



General Library Item

Name Minutes 2003-09-10

Content

LANE COMMUNITY COLLEGE
BOARD OF EDUCATION
Minutes - September 10, 2003

1) Attendance

Chair Mike Rose called the meeting of the Lane Community College Board of Education to order at 6:35 p.m. Present were: Board Members Jay Bozievich, Roger Hall, Paul Holman, Larry Romine, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Executive Assistant to the President Tracy Simms; College Counsel Meg Kieran; Lane Community College Education Association President Jim Salt; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College President Rebecca Hill.

The board consented to moving board evaluation, a work session topic scheduled earlier in the meeting, to 4-C, Discussion/Action Items.

Chair Rose requested a moment of silence in observance of the eve of the anniversary of the September 11, 2001, terrorist attack in New York.

2) President's Report

- The Legislature approved \$427m for the community college support fund, a reduction of \$35m from the prior biennial session. This was \$30m above the Governor's revised budget that Lane's budget was based on. The legislature then removed \$3m for increased property tax collections and \$7.2m for PERS "savings," which reduced the amount to \$417m. \$10.7m was set aside pending conclusion of the funding formula discussion. The Emergency Board will decide if community colleges will receive those funds and how it will be distributed. If community colleges cannot come to a conclusion regarding the funding formula that satisfies the litigants and the lawsuit against the State Board, the \$10.7m may be used to make whole those colleges, and Lane is not one of them. The passing of a potential ballot measure would reduce the total an additional \$9.9m to \$397m. Spilde recommended staying with Lane's approved budget until these issues can be cleared up. The construction, or bonding, package was not approved, but became a victim of end-of-session partisan politics. Although Lane lost \$318,000 for classroom remodeling, other colleges lost millions. The good news is that community colleges should be teed up for the next session, because legislators, in general, supported the proposal.

The Oregon Opportunity Grant received additional funding at the end of the session

- The President's Council received a funding formula recommendation from the work group, and an alternative proposal was developed by the larger colleges. The proposal is now under discussion, and there is hope for a compromise supported by all the presidents. The State Board will make the final decision. The decision is complicated by a lawsuit filed by Central Oregon, Rogue, and Southwestern Oregon community colleges. If a compromise cannot be reached, the State Board is unlikely to move from the current funding formula, putting the \$10.7m in the Emergency Board at risk.
- Rebecca Hill introduced ASLCC student government and other officers for the 2003-04 school year including: President Hill; vice president Rustie Redmon; campus events director, Kapone Summerfield; senators, Marcia Sexton, Roger Gednalski, Ryan Hague, Ryan Koch, and Kyle Duyck; student resource director Angela Stevens; and clothing stash director Rebecca Johnson. Staff support includes advisor Barbara Delansky and secretary Bette Dorris.
- Marketing efforts include development of professional-technical cluster brochures and radio spots paid for by the Carl Perkins Grant. Other efforts include a kiosk at Valley River Center, new college viewbook, recruitment brochures in English and Spanish, and a television ad on local and cable channels. In addition, posters of the new vision, mission, core values, and strategic directions are being displayed around campus, and Lane will soon be advertising at local movie theaters.
- Students Joanna Hiddleston and Julie Gale Mathey are recipients of the 2003 Coca Cola Scholarship Program.

- The Strategic Planning Committee is progressing on developing strategic directions for the college with a draft available in the next couple weeks. Opportunity for feedback from the college community will be sought, and a final recommendation will be presented to the board.
- The College Governance Committee spent time clarifying its charter. Goals are to prepare a work product draft by October 31, followed by college wide feedback and review, and development of a final draft by mid-December.
- Richard Filloy, faculty, English, Foreign Language, and Speech Department, died suddenly on July 27 of cardiac arrest at age 54. He had been a part-time instructor at Lane since 1989 and was a wonderful educator who will be missed.

Bond Report

Bob Mention reported that ground was broken in 1999 for a new welding technology building. This was the first bond project built on main campus, and it precipitated the first monthly bond report. Four and half years later, the last major architectural bond project, remodel of the Center Building's fourth floor, is a few weeks away from completion. Consequently, monthly bond reports will be replaced by periodic reports and milestones.

3) Statements from the Audience

The following students commented on agenda item 4-B, the Employee Health Clinic Proposal, and advocated for a month delay of any decision until returning students had adequate time to explore the issue: Ryan Hague, Rustie Redmon, Marcia Sexton, Kyle Duyck, and Kapone Summerfield.

