



General Library Item

Name Minutes 2002-01-09

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION JANUARY 9, 2002

1\ Attendance

Chair Robert Ackerman called the meeting of the Lane Community College Board of Education to order at 7:30 p.m. Present were: Board Members George Alvergue, Roger Hall, Mike Rose, Lucille Salmony, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; College Counsel Tim Harold; Lane Community College Education Association President Margaret Bayless; Lane Community College Employees Federation President Bob Baldwin; and Associated Students of Lane Community College President Jennifer Gainer.

2\ President's Report

President Spilde wished everyone a Happy New Year. Although difficult budget decisions have to be made this year, Spilde is confident that Lane has the talent and ability to do good things at the college and for the community.

- On January 7, Governor Kitzhaber proposed a 'cuts only' budget that would cut community colleges 8 percent. The Governor made it clear that this was an irresponsible budget and will be proposing his own budget next week to include a combination of cuts, using one-time funds and proposals for new revenues. Community colleges hope they may be able to recoup 2 percent as the Governor 'buys back' reductions with his new proposal. The total dollar amount for Lane at 8 percent is \$4,948,210 million. Not including the 2 percent already in projections, an additional \$3.8 million would be cut over the course of the biennium. Spilde will release a new projection after the Governor's budget has been released.
- The President's Council is recommending that the funding formula distribution of next year be based on fall-term enrollment extrapolated over winter and spring terms. This will hold colleges harmless if they need to cut programs to balance their budgets. The downside of this is that as changes are made to the funding formula, if growth continues to be a factor, it is likely that it will be actual figures that are placed in the calculation rather than the projected figures.
- Workload arbitration going on for the last few months has been concluded with the arbitrator finding for the LCCEA. Determining implementation of the arbitrator's decision is in process.
- Air quality in the Health Technology Building, an issue for many years, has had recent media coverage. Recognizing that some staff members have very real health concerns, it is hoped that cleaning the air ducts and the mold remediation will solve the problems. If not, solutions will continue to be explored so that staff can do their work.
- Meetings have been held with all appointed budget committee members to review budget assumptions and discuss their role in the budget process.
- Following is a summary of the current and expected steps in the budget process:
 - Departments are completing work on applying the criteria to their programs and services, which will be submitted to managers in the next couple of weeks.
 - Managers in each branch will review the data and develop an integrated list for each branch of the college.
 - The Criteria Application group will focus on areas that least meet the criteria and make recommendations.
 - Simultaneously, the Executive Team will be reviewing all the information.
 - Around February 15, Spilde will receive a preliminary list of recommendations for cuts and communicate with everyone whose position might be affected.
 - Public hearings, an opportunity for community members to give written feedback, and board discussions will then be held.
 - The board may meet the latter part of February to review recommendations with reductions finalized prior to March 15.
 - An email to all staff reflecting this information will be distributed in a few days.

Bond Report

Bob Mention corrected the completion date for the Performing Arts Addition to reflect January 28. Lloyd Rain and the Purchasing Department staff were thanked for their continuing dedication to complete all the paperwork and other

tasks so important to the smooth functioning of the bond projects.

LASR Report

Linda DeWitt reported that the Finance Team has entered a Lane chart of accounts into the Banner database and that staff training continues. The student system will begin next week. Vice President Matsen acknowledged and thanked staff members who are putting in a lot of time, energy, and extra effort in very difficult circumstances to implement the LASR project.

December 2001 Highlights

Dennis Shine noted the item describing "The first annual Bill Powell Awards for Outstanding African American Students in Lane County" and thanked the Black Student Union and student government for their involvement and support.

3\ Agenda/Review

Facilities Issues, Agenda items 4-A-1 through 4 were moved to follow Statements from the Audience. In addition, 4-A-4, Long House, was moved to precede 4-A-1, Seismic and Structural Improvements.

4\ Statements from the Audience

Seven speakers advocated for board approval of the Long House recommendation. The speakers included: Jerry Hall, Scott Hansen, Michael Samano, Mark Harris, Jake Mulcahey, Jennifer Hoffman, and Drew Viles.

5\ Long House

A revised Long House recommendation was distributed and is noted below:

Rose moved, seconded by Salmony, to pledge \$250,000 from Capital Repair and Improvement as matching funds to the Long House Project subject to the following conditions:

- The balance of funds needed for the project up to \$420,000 must be raised from external resources by December 2003;
- The facility will be a multiuse facility; and
- In the event external funds are not raised, the pledge of \$250,000 will "sunset" in January 2004.

Motion unanimously approved.

Spilde thanked the board for approving the Long House recommendation and expressed appreciation for their support and courageous decision to move forward with this project. She thanked Frank Merrill, Native American coordinator, Barb Delansky, Student Activities director, and gallery visitors and speakers for their dedication and support of this project over the last ten years.

The board took a ten minute recess at 9 p.m.

6\ Facilities Issues: Seismic and Structural Improvements

Alvergue moved, seconded by Shelley, to approve six seismic upgrade recommendations presented to the board on December 12, at an estimated cost of \$76,000, and direction that further improvements be done in the order of their priority as funds become available.

Motion unanimously approved.

