



General Library Item

Name Minutes 2003-10-14

Content

LANE COMMUNITY COLLEGE
BOARD OF EDUCATION
Minutes - October 14, 2003

1) Attendance

Chair Mike Rose called the meeting of the Lane Community College Board of Education to order at 6:35 p.m. Present were: Board Members Jay Bozievich, Roger Hall, Paul Holman, Larry Romine, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Executive Assistant to the President Tracy Simms; College Counsel Tim Harold; Lane Community College Education Association President Jim Salt; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College President Rebecca Hill.

2) Resolution 488, Honoring Former Board Member Robert Ackerman

Chair Rose read Resolution 488 honoring past board member and current state representative Robert Ackerman. The signed, framed Resolution was presented to him by President Spilde. Ackerman recalled highlights from his two terms of service as a board member, from 1965 to 1973, and from 1999-2003.

Romine moved, seconded by Bozievich, to adopt Resolution 488.

Motion passed unanimously.

3) Honoring Board Member Roger Hall

President Spilde presented Roger Hall with a plaque in recognition of his leadership as board chair in 2002. He also chaired the board in 1994 and 1998 and has been on the board since 1991.

4) President's Report

- Spilde announced that the George Alvergue Conference Room on the fourth floor of the Center Building had been named in honor of former board member George Alvergue at a special reception prior to the board meeting. Alvergue is a highly regarded past board member and retired Social Science instructor who championed the remodel of the fourth floor.
- Tim Craig was introduced as the new executive director of Business, Workforce Development, and Extended Learning.
- The community college presidents reached agreement on a new funding formula. They pledged their support for a general policy statement and distribution for 2004-05. Although work on elements of the formula will continue, community colleges should receive \$10.7 million from the Emergency Board.
- Feedback from staff indicate that fall inservice went well. At the all staff meeting, employees from Facilities, Management, and Planning were honored for their extraordinary efforts during the bond project. The Accreditation Steering Team led an informative session on Plan, Do, Check, Act.
- A League for Innovation meeting was held at Johnson County Community College. Tamara Pinkas, League representative, proposed making the Community College Moment a League project.
- The Strategic Planning and Governance groups continue to make progress.
- Under the guidance of Sandy Ing-Wiese, the Employee Health Clinic group is developing a draft charter for implementation and meeting with employee groups and students to clarify issues and concerns. Mona Arbuckle will be the clinic's new interim lead nurse practitioner.
- Lane was recently audited by the Department of Community Colleges and Workforce Development on all federal funds and received a clean report.
- On the first day of fall term, 4911 students visited ExpressLane; that is the highest one-day count so far.

- The Student Affiliates Chapter of the Lane American Chemical Society received an honorable mention award from the American Chemical Society.
- The college received a \$398,484 grant from the Fund for the Improvement of Post-Secondary Education to create a new curriculum and teaching approach for developmental algebra.
- The Foundation's Harvest Dinner and Golf Scramble successfully netted about \$60,000 to invest in scholarships, programs, and capital needs. Congratulations to Janet Anderson, her staff, and the staff of Culinary and Hospitality Services. Chef Cory Schreiber, Wildwood restaurant in Portland, did a wonderful job overseeing the students' work.
- Pema Chhophyel is a new work study student in the President's Office. He was featured in The Register-Guard and is Lane's first student from Bhutan, an independent Buddhist kingdom between India and Tibet. A group of Eugeneans met Pema in Bhutan and is funding his first year at Lane. He hopes to continue his education and someday work in the travel business in Bhutan.

5) Board Agenda Review/Changes

The board consented to moving agenda item 4-C, Resolution 489, to 1-E, following Statements from the Audience. Completion of the Diversity discussion, which began during the Work Session, was added as agenda item 1-F.

Bozievich moved, seconded by Holman, to strike agenda item 4-C, Resolution 489. Board discussion raised questions about the board's purview to issue political resolutions, how the resolution might impact signature gathering, and how a repeal would impact Lane's funding.

Motion failed 2-5. (Hall, Romine, Rose, Shelley, Shine – No)

6) Statements from the Audience

The following people spoke in support of Resolution 489:

Marcia Sexton, Ryan Cushing, Aleesha Coohran, Synthia Kokis, Al King, Erik Muller, Kappy Eaton, Stan Taylor, Chris Hainley, and Chris Matson.

The following people spoke in opposition to Resolution 489:

Nancy Peshel, Bob Avery, James Peterson, Jerry Vandermeer, Ted Scherer, and Dennis Morgan.

