



General Library Item

Name Minutes 2003-06-11

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION June 11, 2003

1) Attendance

Chair Roger Hall called the meeting of the Lane Community College Board of Education to order at 6:30 p.m. Present were: Board Members Paul Holman, Larry Romine, Kathleen Shelley, Mike Rose, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; College Counsel Joe Leahy; Lane Community College Education Association President Jim Salt; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College President Rebecca Hill.

2) Appointment and Oath of Office for Board Member for Zone 2

Holman moved, seconded by Shelley, to approve the appointment of Jay Bozievich to the Lane Community College Board of Education for Zone 2 effective immediately through June 30, 2003.

Motion passed 6-0.

Chair Hall administered the Oath of Office to Board Member Jay Bozievich.

3) President's Report

Spilde welcomed Bozievich and new ASLCC president, Rebecca Hill.

- Spilde expressed confidence in the college budget, proposed and approved by the Budget Committee, and said it remained a viable balanced budget for 2003-04. The governor's revised state budget, on which projections were based, will most likely be the lowest level of funding. Work Sessions for the Department of Community Colleges and Workforce Development budget before the Ways and Means Education Subcommittee, held the past two days, will continue tomorrow to discuss the funding formula, tuition policy, level of funding, and other issues. The Ways and Means Subcommittee passed a budget note indicating nonsupport for increases in salaries, wages, or benefits for community college employees during the 2003-05 biennium. The Subcommittee expects no such increases to be awarded. A second note disallowed state funding for personal enrichment courses, except for workforce, health, and safety. At its last meeting, the LCC Budget Committee members praised College Operations staff for having the most complete and open budget development process in the history of the college and for providing a more understandable budget document. Spilde thanked Marie Matsen and her staff for all the work they accomplished, especially during the conversion to Banner.
- A letter was received from a citizen suggesting that 30th Avenue be renamed Martin Luther King Jr. Avenue.
- Over the summer, college staff will work on Phase II of the Strategic Plan. A review of the plan by the broader college community will begin next fall.
- A process to develop a revised college governance system will be designed and the results will be presented to the board late fall.
- At last week's board retreat, the Executive Team had an opportunity to reflect on a very impressive list of accomplishments over the past year. Spilde applauded the Executive Team for their committed and courageous leadership. She commended faculty, classified, and managers for their exemplary work this past year, in spite of the budget situation and Banner implementation.

President Spilde ended her statement by wishing everyone a restful and renewing summer.

Budget Hearing

4) Resolution 485, 2003-04 Budget Adoption and Appropriation

Romine moved, seconded by Holman, to adopt Resolution 485, 2003-04 Budget Adoption and Appropriation.

Motion passed 6-0. (Bozievich abstained)

5) Resolution 486, Imposing and Categorizing Taxes for 2003-04

Shelley moved, seconded by Romine, to adopt Resolution 486, Imposing and Categorizing Taxes for 2003-04.

Motion passed 6-0. (Bozievich abstained)

6) President's Report (continued)**Bond Report ñ Bob Mention**

Dennis Shine requested additional information regarding the ownership of the campus bus station in conjunction with a possible naming opportunity.

7) Board Agenda Review/Changes

A revised Personnel list for the Consent Agenda was distributed.

Resolution 487, Authorizing Budget Transfers for 2002-03, was added to the Consent Agenda.

8) Statements from Audience

Bob Barber, faculty, wanted the board to know that the meaning of shared governance is of great importance to faculty. The meaning, he said, differs from participatory management or shared decisionmaking. It is important, he emphasized, to recognize the independent, autonomous realms of authority.

9) Consent Agenda

Rose moved, seconded by Romine, to approve the Consent Agenda, consisting of the following:

- Minutes of the May 14, 2003, board meeting
- Revised Personnel
- Workers' Compensation Insurance Carrier
- Resolution 484, President's Annual Authorizations for FY 2003-04
- Resolution 487, Authorizing Budget Transfers for FY 2002-03

Motion passed unanimously.**10) On-line Enrollment Presentation**

Helen Garrett, director of Enrollment Services/Registrar, provided a demonstration of the new on-line enrollment process, ExpressLane, featuring items that students use most.

11) Racial Harassment Response Team Report

As a result of last month's racist incidents on campus, a Racial Harassment Response Team prepared recommendations in a report included in the mailing. As a follow-up to the recommendations, the Team will provide periodic updates to the board. The ad hoc group will continue to flesh out the plan as it gets institutionalized into the life of the college.

12) President's Evaluation and Contract

Chair Hall reviewed the process used to evaluate President Spilde and read a summary statement and conclusions regarding the board's evaluation of the president.

Romine moved, seconded by Holman, to accept the board's summary statement and conclusions of President Spilde's evaluation.

Motion passed 6-0. (Bozievich abstained.)

Chair Hall recognized Spilde's superior talent and said the college is blessed to have her as a leader. He noted that the three percent salary adjustment to \$147,660 recognizes that Lane needs to remain competitive in its compensation to the president to attract and retain a superior leader such as President Spilde.

