



General Library Item

Name Minutes 2002-11-13

Content

LANE COMMUNITY COLLEGE
BOARD OF EDUCATION
November 13, 2002

1) Attendance

Chair Roger Hall called the meeting of the Lane Community College Board of Education to order at 7:30 p.m. Present were: Board Members Larry Romine, Mike Rose, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; College Counsel Meg Kieran; Lane Community College Education Association President Jim Salt; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College President Greg Dunkin. Board member Bob Ackerman was absent.

2) President's Report

- An agenda item was added to discuss Ballot Measure 28, the temporary state income tax surcharge, which will be on the January 28, 2003, ballot.
- The Strategic Plan update has begun. Feedback is being gathered from Focus Groups, a Citizens' Advisory Group (CAG), and College Council, which will develop recommendations for the president. Julie Aspinwall-Lamberts, former director of Institutional Research, will facilitate the CAG. Annick Todd and Craig Taylor are facilitating the Focus Groups and College Council work.
- At the September 11 board meeting, Florence citizen Rob Spooner presented a proposal for an honors college in Florence. Spilde read and distributed her response to Spooner, which indicated that Lane is willing to expand the Associate of Arts Oregon Transfer Degree offerings if funded by the Florence community.
- There has been some frustration with Financial Aid. It was noted that the department has served 273 more students and administered an additional \$1 million of financial aid fall term compared to 2001. Total numbers of students receiving aid for fall was 3,214, up from 2,941. Over \$3 million was paid out to students (after subtracting tuition and books), which goes back into the community in terms of rents, food purchases, etc. Last year, applications increased by over 25 percent.
- The board of the League for Innovation in the Community College accepted Lane's Self-Evaluation Report and advanced the college to the next stage of the process. A team will visit the college in early January.
- For three years, Lane has participated in the League for Innovation's Vanguard Learning College (VLC) project. Two evaluators from the VLC recently spent the day reviewing Lane's progress in moving to a learning college. Faculty, classified, managers, and students impressed the evaluators with their commitment to learning and their self-awareness of what Lane's strengths and weaknesses are. Special appreciation was given to the Vanguard Learning Team including Beth Frye, Alen Bahret, Donna Koechig, Cheryl Roberts, Stephen Pruch, Mary Brau, Jim Garcia, Ken Zimmerman, Russell Shitabata, and Stephen Self. Others thanked were Craig Taylor, Jennifer Gainer and, especially, Bob Barber, who organized the event.
- Two Transitions to Success students, under the Women's Program, were featured in the Registered-Guard – Vita Fugate Brownlee and Michelle Zivica.
- Executive Team members spent the day with classified staff at the annual fall in-service. Dialogues around key questions were held. Classified staff were very articulate in knowing exactly what they do in their daily work lives to make a difference in student learning.

Bond Report

Bob Mention, Bond manager, and Linda DeWitt, LASR coordinator, were available to respond to questions regarding their reports. DeWitt pointed out that the college's high rate of activity relating to the Banner implementation is expected to continue until June 2003.

3) Agenda Review Changes

Agenda item 3-H was added to discuss writing a resolution on Ballot Measure 28. Because Greg Dunkin needed to leave the meeting early, the board agreed to hear his report following the Consent Agenda.

4) Statements from the Audience

Kenneth Witwer, Bret Force, and Greg Dunkin opposed the annual credit tuition rate being connected to the Higher Education Price Index (HEPI). Dunkin distributed a resolution explaining the students' opposition to the HEPI.

5) Consent Agenda

Romine moved, seconded by Shelley, to approve the Consent Agenda, consisting of the following:

- Minutes of the amended October 9, and 21, 2002, board meetings.
- Personnel

Motion passed unanimously.

6) ASLCC President Greg Dunkin report

Greg Dunkin toured the new Workforce Training Center, attended a Governmental Relations Action Team meeting, and was a participant at the Northwest Student Leadership Conference. Dunkin introduced Serena Johnson, ASLCC campus organizer for the Oregon Student Association.

Discussion/Action Items**7) Financial Planning and Budgeting: Auditor's Report**

Scot Muller, Kenneth Kuhns & Co., said the college received a "clean opinion" on its Audit Report. Many staff involved were commended, particularly Stan Barker, accounting manager and lead person on the audit.

Romine moved, seconded by Rose, to accept the June 30, 2002, Annual Audit Report prepared by Kenneth Kuhns & Co.

Motion passed unanimously.

8) 2003-04 Budget Principles, Criteria, Assumptions, and Projections

Matsen distributed additional financial information and reviewed the 2003-04 budget principles, criteria, assumptions, and projections. Budget projections will be considered for approval in December.

Romine moved, seconded by Shelley, to approve the Budget Principles, Criteria and Assumptions for 2003-04.