4) Consent Agenda

Romine moved, seconded by Shelley, to approve the Consent Agenda, consisting of the following:

- Approval of the July 9 and August 18, 2003, Minutes
- Personnel
- Purchasing of Banner DataMart Software

Motion passed unanimously.

5) Second Reading: Board Policy B.020, Global Governance Commitment

Romine moved, seconded by Shine, to approve the second reading of Board Policy B.020, Global Governance Commitment, as amended below. Language in bold was added.

*The Board of Education, on behalf of the district, will work to ensure that Lane Community College achieves the appropriate results, at an appropriate cost, to advance the college vision, mission, core values, and strategic directions. The board shall avoid unacceptable actions and situations through the expression of its policies and **be in** compliance with Oregon Revised Statutes.*

The Board will govern by policy. It will establish appropriate ends policies and executive direction policies and ensure that accountability measures are clearly identified and reported on a frequency and method chosen by the Board.

ADOPTED: November 9, 1998

AMENDED: September 10, 2003

Motion passed unanimously.

6) Second Reading: Board Policy A.070, Asset Protection, #10

Shelley moved, seconded by Romine, to approve the second reading of Board Policy A.070, Asset Protection, #10, as amended below.

The president shall assure that assets are protected, adequately maintained, and not placed at risk.

Accordingly, the president shall:

1. Insure against theft and casualty losses and against liability losses to board members, staff, and the organization itself in an amount similar to the average for comparable organizations.
2. Prevent uninsured personnel from access to material amounts of funds.
3. Assure that plant and equipment are not subjected to improper wear and tear or insufficient maintenance.
4. Assure that the organization, its board, or staff, are not unnecessarily exposed to claims of liability.
5. Assure that every purchase (A) includes normally prudent protection against conflict of interest; and (B) of over \$75,000 includes a stringent method of assuring the balance of long-term quality and cost.
6. Protect intellectual property, information, and files from loss or significant damage.
7. Receive, process, or disburse funds under sufficient controls to meet the board-appointed auditor's standards.
8. Invest or hold operating capital in secure instruments, including insured checking accounts and bonds of at least AA rating, or in interest-bearing accounts except where necessary to facilitate ease in operational

transactions.

9. Not endanger the organization's public image or credibility, particularly in ways that would hinder the accomplishment of its mission.
10. Not name a building, substantial parts of buildings, or significant landscape features of Lane Community College without prior approval of the board; and, when a building has substantial support from a donor, without prior involvement of the Foundation.

ADOPTED: November 9, 1998

REVISED: April 12, 2000

REVISED: December 13, 2000

Motion passed unanimously.

7) Policy Review: Board Policy A.010, Global Executive Directions

Holman moved, seconded by Hall, to accept the review of Board Policy A.010, Global Executive Directions.

The president shall assure that every activity, decision, or organizational circumstance shall be lawful, prudent, and in accord with commonly accepted business and professional ethics.

ADOPTED: November 9, 1998

REVISED: April 12, 2000

Motion passed 6-1 (Shine – No) Shine voted no on the grounds that the language reflected unreasonable expectations.

8) LCC Building Issues

Bozievich moved, seconded by Rose, to approve the amended motion by substituting "public radio station" in place of "entity." To comply with Robert's Rules of Order, Rose withdrew his second to the original amended motion, and was replaced by Shine. Bozievich withdrew approval of the original amended motion and moved approval of the following amended motion:

To approve that the college proceed with negotiations to purchase a facility for the use of KLCC-FM. The college shall take steps necessary to guarantee future use of the building for KLCC-FM or another public radio station for the life of the building.

Motion passed unanimously.

9) Employee Health Clinic Proposal

On behalf of students, Rebecca Hill recommended a one-month delay of action on the Employee Health Clinic proposal until the majority of students return to campus and can more fully discuss the proposal.

Holman moved, seconded by Shelley, to amend the motion by adding "student and staff input in a collaborative manner" to the first sentence.

Holman withdrew approval of the original amended motion, and moved, seconded by Bozievich, to approve the following amended motion.

To approve the proposal conceptually contingent upon the administration working with students and staff to address their concerns to provide on-site health care services to staff funded by \$178,734 from Other Personnel Expense (OPE) and \$40,200 for non-recurring startup expenses, also from OPE, and the administration will provide the board with a report in October.

Motion passed unanimously.

10) Board Evaluation

Rose recommended that board members review evaluation areas where they can strengthen their efforts. Spilde recommended that the board identify a number of goals where steps can be taken for improvement through professional development or training.

11) Benchmarks

Craig Taylor responded to board questions/comments on the Benchmarks.

