Hillary Kittleson as her Budget Committee appointee, to serve effective immediately and ending June 30, 2019.

McCown moved to appoint Mike Eyster, Timothy Morris, and Hillary Kittleson to the Lane Community College Budget Committee. Keating seconded.

Motion passed unanimously.

D. Board Policy and Procedure – Sanctuary Campus

The board felt that the drafted policy and procedure related to the board's resolution to become a sanctuary campus were helpful.

At this point in the meeting, Jen McKinney, a student who spoke earlier in the meeting during public comment, interrupted the board to express her dismay that students and spectators at the board meeting were not included in the budget discussion held just a few minutes earlier.

E. Bicycle Maintenance Facility

Keating questioned the use of the facility compared to the cost that the board was being asked to approve. He felt that it would be prudent to table this item until the board receives more information about the program.

Kelly replied that there is a transportation fee allocation committee and a procedure exists to direct how funds can be spent. Ideas are reviewed by the committee. The cost applies to the facility, not the bicycles. During fall and spring terms, 90 – 100% of the bicycles are checked; winter term is approximately 50%, and summer is 75%. Students use the bicycles for different reasons – for some it is their only mode of transportation, others use them for health reasons.

Kirkpatrick added that he was on the committee and had voted for the program expansion. The facility would not only be used to house the bicycles used in the program but also for students to have a safe structure in which to park their own bikes.

McCown expressed concern that the board was discussing the process for using student fee money, as he was confident that the process in place for student fees is robust. The item is on the agenda just because the amount is over what can be done without board approval.

McCown moved to approve that, in accordance with the bid documents, Dorman Construction, of Springfield, Oregon, be awarded the construction contract to construct the Building 5 Bicycle Maintenance Facility, in the amount of \$197,554. Pryor seconded.

Keating felt that the process was a bit opaque and that students were confused after the student fee authority was taken away from students last year. Legal counsel Meg Kieran informed the board that the student fee committee was established as a result of litigation and a negotiated settlement brought on by an entity that wanted to eliminate funding for OSPiRG.

Keating moved to table the item. Johnston seconded.

Motion to table failed 1 – 6. Keating voted in favor.

Motion to approve construction passed 6 – 1. Keating dissented.

F. Acceptance of Board Member Letter of Resignation and Declaration of a Vacancy in Zone 1

Board Chair Sharon Stiles read the following statement:

"Sometimes we put ideas out to the universe and are surprised by the outcome. I've made some personal choices that happened faster than I expected. I was considering moving back to Washington State where I spent most of my career and have many friends there. My house didn't even go on the market before it sold. So because of those conditions I'm giving my notice to resign tonight. I will not be returning for the April meeting.

I want to thank many people that have been very supportive of my eight years here. This has been a very educational journey for me. I've enjoyed almost all of it. I never considered when I joined the board that this would be so challenging. I appreciate all of my fellow board members. They are all strong individuals and even though we didn't always agree on issues we found a way to reach consensus and remain civil. I appreciate that about them and will miss our rich conversations.

I'm very sad to not be here for Mary's retirement. I send her my best wishes for a grand life ahead. She deserves to have the best and enjoy each day.

Thanks again to everyone and stay in touch. My email and phone number will remain the same."

Pryor will take over the role as board chair.

Johnston nominated Keating as vice-chair. Carrasco seconded.

Motion passed unanimously.

Kelly discussed the process which will be used to appoint a board member for Zone 1 as follows:

1) Declare the open position to fulfill the term from April to June 30, 2017

2) Approve the process for applicants:

- Advertise the open position;
- Assure that everyone who has already filed for candidacy is notified of the open position;
- Ask candidates to submit a letter of interest by April 1;
- Applicants will be invited to interview on April 12 prior to the executive session.

Keating moved approval of the process for appointing a board member to Zone 1, ensuring that the zone is geographically described when advertised. McCown seconded.

Motion passed unanimously.

Staff will work with the chair and vice chair to develop interview questions for the candidates.

4. Accountability/Reports

A. Facilities Update

An update on the status of Lane's facility projects was presented.

B. Financial Condition and Activities, BP 255, Monitoring Report

The Financial Condition and Activities, BP 255, monitoring report was presented to the board.

C. Emergency Presidential Succession, BP 350

The Compensation and Benefits, BP515, monitoring report was presented to the board.

5. Reports

ASLCC President Bobby Kirkpatrick reported that ASLCC took fourteen students to the Northwest Leadership Conference in Portland. It was a good experience for all. A small group of students attended the Peter DeFazio rally and the Ways and Means events on campus. ASLCC will hold an event on March 16 in the Commons area to help de-stress about finals and will include snacks, crafts, music, and games. Plans are being made for events to hold during spring term. Kirkpatrick thanked Brandon Sanders for his help in revising the ASLCC Constitution which will go out to students for approval. He thanked the board for supporting the bicycle program. He thanked Stiles for all of the work she has done on the board.

LCCEF President Alen Bahret thanked Stiles for her work on the board. LCCEF supports the faculty in their negotiations and will be heading into negotiations for classified soon and are looking forward to a collaborative process. Bahret has been participating in the budget development subcommittee where they are figuring out what to do to make the budget balance with little impact on students. He appreciated Johnston's comments about the enrollment surge. It is important to acknowledge the work of the employees during that time.

