

RECRUITMENT REPORT

**Per ASA please type

Submit to Analyst upon completion of paper scoring process with all documentation

POSITION INFORMATION

Posting #:	Position title:	
Posting date:	Department/Division	

SCREENING/INTERVIEW COMMITTEE MEMBERS

List names of individuals who participated and check the appropriate box to show how each was involved in the process.

Committee Chair:	Department	Screening	Interview
		<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

APPLICANTS SELECTED FOR INTERVIEWS

The following applicants have been selected to be interviewed. Interviews will **not** be conducted until the interview pool is approved.

Department Manager/Division Chair	Date

REVIEW OF INTERVIEW POOL

Applicants have been selected for interviews in compliance with our Affirmative Action standards.
 The following action is needed for Affirmative Action compliance.

For Affirmative Action	Date
Vice President (required to proceed with interviews without taking Affirmative Action recommendation)	Date

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