



General Library Item

Name Minutes 2016-12-19

Content

Lane Community College
Board of Education Minutes
December 19, 2016

1. Attendance

Board members present: Phil Carrasco, Matt Keating, Gary LeClair, Tony McCown, Rosie Pryor, and Sharon Stiles. Susie Johnston participated by telephone. Also present were President Mary Spilde, Vice President Brian Kelly, Vice President Dawn DeWolf, Lane Community College Employees Association President Jim Salt, and Associated Students of Lane Community College President Robert Kirkpatrick.

A. Board Chair Sharon Stiles called the meeting to order at 2:32 p.m.

B. Board Agenda Review/Changes

Due to the time constraints, Pryor moved to remove Item 1B, President's Report, and Item 5, Reports, from the agenda. LeClair seconded.

Motion passed 5 – 2. McCown and Keating dissented.

C. Statements from Audience

No statements from the audience were offered.

2. Consent Agenda

McCown moved, seconded by LeClair, to approve the Consent Agenda consisting of:

- Approval of the November 15, 2016 minutes

Motion passed unanimously.

3. Discussion/Action Items

A. Auditor's Report

Scott Mueller, auditor from Kenneth Kuhns & Co., answered questions and responded to comments regarding the audit report.

B. Presidential Search Update

Kelly provided an update on the presidential search. The Lane Community College Board of Education has selected three finalists. The candidates will visit Lane one day each on January 17, 18 and 19 for interviews with the board and public forums.

The finalists are Dr. Margaret A. Hamilton, vice president for academic affairs, institutional effectiveness and planning at Camden County College in Blackwood, New Jersey; Dr. Peter Maphumulo, vice president for instruction and student services at Victor Valley College in Victorville, California; and Dr. David L. Rule, former president of Bellevue College in Bellevue, Washington.

The schedules will be posted on the presidential search website and sent out to the board. The open forums will be streamed and put on the website for those that cannot attend.

C. Bond Planning

Spilde and Kelly reminded the board that last March a survey was conducted to poll likely voters on a potential 2016 bond. Those surveyed were asked if they would support a bond at either \$40, \$60, or \$80 million. As expected, results were higher for a \$40 million bond. Each project proposed polled above 60% with safety, improved classroom space, and efficient use of taxpayer dollars polling highest. The next highest were projects involving culinary, dental hygiene and assisting, modernizing classrooms, and using the old Downtown Center for revitalization of Downtown Eugene. Next were projects in sustainability, athletics, wetlands, a home for the institute of sustainable practices, and focusing on the 2050 climate action plan goals. The bond was much more popular in Eugene and with those who had a connection to Lane, with a positive response of 71%. Households with no connection to Lane were 52% against the bond.

After analyzing the results of the survey, the board decided that there were too many other issues on the November 2016 ballot and that it would be better to wait for a future election. This would also give time to increase the positive response percentage going into an election. The administration advised that a May 2017 approach would be very difficult. It is going to take a significant amount of fundraising. It is recommended to look at a November 2017 or May 2018 election. At that time, Lane will have a new president who can take a leadership role in gaining support for a bond. A list of potential projects and marketing strategies will be brought to a future board meeting. The board agreed that administration should continue to refine the projects to include in a future bond.

D. 2016-17 Tuition Rate Adjustment

At the November 2016 meeting, the board approved the use of the Higher Education Price Index (HEPI) to adjust the tuition rate for inflation. Based on the HEPI, the following tuition rates were recommended:

- Resident Students: \$104.50 per credit hour based upon HEPI inflationary adjustment.
- Non-Resident Students: \$255.00 per credit hour based upon HEPI inflationary adjustment.
- International students: \$236.00 per credit hour for fall, winter and spring terms and \$158.00 per credit hour for summer term, based on market comparators.
- Non-credit Students: \$4.50 per contact hour, maintaining current rate.

LeClair moved to approve the tuition rates as recommended. McCown seconded.

Motion passed 6 – 1. Pryor dissented.

E. Sanctuary Campus

Spilde explained that board members have expressed an interest in declaring Lane Community College a sanctuary campus to provide a safe campus for our students. Legal analysis and a draft resolution were shared.