12) Reports

ASLCC President – Rebecca Hill

A joint student/administration Welcome Week event will be held on Oct. 3, 12- 6 p.m., with clubs, departments,

students and their families, and bands involved. The Clothing Stash will have an Open House; the Book Exchange name changed to the Book Consignment; new products are available at the Student Resource Center; and a student government retreat is planned for September 26-27. Hill expressed appreciation to the administration for including students on the Strategic Planning and Governance Committees.

LCCEF President – Bob Baldwin

A benchmark report was distributed on how the bargaining parameter impacts classified staff and their families. Baldwin referred to statistics that show a substantial number of classified staff qualifying for public assistance because of low wages. Board members were invited to attend the September 15 classified general membership meeting where bargaining issues will be discussed.

LCCEA President – Jim Salt

Many faculty are preparing for the beginning of fall term classes. Favorable comments are being heard regarding the fourth floor remodel. Salt thanked the citizens, board, and administration for ensuring that this project was completed on time. While addressing budget needs, and amending policies on naming elements of the college, Salt advised against commercialization/corporatization of the college. Work on college governance began in earnest yesterday, presenting a real opportunity to create a system in which everyone at the college benefits. Work on the Strategic Plan has begun. It is hoped that the bargaining process will result in a fair and good outcome within an appropriate time frame. Questions remain regarding the source of funds for the Employee Health Clinic proposal.

Vice Presidents

Cheryl Roberts

In a one-day period, over 2500 students registered using the new Banner system. Board members were invited to September 23 Fall Inservice activities and to the Foundation's September 24 Harvest dinner/auction to support the Long House and provide scholarships for students. Student Desire Fountaine, whose essay won third place in the recent ACT-SO (Afro-Academic, Cultural, Technological and Scientific Olympics) national contest was mentored by Lane English instructor Jose Chaves.

Marie Matsen

Matsen looks forward to working with students this year and hopes to alleviate concerns voiced earlier in the meeting regarding the Employee Health Clinic proposal. During the summer, she visited colleges who use renewable energy to provide part of their power and hopes Lane can move toward sustainable energy practices. Recycling efforts and environmental-friendly practices on the grounds are continuing. Summer has been very busy for student services, facilities, financial, and other areas. Matsen thanked all those who worked hard to help prepare for the beginning of fall classes. A farewell party will be held for KLCC's long-time announcer/reporter Alan Siporin. KLCC is gearing up for its annual Thonbuster fundraiser.

Board Members

Kathleen Shelley

Shelley and Spilde attended the dedication of the new Cottage Grove High School located next to Lane's Cottage Grove campus.

Dennis Shine

Shine commended Barb Delanksy for organizing the Rites of Passage graduation event and noted that Dennis Carr, on behalf of the board, read a statement supporting the program.

Larry Romine noted the following as a follow-up to Baldwin's earlier comments regarding the number of classified staff on public assistance. "Anyone with at least one dependent who is not making \$15/hr. is living in poverty."

Paul Holman complimented the recent landscaping and concrete work on main campus.

Jay Bozievich thanked Spilde for speaking at a recent Rotary meeting. Regarding Baldwin's invitation to the board to attend a classified meeting, Bozievich thanked Baldwin, but reminded the board of their agreement to speak as one voice. It makes it difficult, he said, for individual members to attend meetings where bargaining issues may be discussed in view of the laws of labor relations.

Mike Rose cited past student concerns on the lack of social connections and, therefore, recognized the upcoming student and staff Welcome Week event. A conversation with K-12 superintendents is planned to discuss the linkage between Lane and the school districts. Rose cautioned that, should voters repeal what the legislative did, regarding the tax surcharge, more of that money will come out of our budget than just our share because the state is obligated by constitutional law to fund K-12. Representative Phil Barnhart will provide a legislative summary at the City Club this Friday.

Spilde introduced Ron Hitchcock, new superintendent of the Lane Education Service District, and Sandie Hitchcock, budget committee member.

At 9:05 p.m., the board recessed into Executive Session under ORS 192.660(1)(e), Real Property Transactions.

At 9:45 p.m., the board reconvened the regular board meeting.

13) Date, Place, and Proposed Agenda Items for Next Regular Meeting

The next regular meeting will be delayed one week and held one day earlier than normal on **Tuesday, October 14, 2003, Boardroom**, Work Session beginning at 4:30 p.m., Regular Meeting beginning at 6:30 p.m. in the Boardroom of the Administration Building, Lane Community College.

14) Adjournment

The board meeting unanimously adjourned at 9:48 p.m.

Mike Rose, Chair

Mary Spilde, President/District Clerk
Lane Community College