



General Library Item

Name Minutes 2005-06-08

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION Minutes - June 8, 2005

1) Attendance

Chair Paul Holman called the meeting of the Lane Community College Board of Education to order at 6:30 p.m. Present were: Board Members Jay Bozievich, Roger Hall, Larry Romine, Mike Rose, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice President Marie Matsen; Associate Vice President Patrick Lanning; Executive Assistant to the President Tracy Simms; College Counsel Meg Kieran; Lane Community College Education Association President Jim Salt; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College President Jeremy Riel. Vice President Sonya Christian was absent.

2) President's Report

President Mary Spilde welcomed ASLCC President Jeremy Riel and announced that Vice President Sonya Christian had to go to India because of family illness. Dr. Spilde presented the following report. "Later this evening you will be asked to adopt a budget for 2005-06. This is basically a status quo budget. I really wish we could do better so that we could fund some of the important projects that we ought to be doing. However, I believe that developing a budget that does not require us to reduce offerings and services is in itself quite an accomplishment. "The fourth 'unknown,' the funding distribution formula, was approved by the State Board of Education at the end of the month. So now we are just waiting for the legislature to settle on a number. The House has passed our budget at almost \$440 million with \$433 going through the formula distribution. The Senate number remains at \$422 through the formula. We have heard that the governor is actively opposing our number from the House, the higher number. Frankly, this is the last straw. We are trying to schedule a meeting with him to address this. Of course, we have built our budget on \$416. As the legislature finishes its work and as we see what our ending fund balance looks like, it is very probable that we will come back to you with some strategic investments, particularly for enrollment growth. "I would like to thank members of the budget committee for their assistance in developing the budget. "I wanted to formally announce my intention to move forward with the hiring of an Associate Vice President of Finance and Budget. I have talked with you about this possibility over the course of the year and believe it is in the best interests of the college to move forward with this position. I am anticipating some retirements in the not-so-distant future, and it would be prudent to do some succession planning to assure that we have the right people in place for continuity. I think it is especially important that you, the board, and I have complete confidence in our Finance and Budget areas. Our funding has been so volatile that we need to be sure it is in good hands. This does not diminish the good work that has been done by the current staff; it is simply that we need leadership and focus in this area. Marie has certainly been providing that leadership, but she has her hands full with all of the other parts of operations, and it will help her to have someone to focus efforts on this important part of the college. I plan to open the position shortly with interviews to take place in the fall in hopes of having someone on board by January to start through the budget cycle. "I had the pleasure of attending former board member Jim Pitney's wedding to Betty Lou Pipes a couple of weeks ago. It was a joyful event. "On May 19, I was at Oregon State University for the first annual Charles Carpenter Memorial Lecture. Charles was my major professor at OSU and was a community college president and board member. George Boggs, President of the American Association of Community Colleges, gave the lecture and was introduced by Dale Parnell, former president of Lane and the American Association of Community and Junior Colleges. "A number of Lane staff met at Good Samaritan Assisted Living Center to volunteer for a 'Day of Caring.' So many of us showed up that we accomplished our yard work in half the scheduled time. "This is the time of year when we are trying to finalize a number of projects so everyone is very busy. We are looking forward to graduation on Saturday. It is one of the best days of the year." Spilde introduced Tamara Pinkas, League for Innovation representative, who spoke about the many benefits the League provides the college. She described a Benchmarking project that allows evaluation against other peer institutions and listed books available to faculty and administrators at no cost as part of membership in the League. Judy McKenzie, Susan Reddoor, and Sherrie Seymour, Academic Learning Skills, were selected for their expertise to participate in a League-sponsored, open-content project called Basic Education On-line. Two Lane students each won first place in the League's Student Literary and Art Competition – Betsy Hardinger for a short story and Fred Griswold for a one act play. Both will be published and receive a \$500 stipend. Spilde recognized retiring board members Dennis Shine and Kathleen Shelley and assistant to the president/board Laura Tamura and presented them with plaques honoring them for their service to the board and to Lane Community College.

3) Budget Hearing

- The board meeting recessed, and the Budget Hearing was called to order at 6:55 p.m. Statements from the Audience

- No statements were offered from the audience.