LCCEA President Jim Salt offered to forward copies of the Unfair Labor Practice complaint to board members to review and have a better understanding of the situation. He appreciated Keating for raising the question about the bicycle building as there is a difference between student fees to support activities and the transportation fee. It has been said that the current budget crisis is different from those in the past, and there has been a lot of talk about cutting our way to a balanced budget. Salt does not accept that logic and offered to publicly debate anyone on that idea. He challenged the board to balance the books in a way that maintains the heart and soul of the college.

DeWolf recently attended the Achieving the Dream conference with Spilde, several faculty members and others from Lane. Aliscia Niles was appointed the faculty co-coordinator for Achieving the Dream. A data summit on pathways for developmental reading and writing is scheduled with a presentation by Adrienne Mitchell and Jessica Noch.

Anthropology instructor Marge Helzer was highlighted in National Geographic and featured in a television episode due to her work on an anthropological site. DeWolf thanked Stiles for her hard work and years of service.

Kelly thanked the budget team for the materials that were prepared for the budget work session. He recognized KLCC who recently ranked 12th nationally among 180 public radio stations. The Wayne Morse Center has been awarded a grant for a report on immigration and will be advised by Board Member Phil Carrasco. The NPR Ombudsman visited and guest lectured at Lane and at the University of Oregon. Kelly has worked with Stiles over the last year on the presidential search, a difficult task which she handled with grace.

Board Reports

Keating stated that Stiles has been the best board chair and will be missed. He thanked Rowlett, Spilde, and Johnston for accompanying him to attend the ACCT summit, where they held meetings with Senators Wyden and Merkley and Congressman DeFazio, whom he thanked for his years of altruism for staving off pay raises since he was elected. He has put that money back into higher education with student scholarships. He thanked KLCC director John Stark for arranging a visit to NPR. They heard from Betsy DeVos, Secretary of Education, while in DC. It's time to hold the national administration's feet to the fire. He attended the LCOG annual dinner where there was a special recognition for President Spilde.

Johnston also attended the ACCT National Legislative Summit. She thanked John Stark for setting up the visit to NPR. Johnston appreciated the Oregon Promise presentation during tonight's meeting. She commented on DeWolf's ASA highlights distributed to the board and recognized faculty member Margaret Robertson for her commitment to sustainability and noted that she has two books being published and contributed a chapter to another. She attended the visit from Congressman DeFazio and the Ways and Means event, both of which were well attended. She commended Stiles' work on the board and the way she advocated for the Florence Center. Johnston requested that the board hold a work session on the board's goals for our new president.

LeClair recently attended a dance event in the Ragazzino Performing Arts Center which was superb. He noted that each year there are budget deficits and each year we still wind up with a balanced budget. The same anxiety is conveyed on the contracts each year. He wondered why so much negative energy is expended on issues that we know will be resolved. And more importantly why so much money is spent on negotiations. He would like to see two-year contracts. LeClair recalled that he and Stiles come on the board at the same time, and she has done a laudable job. McCown thanked Stiles for her work on the board and for viewing him as a peer. He was in the student government when the transportation fee was instituted. At no point has the board interfered with the student fee process. If there are issues with the process, it should be looked at entirely and not by a single item. The current political climate has increased public participation, in which McCown has engaged. One such event was Run, Oregon, Run, where officials sat down with individuals who were interested in becoming engaged in their communities. Now that is translating to our campus where people are participating in ways they haven't been before. He assured students that the budget discussion was only one of the steps in the process and won't be the last. Shared governance allows for a tremendous amount of input in ways other campuses don't do. He supported any opportunity to bring in more student voices. Carrasco recently celebrated his daughter's 3rd birthday and his 40th. He reflected on many things he has been doing, including his time as a student at Lane and his time as a community organizer. It is important for people to empower themselves. He recalled the campus during the enrollment surge and appreciated that service to students was still exemplary. He mentioned that the board works in good faith and transparency, and that it is hard for him to sit on that side of the table at times. We are all here for the same reason – that we care about Lane Community College. He began his work at the college as a budget committee member before becoming a board member. His daughters will attend Lane, and they will be expecting the same service we provide now or even better. He recognized John Stark for looking to provide better services for KLCC. He thanked Stiles for her work on the board.

Pryor thanked everyone who came and spoke to the board. She expressed interest in hearing more about MUPTE and OEBC. She complimented the students that spoke to the board, recognizing that it took courage. She observed that she reads the Torch but does not see many articles about the board's actions. It would be helpful to encourage them to be more purposeful in paying attention to issues with which the board wrestles. She appreciated McCown's historical perspective. She, too, would like to see a work session to take about the work of the next president. She thanked Adrienne Mitchell for coming to the meeting with concrete ideas regarding the budget. She thanked Stiles for her work on the board and leading the presidential search.

6. Date, Place, and Proposed Agenda Items for the Next Regular Meeting

Wednesday, April 12, 2017, Boardroom, Building 3, Lane Community College.

7. The board meeting unanimously adjourned at 9:41 p.m.

Mary Spilde, President/District Clerk

Rosie Pryor, Board Chair