



General Library Item

Name Minutes 2002-05-08

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION MAY 8, 2002

1\ **Attendance**

Chair Robert Ackerman called the meeting of the Lane Community College Board of Education to order at 7:45 p.m. Present were: Board Members George Alvergue, Roger Hall, Lucille Salmony, Kathleen Shelley, and Dennis Shine. Board member Mike Rose was absent. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; College Counsel Meg Kieran; Lane Community College Education Association President Margaret Bayless was absent; Dennis Gilbert replaced Bayless; and Lane Community College Employees Federation President Bob Baldwin.

2\ **President's Report**

The state is looking at an additional revenue shortfall of about \$250 million. If Ballot Measure 13 fails, \$220 million more would be added to that number. A special session of the legislature may be called in early June. Hopefully, Lane will be able to withstand further cuts from the state without making additional budget cuts.

The board requested staff time costs to work on budget committees. The costs include all meetings and outside work: Efficiencies Committee, \$25,000; Criteria Application Work Group, \$43,316, not including OPE.

Computer Services staff have implemented software to begin to identify and quarantine email viruses. All incoming and outgoing GroupWise email is scanned for viruses. Every infected machine takes 2-4 hours to disinfect. Last month, 530 viruses were identified.

The board has been asked to respond to a survey from The American Association of Community College Trustees. The survey will be discussed at the June meeting.

A plan is being developed to implement the Smoking Policy by fall term. The policy states, "Smoking and other tobacco use is prohibited indoors in all college facilities. In addition, smoking is permitted only in designated outdoor areas."^{3/4}

The following employees, current and past, have recently passed away: Mac Allison, electronics instructor, Advanced Technology Division; Frances Howard, former counselor, psychology instructor, and director of financial aid; Lewis Case, former speech instructor, dean of instruction, and interim president July 1-31, 1970; and Jean Whiteside, former employee in the Continuing Education Department.

Through the earnings from the Wayne Shields Endowment for Excellence, 23 high school scholarships will be presented to students at each of the high schools in Lane County.

President Spilde attended the annual American Association of Community Colleges convention in Seattle. Following the convention, Spilde completed her obligation to the Commission on Colleges, Lane's accrediting body, by evaluating and reviewing another college.

A board retreat to discuss the process for a board self evaluation and the president's evaluation is being planned for late June.

Special recognition was given to the following Culinary Arts students and instructor who competed in the Washington State Chefs' Association Culinary Salon on April 22: Jeff Gardner, first year, Gold, Rack of Lamb; Clive Wanstall, instructor, Silver, Hot chicken dish; Frances Ruckes, first year, Bronze, Hot vegetarian dish; and Christina Smith, second year, Bronze, dessert. Other awards included: Dennis Lembeck, second year, Honorable Mention, Lamb dish; Shevell Ganz, first year, Honorable Mention, Chicken dish; and Rodger Kalkhoven, first year, Honorable Mention, Fish dish.

Student Cam Campman won third place and the Juror's Purchase Award in the 2001-2002 League for Innovation Student Art Competition. Campman will receive \$100 for third prize and \$300 for the Juror's Purchase Award for his artwork, "Book of Self."^{3/4} Creative images were displayed on connecting Plexiglass squares and placed in a Plexiglass box. The League purchased the artwork for Lane to display as part of its permanent collection. Lee Imonen, instructor, and his students, were recognized for the site-specific sculpture of a bird in flight near the bus entrance.

Many staff are seeking assurance that Lane will get through this budget situation, and many want to begin looking toward the future. However, a difficult situation exists because some employees will not be continuing at Lane due to budget problems. Spilde believes it is possible to balance these two realities at one time while remaining sensitive to everyone.

The Innovation of the Year Award, sponsored by the League for Innovation in the Community College, was presented to the Spanish Program's "Learning Strategies Project."^{3/4} The project uses a creative, multi-tiered approach that incorporates a range of learning strategies. Members of the project team are: Devon Budz, Juan Cuadros, Roma Cusimano, Armand Gagnon, Elizabeth Hall, Matthew Luke, Sylvie Matalon-Florendo, Bojana Stefanovska, and Gloria Zabala. The faculty and project will be recognized in a national publication produced by the League.