Budget Recommendations

- At the May 18, 2005 Budget Committee meeting, the committee unanimously moved to forward the following recommendations to the board for action. Romine moved to approve the following recommendations. Rose seconded. To lower the PERS Reserve Rate, currently at 3.92% in OPE, to 1.17% of total direct payroll expenditures for the 2005-2007 Biennium. To approve the recommendation to create a Capital Reserve at an initial level of \$300,000 with the plan that another \$300,000 would be added in FY07. To approve the recommendation to increase the Financial Stabilization Reserve for FY06 by \$300,000 to a total of \$800,000. To set aside any remaining unallocated funds from the PERS Reserve rate reduction to help offset revenue shortfalls expected in FY07. To approve the following recommendations:
 - To discontinue differential course fees for Physical Education courses; To continue differential course fees on the 100-level and 200-level courses in Advanced Technology and Family & Health Careers that currently carry the fee; To evaluate the methodology used to assess differential fees; and
 - To begin a two-year differential fee pilot project in Fall 2005 for selected Culinary Arts and Hospitality Management courses (first-year courses only in FY06).

o **Motions carried 7-0.**

Resolution 500, 2005-06 Budget Adoption and Appropriation

Shelley moved to adopt Resolution 500, 2005-06 Budget Adoption and Appropriation. Romine seconded.

Motion carried 7-0.

- Resolution 501, Imposing and Categorizing Taxes for 2005-06

Shelley moved to adopt Resolution 501, Imposing and Categorizing Taxes for 2005-06. Rose seconded.

Motion carried 7-0.

Vice President Matsen thanked the Budget Committee for serving under difficult circumstances with the uncertainty in the legislature.

The public hearing adjourned, and the board meeting reconvened at 7:35 p.m.

4) Board Agenda Review/Changes

Longhouse Update, item 4-B, was changed to follow the Consent Agenda.

5) Statements from Audience

Frank Merrill, former coordinator for the Native American Program, thanked the Native American people, students, and the board for their long-standing support of the Longhouse project. Jeremy Riel, ASLCC president, recognized ASLCC's strong commitment for the Longhouse project.

6) Consent Agenda

Romine moved to approve the Consent Agenda consisting of the following. Bozievich seconded.

- Approval of April 13, 2005, Minutes
- To recommend that the college award a contract for the Center Building Mansard Roof to 2G Inc. of Eugene in the amount of \$192,240.

Motion carried 7-0.

7) Longhouse Update

Shine moved to approve the recommendation to continue with the pledge of \$250,000 and proceed with plans for construction of the Lane Community College Native American Longhouse to begin March 2006 contingent on continued fundraising. Romine seconded. Hall moved to amend the language by removing "contingent on continued fundraising." Shelley seconded. **Amendment passed 4-3 (No – Holman, Shine, Bozievich) Original motion carried 6-1**

(Bozievich abstained)

8) Policy Review

At the May 18 Budget Committee meeting, the Budget Committee approved a recommendation to the board to continue indexing tuition, but did not make any recommendations regarding revisions to the language in policy D.110, Tuition. The board conducted a first reading of Policy D.110, Tuition. Matsen explained the following revisions to the language in Policy D.110. Shine objected to the non-precise language in bold. A second reading will be held in July.

POLICY NUMBER: D.110

POLICY TYPE: MISCELLANEOUS

POLICY TITLE: TUITION

In order to maintain a constant tuition rate relative to inflation each December, the board will adjust the per credit tuition rate to reflect changes in an appropriate index for two-year public colleges since the last tuition adjustment. The rate will be rounded to the nearest half-dollar and become effective the following academic year (Summer Term). Periodically and as needed, the board will review Lane's tuition rates to ensure: a) that tuition revenues are appropriate for the needs of the district and, b) that Lane's tuition is comparable with other Oregon community

colleges **that are similar to Lane in terms of student FTE and instructional programs** and student services. This policy shall be in effect until the end of the 2004-05 academic year, at which time the board may review the policy with students and staff, and determine whether a) to continue the policy or b) to revise the policy.

