



General Library Item

Name Minutes 2001-11-14

Content

LANE COMMUNITY COLLEGE BOARD OF EDUCATION NOVEMBER 14, 2001

1\ Attendance

Chair Robert Ackerman called the meeting of the Lane Community College Board of Education to order at 7:33 p.m. Present were: Board Members George Alvergue, Roger Hall, Mike Rose, Lucille Salmony, Kathleen Shelley, and Dennis Shine. Also present were President Mary Spilde; Vice Presidents Marie Matsen and Cheryl Roberts; Assistant to the President Tracy Simms; College Counsel Tim Harold; Lane Community College Education Association President Margaret Bayless; Lane Community College Employees Federation President Alen Bahret; and Associated Students of Lane Community College President Jennifer Gainer.

2\ Strategic Conversation - Diversity

Guests representing local communities of color participated with board members in a strategic conversation on diversity. Guests included: Jose Luis Alonso, Bahati Ansari, Edwin Coleman, Carla Gary, YungSoona Geil-Walker, Francisca Leyva-Johnson, Misa Kawai Joo, Henry Luvert, Marilyn Mays, Marcy Middleton, Bettie Sing-Luke, Linda Wagner, and Laura Yergan. Although Lane was commended for progress on such programs as the Rites of Passage and the drafted 2001 Diversity Plan, authored by Jim Garcia, they also cited ongoing problems such as insufficient recruitment and retention of staff and students of color. Suggestions included linking salaries to diversity performance, using board members as role models, developing a grievance process for members of the public, responding willingly when problems occur, recruiting minority high school youth, conducting diversity trainings for a broader group of employees and board members, and establishing a monitoring system to assure that the Diversity Plan is carried out. Garcia plans to consider the recommendations in finalizing the Diversity Plan by January 2002. Staff, students, and other guests participated in the diversity discussion. Chair Ackerman expressed appreciation to all those who participated and indicated that communities of color would be welcome to return again for a similar discussion.

The board took a 10 minute break at 9:10 p.m.

3\ President's Report

- The board received a memo from Spilde highlighting work plan goals and activities that have fiscal impact. She reminded the board that, although activities may be initiated, the goal may not be achieved in this school year.
- President Spilde, staff, and board members attended the American Association of Trustees Convention and the Oregon Community College Association Convention (OCCA). Governor Kitzhaber attended the OCCA Convention and was told by community college presidents that now was not the time to reduce funding for Oregon's community colleges.
- Spilde will be serving on a sub-committee of the President's Council to review the funding formula. They will be considering two issues: capping enrollment for the remainder of the biennium and reviewing the inclusion of 50 percent of property taxes in the formula. The latter would negatively affect Lane.
- The Administrative Law Judge dismissed the Unfair Labor Practice filed by LCCEA last year. He stated in his conclusions that the College did not enter into a tentative agreement with the Association and its statement of withdrawal from a putative tentative agreement did not violate ORS 243.672(1)(e).
- The League for Innovation board meeting in October was cancelled as a result of the September 11 events. The next meeting will take place the end of February in Dallas. Tamara Pinkas, faculty, Cooperative Education, will serve as Lane's League representative.
- Tricia Hahn, a long-time faculty member in Cooperative Education, passed away on November 4.
- Jason Mak, analyst in the Affirmative Action/Equal Opportunity/Diversity department, was congratulated on receiving an award for his outstanding contributions to Lane in the area of diversity and for his work on behalf of the Oregon Diversity Institute.
- The dollar amount on Consent Agenda Item 4-D, Supply of Leica Microscopes, was increased from \$226,916 to \$286,819. The initial purchase was below the budget, allowing for an additional 32 microscopes to be purchased.
- Approval of Lane's Academic Calendar would be with the proviso that if the State Board of Education approves an administrative rule change, community colleges would move from a 12-week to an 11-week term to coincide with the university schedule. And, if approved, Lane would change to an 11-week term effective fall term at no financial cost.

to the college.

