



General Library Item

Name Minutes 2002-03-13

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION MARCH 13, 2002

1\ **Attendance**

Chair Robert Ackerman called the meeting of the Lane Community College Board of Education to order at 7:43 p.m. Present were: Board Members George Alvergue, Roger Hall, Mike Rose, Lucille Salmony, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; College Counsel Tim Harold; Lane Community College Education Association President Margaret Bayless; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College Vice President Kapone Summerfield. ASLCC President Jennifer Gainer was absent. Ackerman added Agenda Item 1-E, Statements from ASLCC officers.

2\ **President's Report**

Spilde reviewed actions and activities that have occurred as a result of Lane's budget balancing process. Since the budget reductions were announced, forums have been held, proposals submitted, and businesses and organizations contacted for support. Email sent to the college budget box expressed very strong feelings about what the college should offer and what Lane's priorities ought to be. The response reaffirmed for Spilde how important Lane Community College is to the community. Additionally, she shared that the many notes of support from staff and community members have helped make the current budget situation more manageable. Spilde noted that other Oregon community colleges and local public schools have also announced budget cuts.

LASR Report

Linda DeWitt said key members who serve on the LASR Project's management team have not been available during the past few months because the budget balancing process has taken so much time. DeWitt warned the board and administrators that the Project's degree of success depends on regular participation. She advised that implementation should not move forward without the involvement of key team members. Both DeWitt and James Bruner, SCT project manager, expressed concerns with the Project's overall quality of success and urged a speedy conclusion to the budget reduction process.

3\ **Statements from the Audience**

The following speakers advocated for retaining programs on the budget reduction list: Fred Simmons, Bob Baldwin, Charles Hoffman, Tim Canter, Bret Force, Sandy Cutler, Glenn Goss, Jim Harris, Britt McEachern, W.D. Perkins, Dennis Gilbert, Laura Yergan, Cris Cullinan, Helen Carroll, Ellen Farrell, and Cindy Weeldreyer.

4\ **Statements from ASLCC Officers**

Kapone Summerfield, ASLCC vice president, and Bret Force, treasurer, advocated for a tuition increase between \$10-12 per credit hour. ASLCC will present a recommendation to the board in April to increase the mandatory student activity fee. ASLCC encouraged the board and administration to produce and maintain a transparent budget, participate in shared governance, and improve the exchange of information while maintaining mutual respect for all parties involved.

5\ **Consent Agenda**

Alvergue moved, seconded by Rose, to approve the Consent Agenda consisting of the following:

Minutes

Minutes of the February 13, 2002, board meeting.

Personnel

To appoint Dawn Barth, classified, Students First! representative, Enrollment Services, Level 11, Step 2, effective February 25, 2002;

To regretfully accept the letter of resignation for the purpose of retirement from Diane Dann, director of Institutional Advancement, effective June 30, 2002; and

To regretfully accept the letter of resignation for the purpose of retirement from Joyce Garibay, faculty and Cooperative Work Experience coordinator, Health Occupations, effective June 30, 2002.

Motion unanimously approved.

6\ **Monitoring Report: Benchmarks**

Craig Taylor reviewed the following Benchmarks:

- Lane Students Enrolled at OUS Institutions
- Gender and Minority Status of Graduates ñ Revised International Students Identified

7\ **Community Education/Outreach Reorganization**

Rose moved, seconded by Shine, to approve the organization restructuring for the Community Education and Outreach areas of Lane Community College, establishing the Business, Workforce Development and Extended Learning Division.

Motion passed unanimously.

The Board took a 15-minute recess at 9:08 p.m.

8\ **Budget Reduction Recommendations for 2002-03**

Revised administrative recommendations were distributed and are filed with the original minutes. The recommendations were as follows:

- 1) Preliminary approval of the reductions and eliminations of Functions, Programs, or Services unanimously supported by the board during work sessions on March 6 and March 8, 2002, and identified as "Recommended" on the attached.
- 2) Preliminary approval of additional reductions and eliminations of Functions, Programs, or Services recommended by the Executive Team at the March 13, 2002, board meeting, and identified as "R" on the attached.
- 3) Preliminary approval for funding the Functions, Programs, or Services recommended by the Executive Team and identified as "Options," in priority order as identified on the attached, should sufficient revenue be generated by a tuition increase.

Rose moved, seconded by Shine, to preliminarily approve recommendation #1, reductions and eliminations of Functions, Programs, or Services unanimously supported by the board during work sessions on March 6 and March 8, 2002, as identified on the Executive Team's Reduction Recommendations and Optional Proposals, which is filed with the original minutes.