Bond Report , Bob Mention

College Archives plans a summer move from a leased space on Franklin Boulevard to a temporary home in the basement of the Center Building.

Associated Students of Lane Community College President Jennifer Gainer arrived at approximately 8:10 p.m.

LASR Report , Linda DeWitt

The College Finance Team is less than two months from their "Go Live"^{3/4} date. DeWitt said the biggest challenge continues to be the distraction of other projects and activities on campus.

3\ Agenda Review Changes

Agenda items 4-B, Strategic Learning Initiative, and 4-D, Budget Development, were changed to follow 1-D, Statements from the Audience.

4\ Statements from the Audience

Kawa Kuller, student, advocated for retaining the Adult High School Program; Wayne Anderson, student, acknowledged the benefits of integrating curriculum with the Strategic Learning Initiatives.

5\ Consent Agenda

Shelley moved, seconded by Alvergue, to approve the Consent Agenda, consisting of the following:

Minutes of the April 10, 2002, board meeting.

To appoint Jessica Alvarado, faculty, counselor, Counseling/Human Development Division, Level 2, Step 6, effective July 1, 2002;

To appoint Arnold Atkins, classified, Trades Coordinator, Facilities Management & Planning Division, Level 14, Step 7, effective April 8, 2002;

To appoint Mary Bamberger, faculty, Mathematics Division, Level 2, Step 3, effective September 12, 2002;

To appoint Bonnie Barr, faculty, nursing, Family & Health Careers Division, Level 1, Step 5, effective September 12, 2002;

To appoint David Dimmick, classified, carpenter, Facilities Management & Planning Division, Level 11, Step 7, effective April 2, 2002;

To appoint Annetta Gaylor, classified, laundry worker, Laundry, Level 4, Step 1, effective March 4, 2002;

To appoint Vicky Kirkpatrick, faculty, Mathematics Division, Level 1, Step 6, effective September 12, 2002;

To appoint Debra Lamb, management, interim director, Continuing Education & Educational Outreach, Business Workforce Development & Extended Learning Division, Band 4, Level 1, effective April 4, 2002;

To appoint Pamela McGilvray, classified, student advisor, Disability Services, Level 11, Step 6, effective February 28, 2002;

To appoint Cathy Miner, faculty, Mathematics Division, Level 2, Step 6, effective September 12, 2002;

To appoint Casandra Rich, classified, Financial Aid Advisor, Student Financial Services, Level 11, Step 2, effective April 15, 2002;

To appoint Jane Scheidecker, management, interim executive director, Business, Workforce Development & Extended Learning Division, Band 5, effective April 4, 2002;

To appoint Judith Spiro, classified, sponsored student advisor, Student Financial Services, Level 8, Step 4, effective March 18, 2002;

To appoint Jean Voegel, faculty, nursing, Family & Health Careers Division, Level 1, Step 6, effective September 12, 2002;

To appoint Clive Wanstall, management, interim executive chef, Hospitality & Conference Services, Business, Workforce Development and Extended Learning Division; Level 2, Step 2, effective April 4, 2002;

To appoint Doug Weiss, faculty, Advanced Technology Division, special appointment, temporary position, Level 2, Step 6, effective June 15, 2002;

To regretfully accept the letter of resignation for the purpose of retirement from Mac Allison, faculty, Advanced Technology Division, effective April 30, 2002 (Allison died from cancer on May 4);

To regretfully accept the letter of resignation for the purpose of retirement from Steve John, management, associate vice president, Instruction, effective June 30, 2002;

To regretfully accept the letter of resignation for the purpose of retirement from Linda Riepe, faculty, Cooperative Education Coordinator, Family and Health Careers, effective June 30, 2002;

To regretfully accept the letter of resignation for the purpose of retirement from John Shirey, faculty, Computer Information Technology Division, effective June 30, 2002; and

To regretfully accept the letter of resignation for the purpose of retirement from Keiichi Yasuda, faculty, Mathematics Division, effective December 31, 2002.

Motion passed 6-0.

Alvergue commended long-time employees Steve John, Linda Riepe, John Shirey, and Kei Yasuda for their dedication and work at Lane.

6\ Strategic Learning Initiative

Vice President Roberts and members of the Strategic Learning Initiative were present to review and respond to questions regarding the Annual Report.