Bruce Miller spoke in support of diversity at Lane and the University of Oregon.

7) Diversity (continued discussion from the Work Session)

Jim Garcia responded to questions regarding the Diversity Plan. The board expressed some concern about the \$1.2 million cost and requested that priorities be identified. Spilde will forward the board's concerns regarding implementation and funding the recommendations to the Diversity Team.

8) Resolution 489: In Opposition to the Repeal of House Bill

Shelley moved, seconded by Dennis Shine, to adopt Resolution 489.

Bozievich moved, seconded by Holman, to postpone Resolution 489 to the December 10 meeting.

Motion failed 2-5. (Hall, Romine, Rose, Shelley, Shine – No)

Bozievich read a statement and distributed information supporting his position in opposition to Resolution 489.

Bozievich moved, seconded by Holman, to amend the first paragraph of Resolution 489.

Motion failed 2-5. (Hall, Romine, Rose, Shelley, Shine – No)

Original motion passed 5-2. (Bozievich/Holman – No)

9) Consent Agenda

Hall moved, seconded by Shelley, to approve the Consent Agenda, consisting of the following:

- Approval of the September 10, 2003, Minutes
- Personnel
- Telephone Switch System and Associated Components

Motion passed unanimously.

Policy Review

10) Membership on the Board of Education, B.010

The board accepted the review of Policy B.010.

11) First Reading: Board Duties and Responsibilities: Educational Program, B.030

The board reviewed the revisions below. A second reading will be held in November.

POLICY NUMBER: B.030

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BOARD DUTIES AND RESPONSIBILITIES: EDUCATIONAL PROGRAM

The board of education shall:

1. ~~Act on the curricular offerings of the college after recommendation by the president.~~ Approve all major academic, vocational, and technical programs of study, degrees, certificates, and diplomas. Approve major substantive changes in the college's mission, policies, and programs.
2. Require ~~certain~~ reports and consider other presidential reports concerning the programs of the college.

ADOPTED: November 9, 1998

12) First Reading: Board Duties and Responsibilities: Appraisal and Evaluation of Operation, B.040

The board reviewed the revisions below. A second reading will be held in November.

POLICY NUMBER: B.040

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BOARD DUTIES AND RESPONSIBILITIES: APPRAISAL AND EVALUATION OF OPERATION

The board of education is ultimately responsible for the quality and integrity of the institution. It establishes broad institutional policies and delegates to the president the responsibility to implement and administer these policies. ~~The board of education shall be responsible for appraisal, through examination and study, to determine the effectiveness of the operation of the college and the quality of the educational program in terms of the mission and goals of the college and stated objectives of the program. To aid in attaining program objectives, provisions shall be made for an institutional research program within the administrative structure of the college.~~

The board of education shall:

1. Regularly review and approve the college's vision, mission, and core values and ensure that they guide the operation of the college.
2. Evaluate the performance of the organization and the quality of the educational program in terms of the vision, mission, and core values of the college.
3. Ensure that the necessary resources are in place to provide for effective institutional research, evaluation, and planning processes.

ADOPTED: November 9, 1998

13) First Reading: Board Duties and Responsibilities: Personnel, B.050

The board reviewed the revision to #1 and recommended revisions to #4 and #5. A second reading will be held in November.

POLICY NUMBER: B.050

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BOARD DUTIES AND RESPONSIBILITIES: PERSONNEL

The board of education shall:

1. Select, appoint, and regularly evaluate the president.
2. Ensure the college is organized and staffed to reflect the mission, size, and complexity.
3. Approve an academic and administrative structure or organization to which it delegates the responsibility for effective and efficient management.
4. **Be informed of the hiring of appoint** all contracted employees upon the recommendation of the president.
5. **Be informed of consider** the dismissal of all contracted employees upon the recommendation of the president.

ADOPTED: November 9, 1998

14) First Reading: Board Duties and Responsibilities: Budget Making, B.060

The board recommended a review of #5. The policy will be reviewed at the November meeting.

POLICY NUMBER: B.060

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BOARD DUTIES AND RESPONSIBILITIES: BUDGET MAKING

The board of education shall:

- Adopt the annual budget.
- Act as the levying board in the budget process.
- Assist in presenting the needs of the college to the public and assist in the adoption, through the formulated budget process, of a budget that will address these needs.
- Appoint the seven members with whom they shall serve jointly as the budget committee.
- Develop budgetary recommendations for complete budget committee review.
- Review student tuition rates annually.