Motion passed unanimously

No action was taken on administrative recommendations 2 and 3.

9\ After discussion, the board agreed to take preliminary action on each item on the Executive Team's Optional Proposals if Additional Revenue is Identified spreadsheet, which is filed with the original minutes.

Ackerman moved, seconded by Alvergue, to preliminarily approve the administration's recommended level of funding for Advanced Technology, Electronics, Engineering/Electronics. **Motion passed unanimously**

Hall moved, seconded by Alvergue, to preliminarily approve the administration's recommended level of funding for Family & Health Careers, Respiratory Care. **Motion passed unanimously**

Alvergue moved, seconded by Salmony, to preliminarily approve the administration's recommended level of funding for Business Technologies, Instruction.

Motion passed unanimously

Shine moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for Student Services, Torch.

Motion passed 6-1 (Salmony No)

Shine moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for Media Arts and Technology, Journalism.

Motion passed 6-1 (Salmony No)

Alvergue moved, seconded by Shine, to preliminarily approve the administration's recommended level of funding for Instruction and Student Services, Extra section funding.

Motion passed unanimously

Hall moved, seconded by Alvergue, to preliminarily approve the administration's recommended level of funding for English, Foreign Language & Speech, Credit French Classes.

Motion passed 6-1 (Shine No)

Shelley moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for Advanced Technology, Manufacturing Technology.

Motion passed unanimously

Alvergue moved, seconded by Salmony, to preliminarily approve the administration's recommended level of funding for Advanced Technology, Auto Body and Fender.

Motion passed unanimously

Alvergue moved, seconded by Salmony, to preliminarily approve the administration's recommended level of funding for Social Science, Philosophy.

Motion passed unanimously

Hall moved, seconded by Alvergue, to preliminarily approve the administration's recommended level of funding for Family & Health Careers, Medical Office Assistant.

Motion passed unanimously

Salmony moved, seconded by Alvergue, to amend the administration's preliminary proposal to reduce the recommended reduction of general fund budget for Health, Physical Education & Athletics, Athletics from 30 percent to 10 percent.

Motion failed 5-2 (Ackerman, Hall, Rose, Shelley and Shine No)

Alvergue moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for Health, Physical Education & Athletics, Athletics.

Motion passed 6-1 (Salmony No)

Rose moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for English, Foreign Language & Speech, Part-time Instruction.

Motion passed unanimously

Shine moved, seconded by Salmony, to preliminarily approve the administration's recommended level of funding for Human Resources, AA/EEO Administrative Support.

Motion passed unanimously

Alvergue moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for Advanced Technology, Administrative Support.

Motion passed unanimously

Alvergue moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for Cooperative Education, Instruction.

Motion passed unanimously

Shine moved, seconded by Alvergue, to preliminarily approve the administration's recommended level of funding for Music, Dance & Theatre Arts, Theatre Arts. **Motion passed 5-2 (Ackerman and Salmony No)**

Alvergue moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for Advanced Technology, Aviation Maintenance. **Motion passed unanimously**

Hall moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for Family & Health Careers, Administrative Support. **Motion passed unanimously**

10\ The board agreed to take preliminary action on each item identified as *R* on the Executive Team's Reduction Recommendations and Optional Proposals spreadsheet, which is filed with the original minutes.

Shine moved, seconded by Rose, to preliminarily approve the administration's recommended level of funding for the Adult Basic & Secondary Education, Court School. **Motion passed 5-1 (Salmony No; Shelley abstention)**

Shelley moved, seconded by Shine, to preliminarily add Adult Basic & Secondary Education, Adults with Special Needs, to the Executive Team's Optional Proposals if Additional Revenue is Identified spreadsheet as #20. **Motion passed 6-1 (Hall No)**

Rose moved, seconded by Shine, to preliminarily approve the administration's recommended level of funding for Adult Basic & Secondary Education, Adult High School. **Motion passed 4-3 (Ackerman, Alvergue, and Salmony No)**

Alvergue moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of reduction of Florence, Hours of Operation. **Motion passed unanimously**

Alvergue moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for the Business Education Center, Administration Support. **Motion passed 6-1 (Salmony No)**

Salmony moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for the Music, Dance & Theatre Arts, Theatre Arts Production. **Motion passed 6-1 (Shine No)**

Hall moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for Family & Health Careers, Early Childhood Education Reorganization.