Board members suggested revising the resolution to include all of the threats being presented to us as an American public, such as compilation of data, registry, increase in surveillance of student activism. The resolution should also include all campus employees, and not just public safety employees. Also, the resolution should protect all students, not just undocumented students.

Feedback from the board will be considered and added to a resolution to bring back to the January meeting.

F. Assessment, BP 015

Pryor moved, seconded by McCown, to approve the second reading of board policy BP015, Assessment.

Policy Type: ACADEMIC

Policy Number: BP015

Policy Title: ASSESSMENT

Lane Community College believes that to best serve students, and the community, students who complete course work at the College should possess the skills and knowledge as stated in the published descriptions and student learning outcomes of programs and courses. Assessment is a critical activity that guides institutional effectiveness, provides a vehicle for faculty interchange and professional development, demonstrates accountability, enhances public relations, and justifies public confidence.

The College will implement assessment of student learning outcomes in all curricula, courses, and educational activities. Assessment of student learning outcomes will be ongoing **and systematic**, guide all curricular activities, and be used to improve the teaching and learning process. **The college will document, through an effective, regular, and comprehensive system of assessment of student achievement, that students who complete its educational courses, programs, and degrees, wherever offered and however delivered, achieve identified course, program and degree learning outcomes. Faculty with teaching responsibilities are responsible for evaluating student achievement of clearly identified learning outcomes.**

G. Academic Program Review, BP 035

Spilde explained that the only revision to this policy is the title. A broader policy on institutional effectiveness will be established which reflects a review of all programs and services, not just academic, at a later time.

McCown moved, seconded by Pryor, to approve the second reading of board policy BP035, Academic Program Review.

Motion passed unanimously.

Policy Type: ACADEMIC

Policy Number: BP035

Policy Title: INSTITUTIONAL EFFECTIVENESS

ACADEMIC PROGRAM REVIEW

In order to ensure that the academic programs and services offered by the college continue to be of the highest possible quality, the President shall ensure that all academic programs and services will engage in a formal process of review designed to assess and enhance program effectiveness.

The review process will be outcomes-based, data-driven, and implemented by the program itself. It will involve identification of quality indicators appropriate to the program, measurable baselines, and measurable progress toward improvement as needed. Reviews will occur on an ongoing, cyclical basis. The program review will evaluate:

- whether educational or service objectives are consistent with the college's mission or purpose
- the achievement of students in relation to the intended educational outcomes identified
- the extent to which the college regularly uses the results of program or service review for improvement of its programs and services.

ADOPTED: December 3, 2013

REVISED: December 19, 2016

H. Budget Update

Board members were provided with budget projections for FY2016 – 2018. The projections show a \$5.8 million deficit in FY17 and a \$9.5 million deficit in FY18. Spilde explained that the numbers were based on a community college support fund of \$550 million, which was the co-chairs budget. However, Governor Brown's budget included between approximately \$900 million in new tax revenue; therefore, \$550 million may not be the floor. OCCA maintains that we need \$634 million just to stay even, and that is the number they will talk about going forward. Lane's Budget and Finance Subcommittee will begin meeting in January.

Keating expressed an interest in looking at the possibility of implementing a parking fee. Other board members remembered reviewing the issue within the last few years and finding it not feasible. Spilde stated that staff would talk about the potential cost to do a study and bring the subject back to the board after some discussion. Budget principles and data elements will be presented at the January meeting.

4. Accountability/Reports

A. Facilities Update

An update on the status of bond and facility projects was presented.

Spilde introduced Jennifer Hayward, the new director of Facilities Management and Planning. Jennifer is a long-time employee of the college who has been Lane's Sustainability Coordinator for many years.

Spilde thanked all of the employees who helped manage all of the cold weather issues for Lane.

5. Date, Place, and Proposed Agenda Items for the Next Regular Meeting

Wednesday, January 11, 2016, Boardroom, Building 3, Lane Community College.

6. The board meeting unanimously adjourned at 3:38 p.m.

Mary Spilde, President/District Clerk

Sharon Stiles, Board Chair