Bond Report

Bob Mention responded to a previous board member question regarding spending bond funds for equipment vs. other needs. Although the amount of money allocated for equipment and furnishings was, in his view, quite minimal, Mention suggested that a balance needs to be achieved between the amount expended for space and the amount expended for equipment and furnishings to make that space usable. He encouraged support for the yearly amount allocated for equipment.

LASR Report

Linda DeWitt invited the board to attend LASR update sessions on the first Friday of each month 3-5 p.m. in the Boardroom. Staff and guests attended a Banner kick off party on November 6.

4\ Board Agenda Review/Changes

Agenda item 6-A, Auditorís Report, was moved to follow Statements from the Audience.

5\ Statements from the Audience

Jason Zauder, Oregon Student Public Interest Research Group (OSPIRG), reviewed projects the group is working on including cleaning up the Willamette River, protecting wilderness areas, homelessness, student voter registration, and toy safety. OSPIRGís reaffirmation vote will be held in March.

Sean Parrish, flight instructor, distributed a Flight Technology Contract Proposal Summary and encouraged board support for closure to the faculty contract bargaining.

Lloyd Rain, director of Purchasing, clarified the reasoning for some of his communication to vendors in response to an earlier comment.

6\ Financial Planning and Budgeting: Auditorsí Report

Auditor Kenneth Kuhns said Lane earned an ìunqualified clean opinionî for keeping accurate, timely, and well-kept records. Beginning next year, Lane and larger entities will begin using a new reporting format, developed by the Governmental Accounting Record Standards Board.

Rose moved, seconded by Alvergue, to accept the June 30, 2001, Annual Audit Report prepared by Kenneth Kuhns & Co.

Motion carried unanimously

Agenda items #5 and #6-B deferred to December.

7\ Consent Agenda

Hall moved, seconded by Shelley, to approve the amended Consent Agenda consisting of the following:

Minutes

Minutes of the October 9, 2001, board meeting.

Personnel

To appointment Charles Appleby, management, interim division chair, Computer Information Technology, special appointment, temporary position, effective November 5, 2001, to June 30, 2002;

To appoint Barbara Bailey, classified, office support specialist, Advanced Technology Division, Level 5, Step 7, effective October 15, 2001;

To appoint Scott Bell, classified, administrative coordinator, Adult Basic & Secondary Education, Level 11, Step 2, effective October 19, 2001;

To appoint Cynthia Chabre, classified, assistant, Library, Level 4, Step 1, effective October 17, 2001;

To appoint Roger Hartgrave, faculty, Advanced Technology Division, Level 3, Step 6, special appointment, temporary position, effective September 24, 2001, to June 15, 2002;

To appoint Greg Miles, faculty, Science, Level 3, Step 6, special appointment, temporary position, effective October 2, 2001, to June 15, 2002;

To appoint Carrie Munger, classified, administrative assistant, Lane Community College at Florence, Level 9, Step 4, effective October 24, 2001;

To appoint Albert Pooth, faculty, Science, Level 3, Step 3, special appointment, temporary position, effective October 3, 2001, to June 15, 2002;

To appoint Ron Rourke, classified, administrative web application programmer, Computer Services, Level 9, Step 5, effective November 1, 2001;

To appoint Toby Runion, classified, custodian, Facilities, Management and Planning, Level 4, Step 3, effective October 15, 2001;

To appoint Chantal Thomas, classified, public safety officer, Public Safety, Level 9, Step 8, effective November 7, 2001;

To appoint Dwight Williams, classified, custodian, Facilities, Management and Planning, Level 4, Step 5, effective October 15, 2001;

To appoint William (Mike) Woods, classified, mechanical maintenance worker, Facilities, Management and Planning, Level 9, Step 6, effective November 1, 2001;

To regretfully accept the letter of resignation for the purpose of retirement from Bob Farrand, management, department chair/flight instructor, Flight Technology, effective October 31, 2001;

To regretfully accept the letter of resignation for the purpose of retirement from Frank Marshall, management, associate director, Financial Aid, effective September 30, 2001;

To approve the 2002-2003 Academic Calendar with the proviso that it may change from a 12-week to an 11-week format if approved by the legislature; and

To recommend that Bartels & Stout, Inc., of Bellevue, Washington, be awarded the contract for Supply of Leica Microscopes in the amount of \$286,819.00 and that the president, or designate, be authorized to execute all documents necessary to complete the award.

