



General Library Item

Name Minutes 2002-02-13

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION FEBRUARY 13, 2002

1\ Attendance

Chair Robert Ackerman called the meeting of the Lane Community College Board of Education to order at 7:40 p.m. Present were: Board Members George Alvergue, Roger Hall, Mike Rose, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; College Counsel Joe Leahy; Lane Community College Education Association President Margaret Bayless; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College President Jennifer Gainer. Board member Lucille Salmony was absent.

2\ President's Report

- Mary Spilde congratulated Bob Ackerman for receiving the Pearly Hill Unity Award for his dedication to civil rights and unity in Lane County. He was presented with the award at the Martin Luther King, Jr. Celebration in Eugene on January 21.

- Bob Ackerman attended the special legislative session and provided the following information:

- Ø The state is projected to have a \$750 million budget shortfall. The Oregon Legislature passed a plan to rebalance the budget by cutting programs \$350,000 and using one-time revenue to make up the budget shortfall.

- Ø Although the new money appropriated by the legislature for community colleges this biennium was \$45 million, the overall decrease will be approximately \$13 million, or about 3 percent of the half billion dollar total appropriation.

- Ø The Legislature placed a controversial measure on the May 21 ballot whereby the Education Endowment Fund would be converted into a rainy day fund for schools. \$120 million would be transferred from that fund to elementary and secondary schools to help partially balance the budget.

- Ø The Governor will announce the date of the second special legislative session next week. He is advocating to buy back additional cuts with tax increases.

- Ø Appreciation was extended to Andrea Henderson, executive director of the Oregon Community Colleges, and Lane staff and students who participated in a great lobbying effort on behalf of community colleges.

- Shared governance is working well in conjunction with the budget reduction process. The Criteria Application Work Group dedicated long hours reviewing programs, services, and developing proposals. Members are Bob Baldwin, Margaret Bayless, Steve John, Carolyn Morse, Joyce Godels, Kate Barry, Shirley Ford, Nanci LaVelle, Rick Venturi, and student Anne Bonner. The Executive Team plans to have preliminary recommendations by February 20.

- During the recent severe windstorm, a student on main campus was slightly injured when a tree fell on her. Marie Matsen and staff members provided the necessary administrative and staff support during the storm.

- An auditor's final review of Lane's budget projections will be shared with the board soon. The draft report indicates that the auditors agree with the assumptions and methods used to calculate projections of revenues and expenditures for this year and next.

- Shelley Dutton and Jennifer Gainer collaborated with the Lane Transit District to provide additional bus passes for students. Because the college could not increase the subsidy this year, an agreement was reached to raise the pass price cost from \$24 to \$33, effective spring term. The increased price is about half the cost of a regular bus pass.

- Jim Garcia continues to work on the Diversity Plan. Garcia will present the final document at the March meeting.

- Thanks to many dedicated staff, a framework for settlement with LCCEA and the college has been reached. Details will be worked out over the next few weeks with contract ratification scheduled in March.

Bond Report

Bob Mention explained that, although parts of the Central Plant Upgrade have been completed, there is still some work to be done.

LASR Report

Linda DeWitt announced that the student implementation phase of the LASR Project has begun. Helen Garrett, director of Enrollment Services/Registrar, will be the team leader for this phase of the project.

3\ Statements from the Audience

Bret Force, student, advocated for tuition increases to help balance Laneís budget.

Jason Zauder, Oregon Student Public Interest Research Group, proposed an increase to the portion of the student fee that supports OSPIRG. Jennifer Hoffman, ASLCC, reported on the Youth Vote campaign aimed at 18-35 year olds.

4\ Consent Agenda

Alvergúe moved, seconded by Kathleen Shelley, to approve the Consent Agenda consisting of the following:

Minutes

Minutes of the January 9, 2002, board meeting.

Personnel

To appoint Janet Anderson, management, director, Foundation, Band 3, Level B, effective March 1, 2002;

To appoint Judy Boozer, faculty, Business Technologies, special appointment, temporary position, Level 1, Step 6, effective January 7, 2002, to June 15, 2002;

To appoint Chantell Hayson, classified, Administrative Support Specialist, Cooperative Education, Level 7, Step 3, effective December 31, 2001;

To appoint Patricia Collado-Parks, Classified, Job Developer, Specialized Employment Services, temporary position, Level 12, Step 5, effective December 17, 2001, to June 30, 2002;

To appoint Emil (Jason) Seaman, faculty, Computer Information Technology, temporary position, Level 1, Step 4, effective January 7, 2002, to June 15, 2002;

To regretfully accept the letter of resignation for the purpose of retirement from Joyce Fish, faculty, Mathematics Division, effective June 30, 2002;

To regretfully accept the letter of resignation for the purpose of retirement from Dwight Miller, faculty, Mathematics Division, effective January 31, 2002; and

To regretfully accept the letter of resignation for the purpose of retirement from Ralph (Pete) Peterson, faculty, Media Arts and Technology, effective June 30, 2002.

To approve the recommendation:

1) That the screening and selection requirements for contracting of general audit services for the college be waived in accordance with OCC Exemptions Policy 3.29 on the basis of "unique knowledge and special skills gained through years of cumulative service," and,

2) In accordance with the requirements of the original 1996 RFP, it is recommended that the contract for Audit Services be awarded to the firm of Kenneth Kuhns & Company for a period of three years, renewable annually, with the fee for the first year not to exceed \$45,980 and the fees for consecutive years not to exceed the proportionate increase in the Western Region Consumer Price Index for cities with populations from 50,000 to 300,000, and

To approve the Budget Calendar for 2002-2003.

