



General Library Item

Name Minutes 2001-11-27

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION NOVEMBER 27, 2001

1\ **Attendance**

Chair Robert Ackerman called the meeting of the Lane Community College Board of Education to order at 3:40 p.m. Present were: Board Members George Alvergue, Mike Rose, Lucille Salmony, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; Lane Community College Education Association President Margaret Bayless; Lane Community College Employees Federation President Alen Bahret; and Associated Students of Lane Community College President Jennifer Gainer. Board member Roger Hall was absent.

2\ **Statements from the Audience**

None were given.

3\ **2002-03 Budget Assumptions**

The board determined they would address the assumptions by category.

The board will consider the second assumption after it considers the administration's recommendation regarding Net Working Capital-Restricted. The assumption states: "All fees are restricted revenue. That is, fees are tied to specific expenditures. In the budget projections, there is an offsetting expenditure for every restricted revenue." **Motion unanimously passed.**

Salmony moved, seconded by Shelley, to table the assumption until the board discusses the administration's recommendation about net working capital. **Motion unanimously passed.**

- Net Working Capital was deferred to the December board meeting. President Spilde will recommend what percentage of Net Working Capital Restricted will be expended during the year.
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- Revenues: State Sources ñ Salmony moved, seconded by Alvergue, to approve the assumptions as presented. **Motion unanimously passed.**
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- Revenues: Local Property Taxes ñ Alvergue moved, seconded by Shelley, to approve the assumptions as presented. **Motion unanimously passed.**
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- Revenues: Tuition ñ Salmony moved, seconded by Alvergue, to approve the assumptions as presented. The administration will bring back data regarding a possible change in tuition for part-time students and a student services fee. **Motion unanimously passed.**
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- Revenues: Mandatory Instructional Fees/Non-Mandatory Instructional Fees/Other Fees ñ Salmony moved, seconded by Alvergue, to approve the first assumption ñ "Projections assume that all fees collected at 100 percent. Uncollected fees are reported as an expenditure."
- Revenues: Interest on Investments ñ Shine moved, seconded by Shelley, to approve the assumptions as presented. **Motion unanimously passed.**
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- Revenues: Sale of Goods and Service ñ The administration will develop a recommendation regarding adjusting the pricing structure for enterprise departments.

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- Expenditures: Personal Services ñ Shelley moved, seconded by Rose, to approve the assumptions as amended. Cost savings through vacancies that cannot be filled in a timely manner will be partially offset by part-time backfill. **Motion unanimously passed.**
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- Expenditures: Materials & Services ñ Rose moved, seconded by Shelley, to amend the assumption as follows: ~~No~~ There shall be an inflationary increase in M&S built into expenditure projections. M&S budgets are rolled over from the current year into the budget year. **Motion failed 2 to 4.** Vote: Rose, Yes; Shelley, Yes; Ackerman, No; Salmony, No; Shine, No; Alvergue, No.
- Expenditures: Capital Outlay - Shine moved, seconded by Shelley, to approve the assumption as presented. **Motion unanimously passed.**
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- Expenditures: Unappropriated Ending Fund Balance ñ Salmony moved, seconded by Rose, to approve the assumption as presented. **Motion unanimously passed.**
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- Expenditures: Contingency ñ Rose moved, seconded by Salmony, to approve the assumptions as presented. **Motion unanimously passed.**
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- Alvergue moved, seconded by Salmony, to amend the assumption as follows: It is assumed that the current year Contingency ~~will~~ may be 100 percent spent during the year. **The amendment was approved unanimously.**

At approximately 6:05 p.m., Lucille Salmony left the meeting.

4\ **2002-03 Budget Principles and Criteria**

Shelley moved, seconded by Rose, to approve the Budget Principles and Criteria subject to recommendations at the next meeting by anyone voting in the affirmative. **Motion unanimously passed.**

5\ **Date, Place, and Proposed Agenda Items for Next Regular Meeting**

The next meeting will be Wednesday, December 12, 2001, beginning at 7:30 p.m., in the Boardroom of the Administration Building, Lane Community College.

6\ **Future Agenda Items**

7\ **Adjournment**

The board meeting unanimously adjourned at 6:20 p.m.

Robert Ackerman, Chair

Mary Spilde, President/District Clerk

Prepared by:

Laura Tamura, Board Secretary