ADOPTED: November 9, 1998

15) Budget Committee Appointments for Zone 1, 3, and 5

Romine moved, seconded by Shine, to approve the appointment of Rick Yecny, Zone 1; Jerry Sirois, Zone 3; and the reappointment of Bert Dotson, Zone 5; to the Lane Community College Budget Committee three-year terms effective immediately and ending June 30, 2006.

Motion passed unanimously.

16) Board Development

The board discussed the following proposed goals as a result of their recent evaluation.

- Becoming more involved with the community
- Focusing and following the policy on governing by policy
- Valuing all employees
- Clarifying governance

17) Benchmarks

Craig Taylor responded to board questions/comments on the Benchmarks.

18) Reports**ASLCC President – Rebecca Hill**

On behalf of the student body, Hill thanked the board for approving Resolution 489. She cautioned that although progress has been made in establishing a Health Clinic for staff and students, unanswered questions remain and statistical information is still needed. The ASLCC Senate only needs one more person to achieve a full senate.

LCCEF President – Bob Baldwin

Baldwin expressed concern on the following topics: While supportive of the implementation of the Employee Health Clinic, services to students are a priority and need to be met; and there is a sense from staff that morale is at a very low point due to budget reductions and heavy workload issues. He advised the board that partisan politics at a public meeting tend to affect everyone present in a negative way.

LCCEA President – Jim Salt

Salt recognized George Alvergue's contributions to the Social Science Department, faculty, college, board of education, and commended the conference room named in his honor. Although progress is being made on addressing concerns of students/staff regarding the Health Clinic, there are concerns about the source of funding for the clinic. Salt expressed appreciation to the board for approving Policy B.020, Global Governance Commitment, at the September meeting. He said it was imperative that appropriate amounts be budgeted for increases in insurance premiums. He distributed a faculty Comparative Compensation Study.

Vice Presidents**Cheryl Roberts**

Roberts suggested the board be involved in the campus "Reading Together Project" as a possible goal. The two books recommended were Montana 1948 and Privilege, Power, and Difference.

Marie Matsen

Thanks to supportive listeners, volunteers, and staff, KLCC reached its goal of \$250,000 during the Fall Radiothon. Matsen distributed an elected official's guide to "Fund Balance and Net Asset" in preparation for the upcoming audit report. She cited four strengths in people that can also act as obstacles during difficult times. They are: being a

perfectionist, a culture of holding high standards for each other; having high compassion for serving students; difficulty letting go of things that are being done now out of pride. These strengths/obstacles may contribute to low morale. It may take creative thought about how to maintain strengths in all our staff so that we do not break under the strain of what we expect from ourselves.

Board Members

Jay Bozievich reported that an agenda item for the Lane Economic Committee, which could involve Lane, includes a draft vision for Lane County job creation for 2003-2010. He noted his election to the River Road/Santa Clara volunteer library board. Bozievich regretted that his private comments made public may have caused concern to others. He also expressed some concern about the use of public facilities for political activism. He encouraged the board and others to read the information he prepared regarding his opposition to Resolution 489.

Roger Hall hopes the board and administration can do something to modify low morale amongst staff. Hall said it was unusual for the board to take action on a resolution in opposition to the repeal of a House Bill. Therefore, it is not unexpected that there may be disagreement or partisan discussions, even though motives are not against the college. Hall thanked everyone for the plaque.

Paul Holman said he had a difficult time supporting Resolution 489 because of the hardships it may cause to low income residents. On October 27, he will represent Lane at a Florence Futures dinner, attended by many civic organizations and elected bodies. On October 30, the Department of Land Conservation will be presenting a topic called "Growing the Coast."

Larry Romine expressed concern that a seven hour board meeting was too long.

Dennis Shine emphasized that board members represent all of Lane County, not just their elected district. He suggested that Jim Garcia and Jose Ortal report on the "hate literature" workshop they attended.

Kathleen Shelley noted that Centro Latino's funding stream has been reduced. In order to generate revenue, members plan to teach Spanish.

Mike Rose plans to attend the OCCA meeting on October 24.

19) Date, Place, and Proposed Agenda Items for Next Regular Meeting

Wednesday, November 12, 2003, Boardroom, Building 3, Lane Community College

14) Adjournment

The board meeting unanimously adjourned at 10:10 p.m.

Mike Rose, Chair

Mary Spilde, President/District Clerk
Lane Community College