Motion unanimously approved.

5\ Monitoring Report: Benchmarks

Craig Taylor reviewed the following Benchmarks:

- Gender and Minority Status of Graduates
- Students Completing Fewer than Total Number of Credits Attempted

6\ Monitoring Report: Emergency President Succession, Policy A.060

Mary Spilde read the following Policy A.060 to the board.

In the event of loss of presidential services for an extended period of time, the board should appoint an acting president. In compliance with Policy A.060, I submit the names of Vice Presidents Marie Matsen and Cheryl Roberts as the individuals most familiar with the board and presidential issues and processes. With the assistance of Assistant to the President Tracy Simms, who is familiar with the daily routines, Dr. Matsen and Dr. Roberts will be able to provide leadership in the event I am unable to do so.

7\ Communication and Support to the Board, Policy A.090

Several board members complimented Mary Spilde for her communication and support to the board as reflected in the board report.

8\ Community Education/Outreach Reorganization

Cheryl Roberts reviewed the proposed Community Education Reorganization. Staff will review the proposal before board action in March. Ackerman asked that budget information be provided next month. Shine recommended sharing the information with the business community.

9\ Guided Studies Program

Donna Koechig said the development of the Guided Studies Program was the direct result of Laneís high quality, dedicated, and caring staff who saw students failing, developed a pilot program, and wrote a proposal that was accepted. Pat John, Carolyn Little, and Carolyn Morse provided additional comments and information. Other team members included Patti Lake, Beth Frye, Elaine Pray, and Leslie Rubenstein.

10) Budget Committee Resignation from At Large, Position 6

Rose moved, seconded by Alvergúe, to accept the resignation of Munir Katul as a member of the Budget Committee effective January 29, 2002.

Motion unanimously approved.

11\ Budget Committee Appointment for At Large, Position 6

Rose moved, seconded by Shelley, to approve Roger Hallís recommendation of John Hamilton representing At Large, Position 6, to the Lane Community College Budget Committee to complete a three-year term ending June 30, 2004.

Motion unanimously approved.

12\ Reports

Board Members

Mike Rose reported that OCCA plans to build new headquarters by using its own insurance money. He thanked students for their lobbying efforts at last week's special legislative session. Rose invited everyone to a Gubernatorial Forum on February 21 at 1:30 p.m. in Building 5.

Roger Hall said he was thrilled with the faculty's contract agreement and expressed public appreciation for all Lane's faculty.

George Alvergue congratulated faculty on their recent contract agreement.

At a recent ACCT meeting, Dennis Shine attended a presentation on workforce legislation and distributed Rites of Passage brochures at a Diversity Committee meeting.

Kathleen Shelley encouraged everyone to attend the February 21 Gubernatorial Forum and reception.

ASLCC President

Jennifer Gainer said students are: participating in the Gubernatorial Forum, reviewing student fee issues, and sending student representatives to the National Community College Student Association in Washington, D.C.

LCCEF

As a member of the Criteria Application Group, Bob Baldwin spent a lot of time talking to staff and the public about Lane and its financial condition. He praised the budget reduction process for exemplifying shared governance at its best. Baldwin congratulated both sides on the faculty's agreement in principle.

LCCEA President

Margaret Bayless served on the Criteria Application Group and lauded the committee for its extraordinary three weeks of work. She thanked Bob Baldwin for providing tuition information, faculty for their great resolve during bargaining, students for their support at the special legislative session, and the Guided Studies Team for a remarkable program.

Vice Presidents

Cheryl Roberts singled out the following Highlights from the Office of Instruction and Student Services report:

- Armando Chavarin, Training & Development's short-term training computer instructor, was selected and honored as Teacher of the Month by KVAL-TV.

- The Forensics Program is having an extraordinarily successful year while competing against two- and four-year colleges and universities from the Western region.

- The Respiratory Care student body won the 2002 Sputum Bowl competition.

- Lane's Library is participating in Readin' in the Rain, a Eugene/Springfield community inaugural reading initiative. The first book read under the new initiative will be Ken Kesey's novel, Sometimes A Great Notion.

Marie Matsen praised Munir Katul for his service on the Budget Committee and welcomed John Hamilton, as a new, as well as former, member of the Budget Committee. Lane was chosen as a leading college by the National Wildlife Federation for Lane's work on environmental goals and written policies. Jennifer Hayward, Recycling coordinator, was commended for her instrumental role in increasing Lane's environmental awareness and work on recycling policies.

Matsen thanked many people for their assistance and support during the recent windstorm, including the Goshen paramedics, Facilities, Student Health, Institutional Advancement, second floor support staff, electricians, Foodservices, and many others.

13\ Date, Place, and Proposed Agenda Items for Next Regular Meeting

The next meeting will be Wednesday, March 13, 2002, beginning at 7:30 p.m., in the Boardroom of the Administration Building, Lane Community College.

14\ Future Agenda Items

Parking

Community Education Reorganization

Diversity Plan

15\ Adjournment

The board meeting unanimously adjourned at 9:40 p.m.

Robert Ackerman, Chair

Mary Spilde, President/District Clerk

Prepared by:

Laura Tamura, Board Secretary