



Journal Entry

ID:		Name:	
		Department:	

Pay ID:	SM	Begin Year:		Pay No:		Begin Date:	
		End Year:		Pay No:		End Date:	

Position/Suffix No:	
Gross Wages to redistribute: Note: Do not include OPE in Gross Wages	
Incorrect Labor Distribution: Note: Include entire FOAP	
Correct Labor Distribution: Note: Include entire FOAP	

Budget Authority:		Date:	
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College Finance Use Only:

Grant Accountant:		Date:	
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Human Resources Use Only:

Posting Date:	
Processed By:	
Processing Date:	