7\ Sewer Lagoon Upgrade

Rose moved, seconded by Alvergue, to approve an additional \$700,000 to fund the Pre-engineered Package Plan option. Total estimated package cost is \$1.3 million.

Motion approved 6-1. (Salmony abstained)

8\ Center Building, 4th Floor Remodel

Alvergue moved, seconded by Rose, to approve Plan L-13 for the 4th Floor of the Center Building at an additional cost of \$847,294. Total estimated cost for the recommended design is \$2,446,418.

Motion unanimously approved.

9\ Consent Agenda

Hall moved, seconded by Rose, to approve the Consent Agenda consisting of the following:

Minutes

Minutes of the December 12, 2001, board meeting.

Personnel

To appoint Jessica Alvarado, faculty, counselor, Counseling/Human Development, special appointment, temporary position, Level 2, Step 6, effective January 2, 2002, to June 30, 2002;

To appoint Beverly Farfan, faculty, coordinator, Cooperative Education, special appointment, temporary position, Level 1, Step 6, effective January 7, 2002, to June 15, 2002;

To appoint Jesse Hall, classified, instructional specialist, Advanced Technology Division, Level 8, Step 2, effective December 6, 2001;

To appoint Sharrie Herbold, faculty, interim health instructor, temporary position, Health, PE & Athletics, Level 1, Step 6, effective January 7, 2002, to June 15, 2002;

To appoint Laura Loftus, classified, database and administrative assistant, Business Development Center, Level 9, Step 4, effective December 10, 2001;

To appoint Lucille Mathis, classified, Oakridge coordinator, Community Learning Centers, Level A, Step 6, effective December 21, 2001

To appoint Cathy Miner, faculty, Mathematics Department, temporary position, Level 2, Step 6, effective January 7, 2002, to June 14, 2002;

To regretfully accept the letter of resignation for the purpose of retirement from Sue Colvin, director, Personnel Services, effective March 31, 2002.

To recommend that Control Contractors, Inc. of Portland, Oregon, be awarded the contract for Supply and Installation of a Building Management Control System for the Center Building, Second Floor Remodel in the amount of \$79,803 and that the president, or designate, be authorized to execute all documents necessary to complete the award; and To recommend that the low bidder, FM Sheet Metal, Inc. of Eugene, Oregon, be awarded the contract for the HVAC Remodel, Second Floor North, Center Building, in the amount of \$94,000 and that the president, or designate, be authorized to execute all documents necessary to complete the award.

Motion unanimously approved.

10\ Monitoring Report ñ Policy A.070, Asset Protection

Matsen pointed out that Lane is ñseverely underresourcedñ in the area of maintenance for plant and equipment. She recommended this topic be a future board agenda item.

11\ Reports

Board Members

Dennis Shine will distribute Lane catalogs at a Lane Economic Committee meeting and asked for a volunteer to attend a January 17 Lane Council of Governments function.

Kathleen Shelley shared the enthusiastic and complimentary remarks from a recent graduate of the Transitions to Success program.

ASLCC President

Jennifer Gainer thanked the board for approving the Long House recommendation and noted ASLCC's contributions in support of the Long House. Gainer recognized the Counseling Department for its ifantastic job of working with the influx of many new students. She asked for parking solutions to help prevent over \$13,000 in tickets passed out on the first day of winter term. Interest in ASLCC positions is high, and students are planning to attend two upcoming conferences.

LCCEF

Bob Baldwin distributed revenue proposals in an attempt to be a responsible partner in the budget process. It was decided that it would be more appropriate to add this topic as a future board agenda item and include staff and student input as well.

LCCEA President

Margaret Bayless welcomed Bob Baldwin as the new Classified Union president. She suggested that the recent article on the Health Technology air quality problems could have recognized faculty's contributions. Although the Long House decision was the right one, Bayless encouraged the board to make tough decisions regarding bargaining and hoped for the possibility of a settlement with the board's support.

Vice Presidents

Cheryl Roberts commended the board's Long House decision. Roberts shared highlights from the Office of Instruction and Student Services. The Florence Center is working on a partnership with the Health Occupation Career Pathway program for students wishing to enter the medical field. This program will be articulated with the LCC/Florence campus and Peace Health/Siuslaw Region. Student Financial Aid Services is currently processing files dated 1/3/02 and 1/4/02, which means that all files that were complete and submitted before those dates have been, or are actively being, processed.

Marie Matsen was personally pleased that the board approved going forward with the Long House project. She distributed the second quarter financial report and said changes need to be made to help students not increase their debt. Some of those changes include tightening up the process, communicating to students, eliminating cashing personal checks, increasing fees for NSF checks, and assertively going to collections. Lane hopes to reduce last year's \$900,000 energy costs by being aggressively energy efficient.

12\ Date, Place, and Proposed Agenda Items for Next Regular Meeting

The next meeting will be Wednesday, February 13, 2002, beginning at 7:30 p.m., in the Boardroom of the Administration Building, Lane Community College.

13\ Future Agenda Items

Parking

LCCEF revenue proposals

14\ Adjournment

The board meeting unanimously adjourned at 10:47 p.m.

Robert Ackerman, Chair

Mary Spilde, President/District Clerk

Prepared by: Laura Tamura, Board Secretary