President Spilde expressed appreciation for the ongoing support and encouragement from faculty, classified, and managers over the past seven months; recognized the Executive Team's hard work and professionalism; and thanked the board for their support and generosity. She noted the board's concern regarding her heavy workload. Considering the current budget situation, Spilde declined to accept the three percent salary increase, preferring instead to defer it until financial problems eased at the college.

13) Benchmarks

Craig Taylor reviewed the Benchmarks and responded to questions from the board.

14) Treatment of Learners/Consumers

Cheryl Roberts responded to comments and questions regarding Board Policy A.020, Treatment of Learners/Consumers monitoring report. Roberts pointed out that more meaningful work on student retention would be available with the new Banner system. Rose suggested providing additional information from student focus data to explain the reasons for low student ratings in different areas.

15) Reports**ASLCC President**

Rebecca Hill listed upcoming student activities including a training session on lobbying, a Raffle and Silent Auction to benefit Food for Lane County and support student clubs and organizations at Lane, coordination of an LCC Night at the Em's baseball game, and filling and retaining ASLCC positions for next year. Hill suggested including student representation to item #8 in a June 11 memo from Spilde to the board on shared governance. #8 states: "The role of the unions, the Management Steering Committee, and the councils in the governance system and in board meetings needs additional discussion. We assume that this issue can be addressed within the new system of governance."

LCCEF President

Bob Baldwin said students face barriers, such as classes, jobs, and family responsibilities, which may interfere with participation on college-wide committees as compared to staff, who may be serving on a committee as part of their job. He asked the board to consider development of a shared governance process that is full-time and year round. Baldwin commended the classified and management bargaining teams for conducting very positive and respectful discussions. Baldwin pointed out the recent inspections by OSHA, and said workplace safety remains a concern.

LCCEA President

Jim Salt recognized the good discussions that were held on shared governance at the board retreat, but said unresolved issues remain on the table. He is hopeful that a more developed, functional college governance system is designed that is fully committed to the principles of shared governance. Although it takes time, Salt said, interest-based bargaining is progressing and moving ahead well. He noted that on-line voting was used to elect LCCEA officers for 2003-04.

Vice Presidents**Cheryl Roberts**

Roberts announced a June 13 reception for Species, a new fiber art piece created by advanced weaving students. The project is installed in the lobby of the Center for Meeting and Learning and reflects the core value of diversity. Other highlights included: A new Internet Protocol video system at the Florence Center linking them to offerings at the main campus; Lane's student graduation at the Lane County Fairgrounds will be June 14; and the Rites of Passage Opening Ceremonies at the Center for Meeting and Learning on July 7.

Marie Matsen

Matsen commended KLCC staff for raising more than \$8,000 in a supplemental spring fundraiser. In addition, KLCC's annual Garden Tour is planned for June 22. Matsen noted that staff and students recycled 100 tons of paper and cardboard over the last fiscal year, benefiting the environment and saving the college money. She attended the student finals of the Energy Management Audits and plans to implement some of the recommendations. Matsen recognized Sandy Ing-Wiese's retirement and the important work she accomplished in risk management coordination, Public Safety, student health, and other areas at the college throughout her many years of service.

Board Members

Newly elected board members Bozievich and Holman and reelected board members Hall, Romine, and Rose thanked voters for their support. Shelley, Shine, and Hall attended the Native American graduation.

Kathleen Shelley

enjoyed the annual Retirement Celebration and commended all the retirees who have done so much for the college. Shelley noted that retiree Frank Merrill, coordinator of the Native American Program, was honored at the Native American graduation.

Dennis Shine

attended a Lane Council of Government board meeting that was held at Kalapuya, a new alternative high school in the Bethel District. Jane Scheidecker, interim executive director for Business, Workforce, and Extended Learning, gave a presentation and tour of the Main Campus to the Lane Economic Committee. Shine said the future Native American Longhouse needs \$50,000 to meet the Spirit Mountain Challenge Award; he suggested contributions be made in Frank Merrill's honor. He complimented Jim Garcia's diversity presentation at the board retreat.

Roger Hall

acknowledged the participation of board members, staff, and students at the June board retreat.

Jay Bozievich

compared the college governance process to the old argument of what came first, the chicken or the egg. The order, he suggests, for governance by policy is that the board needs to set forth the policy, and the administration needs to design that system.

Mike Rose

reported that the Oregon Community College Association's board meeting last month primarily focused on what was going on in the legislature. Rose advised everyone to keep track of current events at the legislature.

16) Date, Place, and Proposed Agenda Items for Next Regular Meeting

The next regular meeting will be Wednesday, July 9, 2003, Boardroom, Work Session beginning at 4:30 p.m., Regular Meeting beginning at 6:30 p.m., in the Boardroom of Building 3, Administration Building, Lane Community College.

17) Adjournment

The board meeting unanimously adjourned at 8:30 p.m.

Roger Hall, Chair

Mary Spilde, President/District Clerk
Lane Community College