Motion approved unanimously.

9) Second Reading: Tuition Policy

Shine moved, seconded by Shelley, to accept the revised Tuition Policy with one language revision that would remove "Higher Education Price Index" and replace it with "an appropriate index."

Motion passed 4-1. (Romine – No)

10) Academic Calendar

With one minor change to a date that had been mistakenly bolded as a holiday, Romine moved, seconded by Shelley, to approve the 2003-04 Academic Calendar.

Motion passed unanimously.

11) Diversity Plan

Jim Garcia, Diversity coordinator, responded to the board's questions and recommendations of the 2003-04 Diversity Plan Draft. The final document will be returned for board approval.

12) Changing the Start Time for Board Meeting

Rose moved, seconded by Shelley, to try to convene meetings one hour earlier at 6:30 p.m., instead of 7:30 p.m., with executive and work sessions beginning at 4:30 p.m. The motion was withdrawn. After discussion, and in view of Ackerman's absence, it was decided to poll board members and communicate the decision prior to the December meeting.

13) Moving the Date of the January Board Meeting from the 9th to the 15th

Romine moved, seconded by Shine, to move the January meeting from the 9th to the 15th.

14) Resolution on Ballot Measure 28

On behalf of the board, Mike Rose agreed to write the resolution on Ballot Measure 28 regarding the ramifications and impact on Lane should the measure fail in January. The board will review the resolution at the December meeting.

15) Benchmarks

Craig Taylor reviewed the following Benchmark:

- Grants and Contracts by Funding Source

16) Financial Condition and Activities Quarterly Report

Kay Malmberg reviewed the Financial Condition and Activities Quarterly Report, which was presented in a new format. The report has been, and will continue to be, refined.

17) Reports**LCCEF President**

Bob Baldwin attended the Oregon Diversity Institute Conference and commended the participants who represented Lane. Baldwin commented on the value of working with diverse populations, especially populations that have been historically restricted from participating as an economic and political group. He said faculty, classified, and managers are working hard toward a joint collegewide insurance plan. Linda Simmons, facilitator for the groups, was praised for her directness and honesty, which has helped to prevent positional sides.

Vice Presidents

Cheryl Roberts said Lane had a preliminary accreditation visit by Ron Baker of the Commission on Colleges and Universities as part of the preliminary accreditation process. The English as a Second Language (ESL) Bridge Team, chaired by Adrienne Mews and Adrian Rodriguez, organized a Spanish literacy training for Lane staff and community agencies. The INTEL Corporation awarded Lane \$800 for its participation in their student volunteer and education program. The award was used to purchase two large flat screen monitors for students with disabilities. Future events include a Pow Wow on December 7 and a Harvest Potluck on November 22 hosted by ESL and international students. Marie Matsen responded to Jim Salt's comment about not receiving the audit prior to the board meeting. She indicated that the audit is a confidential document that is typically not distributed until the board meeting when public disclosure is made. The Audit Report and Executive Summary will soon be available on the web.

Board Members

Mike Rose reported that the Oregon Community College Association (OCCA) is not certain how long they can remain in their current office and is making a bid on a building close to the legislature. OCCA is preparing for the legislative session and annual meeting to be held February 5-7 in Salem. OCCA does not intend to increase dues this year. Rose announced his intention to run for reelection next year.

Roger Hall responded to Jim Salt's comments about audience recognition and said no intent to differentiate the audience from the community was intended.

Dennis Shine thanked the college, Mary Spilde, Mike Rose, and Kathleen Shelley for their attendance at the National Association for the Advancement of Colored People's Freedom Fund Dinner. The ACTSO Program, for which many Lane staff have served as mentors, was discussed at the dinner. Shine recently spoke to Faculty Council about his own experiences with the Fulbright Exchange Program, and he encouraged others to participate.

Larry Romine mentioned an article he had distributed earlier in the evening on "Federalism," an organizational system that he feels works best with shared governance. In response to Romine's inquiry about the Zone 1 candidates, Mary Spilde said three candidates had sent letters of interest: Paul Holman, Francisca Johnson, and Monte McConnell.

Kathleen Shelley enjoyed attending the NAACP Freedom Fund Dinner.

18) Date, Place, and Proposed Agenda Items for Next Regular Meeting

The next meeting will be December 3, 4 p.m., to interview Zone 1 candidates.

The next regular meeting will be Wednesday, December 11, beginning at 6:30 p.m., in the Boardroom, Building 3 (Administration Building), Lane Community College.

19) Adjournment

The board meeting unanimously adjourned at 10:25 p.m.

Roger Hall, Chair
Board of Education

Mary Spilde, President/District Clerk
Lane Community College

Prepared by:
Laura Tamura, Board Secretary