7\ **Budget Development**

As time was limited, the following issues were carried over from the Work Session:

The Executive Team's response to the LCCEA budget proposal presented at the April meeting. Vice President Matsen reviewed the Executive Team's Executive Summary, showed slides, and distributed a General Response to the LCCEA budget proposal. Spilde acknowledged that, although some things could be changed or have value, ET's recommendation was that no immediate budget changes were required. The goal was for Lane's long-term financial stability.

The LCCEA's response.

Dennis Gilbert, Jim Salt, and Stan Taylor distributed information and responded to the ET's response to their budget proposal. Gilbert commended the following staff for their work on the LCCEA budget proposal: Margaret Bayless, Jim Salt, Stan Taylor, Tamara Pinkas, Kaaren O'Rourke, Bill Griffiths, Annie Paschall, and Chris Culver. LCCEA members expressed concern that some budget cuts may be irreversible and asked that the board review programs that have proposals.

Both the ET and the LCCEA agreed that continuing dialogue on a number of budget issues is important as was the need for a long-term review of programs. Ackerman suggested pursuing the LCCEA's budget assumptions/suggestions during the next budget process.

Program Proposals

Staff responded to proposals for retaining the following programs/services:

Chemical Dependency

Law Enforcement Reserve Academy

Physical Science

Broadcast Visual Design and Production

Adult High School

No changes to prior decisions were recommended.

Preengineering Program

Hall moved, seconded by Alvergue, to support and restore the Preengineering Program.

Motion passed 6-0.

Salmony moved to reconsider adding back services at the Lane Community College Florence campus. **Motion failed for lack of a second.**

8\ **Non-credit Tuition**

This topic was deferred for discussion by the Budget Committee.

9\ **FY2001-2002 Supplemental Budget**

Shelley moved, seconded by Alvergue, to adopt Resolution 469, authorizing additional 2001-02 General Fund appropriations.

Motion passed 5-0. (Dennis Shine was absent for this vote.)

10\ **Reports**

Board Members

Dennis Shine attended the Latina Festival and thanked the volunteer efforts of staff and students. Shine continues to represent the board at Lane Council of Governments and Lane Economic Committee meetings.

Kathleen Shelley attended the Oregon Community College Association's Student Recognition lunch at which ASLCC president Jennifer Gainer was honored.

ASLCC President

Jennifer Gainer said students are actively involved in a number of activities including: A "Get Out the Vote Campaign,"^{3/4} educating students on ballot measures, increasing funds for Opportunity Grants, an email campaign to legislators on student issues and the community college budget, and efforts to retain the Student Block Grant. As this was Jennifer Gainer's last meeting as ASLCC president, she thanked board members for the opportunity to work with them.

LCCEF

Bob Baldwin regretted that certain comments he made at April's meeting were perceived as being personal attacks. Baldwin said his intent was to report on the issue of relations between the board and the LCCEF, with specific reference to facts in the public record. He encouraged the board and classified staff working together as equal partners in communication and accountability.

LCCEA President

Dennis Gilbert supported Bob Baldwin's comments. He said that faculty look forward to ratifying the faculty contract agreement; real progress is being made on developing a transparent budget; and the LCCEA looks forward to the appointment of a task force to deal with strategic budget issues in a planful, not reactive, way.

Vice Presidents

Cheryl Roberts reviewed items in May's Highlights from the Office of Instruction and Student Services.

Marie Matsen distributed information on direct instructional costs by program type. She thanked Jennifer Gainer for serving as ASLCC president. Matsen said the Strategic Learning Initiatives report was an important presentation. She reminded the board and staff not to look behind at lost programs and services but to look ahead at how we can

change, innovate, and look to the future.

11\ ***Date, Place, and Proposed Agenda Items for Next Regular Meeting***

The next regular meeting will be **Wednesday, June 12, 2002**, beginning at 7:30 p.m., in the Boardroom of the Administration Building, Lane Community College.

12\ ***Future Agenda Items***

13\ ***Adjournment***

The board meeting unanimously adjourned at 12:31 p.m.

Robert Ackerman, Chair

Mary Spilde, President/District Clerk

Prepared by:

Laura Tamura, Board Secretary