Motion unanimously approved.

8\ Employment Skills Training

Rose moved, seconded by Alvergue, to approve the Employment Skills Training Program as a new Certificate of Completion Program.

Motion passed unanimously.

9\ Resolution 466, International Students

Alvergue moved, seconded by Hall, to adopt Resolution 466, International Students.

Motion unanimously approved.

10\ Association of Community College Trustees ñ Diversity Committee Appointment

Hall moved, seconded by Alvergue, to approve the nomination and financial support of Dennis Shine to the Diversity Committee of the Association of Community College Trustees.

Motion unanimously approved.

11\ Reports

Board Members

Mike Rose attended the OCCA board meetings where discussion centered on budgets. He urged board members to serve on OCCA-sponsored committees.

Roger Hall attended the Foundation's quarterly meeting and commended the Foundation members for giving so much of their time to Lane Community College.

Robert Ackerman reported that the legislature's revenue forecast is projected to be a \$600 million shortfall.

Lucille Salmony noted the need for distance learning for the rural citizens in western Lane County, but that it comes at a cost.

George Alvergue and Dennis Shine participated in the ACCT conference in San Diego.

Dennis Shine plans to attend the Lane Council of Governments meeting and the Lane Economic Committee (LEC) meeting. Dave Oatman, director of Business & Industry Services, will provide information for Shine at both meetings and plans to attend the LEC meeting.

ASLCC President

Jennifer Gainer reported a return of over 500 smoking survey comments from students. Seventeen students attended a leadership conference. Gainer suggested linking mentors to students serving on committees to provide guidance, answer questions, and help make the transition easier. Students will focus their next campaign on gathering financial aid information to improve the process.

LCCEF President

Alen Bahret congratulated Mary Messal, financial systems specialist, Business Development Center, for being named October's Classified Employee of Month, and announced that Bob Baldwin, Purchasing, will take over as the next LCCEF president on January 1. On November 7, 220 classified staff participated in an inservice day with the president, vice presidents, and associate vice presidents.

LCCEA President

Margaret Bayless expressed discouragement with faculty bargaining decisions. She noted the candid and challenging Strategic Conversation held earlier, and said it was the responsibility of everyone to move Lane toward a more diverse environment. She encouraged everyone to attend the Brighton Beach Memoirs play as well as the Copia Lecture Series, a once a month series and partnership between Lane Community College and St. Mary's Episcopal Church. The series' purpose is to nourish the mind and spirit of our local community with lectures and presentations covering a generous range of topics of interest to the general public.

Vice Presidents

Cheryl Roberts said the Women's Center had hosted a variety of videos regarding Middle Eastern women, noted that the week of November 5 was Chemistry Week, and that Chuck Appleby had been appointed the new interim chair for Computer Information Technology.

Due to the lateness of the meeting, Marie Matsen offered to email her comments to President Spilde.

12\ Date, Place, and Proposed Agenda Items for Next Regular Meeting

The next meeting will be Wednesday, November 27, 2001, beginning at 3:30 p.m., in the Boardroom of the Administration Building, Lane Community College.

13\ Future Agenda Items

Longhouse - December

Sewage Lagoons

Benchmarks

Foundation

14\ Adjournment

The board meeting unanimously adjourned at 11:15 p.m.

Robert Ackerman, Chair

Mary Spilde, President/District Clerk
Prepared by:
Laura Tamura, Board Secretary