Motion failed unanimously

Alvergue moved, seconded by Ackerman, to preliminarily add Family & Health Careers, Early Childhood Education Reorganization, to the Executive Team's Optional Proposals if additional revenue is identified spreadsheet as line item 21. **Motion passed unanimously**

Shelley moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for the Business Technology, Administration & Computer Support. **Motion passed 6-1 (Salmony No)**

Alvergue moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for Business Technology, Business Education Center.

Motion passed 6-1 (Salmony No)

Shelley moved, seconded by Shine, to preliminarily approve the administration's recommended level of funding for Advanced Technology, Flight Technology. **Motion passed unanimously**

Shelley moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for Student Health Services, Administrative Support.

Motion passed 5-1 (Ackerman No; Shine abstained)

Alvergue moved, seconded by Ackerman, to preliminarily approve the administration's recommended level of funding for Student Life & Leadership Development, Multi-Cultural Center.

Motion failed 4-3 (Alvergue, Ackerman, Salmony and Shine No)

Discussion resulted in board agreement to add Student Life & Leadership Development, Multi-Cultural Center, to the Executive Team's Proposals if Additional Revenue is Identified spreadsheet as line item 22.

Rose moved, seconded by Hall, to preliminarily approve the administration's recommended level funding for Purchasing Services, Administration.

Motion passed 4-3 (Ackerman, Alvergue and Salmony No)

Ackerman moved, seconded by Rose, to preliminarily approve the administration's recommended level of funding for Public Safety, Administration.

Motion passed 5-2 (Alvergue and Salmony No)

Shine moved, seconded by Shelley, to preliminarily approve the administration's recommended level of funding for the Foundation, Administrative Support. **Motion failed 4-3 (Alvergue, Hall, Rose and Shelley No)**

The board agreed to add Foundation, Administrative Support, to the Executive Team's Optional Proposals if Additional Revenue is Identified spreadsheet as line item 23.

11\ Budget Revenue Recommendations for 2002-03

Due to time constraints, this agenda item was postponed until March 18, 2002.

12\ Determination of Retrenchment

Alvergue moved, seconded by Ackerman, to approve notification to the Association that the College has determined that a retrenchment is necessary and the retrenchment will affect employees beginning with the new academic year in the fall. This agenda item was distributed at the meeting and is filed with the original minutes.

Motion passed unanimously.

13\ Reports

Board Members

Dennis Shine invited everyone to an ACT-SO event on March 16, noting that twenty faculty have been involved in this program.

Kathleen Shelley invited board members to attend a Central Latino Americano event on June 2.

ASLCC President

Capone Summerfield encouraged the board and administration to continue sharing information on budget decisions with students. He invited the board to attend a Multicultural Forum on April 4.

LCCEF

Bob Baldwin asked the board to carefully consider, over the next five days, all the budget cuts that had been made. On behalf of LCCEF, he requested additional time to explore ways to reverse the program cuts. Baldwin pointed out that for every classified position cut, many time sheet employees under that position are also affected.

LCCEA President

Margaret Bayless agreed with Baldwin's comments, and said reversing the budget cuts in the next 4-5 days is really important.

Vice Presidents

Cheryl Roberts reported that forensic student Miriah Killam was one of only two Oregon community college students who qualified for the National Individual Events Tournament Peoria, Illinois. Lane's Killam played a significant role in Lane's having received the Northwest Community College Sweepstakes. Kate Barry, Women's Program director, received a 'Women of Distinction Award' by the Soroptimist International of Eugene for her contributions to women in the area of economic and social development. Soroptimist International also recognized students, Tina Morgen and Jody Brazeau, for their accomplishments.

14\ Date, Place, and Proposed Agenda Items for Next Regular Meeting

Ackerman announced a special board meeting to discuss budget development on **Monday, March 18, 2002**, beginning at 5:15 p.m., in the Boardroom of the Administration Building, Lane Community College.

The next regular meeting will be **Wednesday, April 10, 2002**, beginning at 7:30 p.m., in the Boardroom of the Administration Building, Lane Community College.

15\ Future Agenda Items

Revenue enhancements

Cost savings not related to program elimination

Parking

Budget

Application Processing Fee

Diversity Plan

16\ Adjournment

The board meeting unanimously adjourned at 12:10 a.m.

Robert Ackerman, Chair

Mary Spilde, President/District Clerk

Prepared by:

Laura Tamura, Board Secretary