ADOPTED: November 13, 2002

REVISED: July 27, 2004

9) Board Evaluation

The board postponed discussion of their goals for 2005-06 until a future meeting.

10) Strategic Conversation Report

The board reviewed the Strategic Conversation Report.

11) Advanced Authorization for Health Clinic Bid Awards

Health Clinic remodel construction is scheduled to begin at the end of June. The bidding process was unavoidably delayed so final board approval of bids will not be available until the July meeting. The administration is recommending that the board authorize President Mary Spilde to award bids for three components of the project not to exceed amounts as specified in a memo from Matsen. Bozievich moved to approve authorization in advance to award bids for the following components of the Health Clinic project. Rose seconded.

- Plaster, gypsum board and suspended ceilings – bid not to exceed \$90,000
- Heating, ventilating and air conditioning – bid not to exceed \$110,000
- Plumbing – bid not to exceed \$75,000

Bozievich moved to add the following language in bold to the recommendation. Romine seconded.

To approve authorization in advance to award bids for the following components of the project **not to exceed in aggregate \$275,000. The amended language was approved 7-0.**

Motion carried 7-0.

12) Benchmark

The following Benchmarks were presented to the board:

- Reasons for Attending Lane (New Credit Students) Students by Age Group – Fall Terms Credit Students: Gender and Enrollment Status – Fall Terms
- Race/Ethnicity of Students – Credit Students

13) Treatment of Learners

Craig Taylor responded to board questions regarding the Treatment of Learners report related to policy A.020. The report was completed by Kate Barry, Student Complaints; Sonya Christian, Office of Instruction and Student Services; Helen Garrett, Enrollment Services; Nancy Hart, Disability Services; Bob Mention, Facilities; Mike Ruiz, Facilities and Operations; Tracy Simms, Marketing and Public Relations; and Craig Taylor, Institutional Research Assessment and Planning.

14) Reports ASLCC President Jeremy Riel reported that ASLCC hosted a Student Executive Management Training session for student leaders from Oregon. Student leaders discussed goals for next year, participated in Hip Hop Appreciation Week, and plan to work with the Campus Beautification Committee. LCCEF President Bob Baldwin thanked the board for its support of the Health Clinic expansion. He noted that an understanding had been reached regarding medical exams for employees and that the needs of everyone involved had been met. Baldwin commended committee members for their positive method of presenting rather than reacting to bargaining issues. LCCEA President Jim Salt recognized the progress achieved in bargaining the past month and noted that the union's goals of having proposals on nearly everything bargained had been achieved. He is optimistic that the contract will build on the last one and hopeful that significant movement will be made on both sides toward a timely conclusion. Associate Vice President Patrick Lanning listed highlights from the Office of Instruction and Student Services report.

- An International Summer Academy sponsored by the Continuing Education and English As A Second Language Department will offer non-native speakers ages 14 to 18 the opportunity to serve in the Academy. Staff will have the opportunity to take summer Spanish classes. The Counseling Department launched a project this year of conducting college placement testing at area high schools.
- Dental assisting and dental hygiene students achieved a 100 percent pass rate; the nursing program reached a 98.57 percent pass rate.

Vice President Marie Matsen noted that June was her favorite month primarily because of Lane's graduation on June 11 and KLCC's Annual Garden Tour on June 26.

Board Members

Jay Bozievich emphasized his support of the longhouse project and explained that his abstention on the vote earlier in the meeting was primarily directed at his concern with the wording of the motion. Mike Rose said the nursing students' loan forgiveness program was discussed at the last meeting of the Oregon Community College Association. Dennis Shine will miss being the representative to the Lane Council of Governments. Kathleen Shelley will remain on the board of CentroAmericano Latino. On behalf of the board chair, Shelley will address the graduates this spring. Paul Holman reported that 250 people attended a Tsunami workshop on May 17 sponsored by Lane and the City of Florence.

15) Date, Place, and Proposed Agenda Items for Next Regular Meeting

Wednesday, July 13, 2005, Boardroom, Building 3, Lane Community College.

16) The board meeting unanimously adjourned at 8:52 p.m.

Paul Holman, Chair

Mary Spilde, President/District Clerk