

Foreign Degree Evaluation / Work Eligibility

Welcome to Lane Recruitment!

- Post-secondary transcripts are required for all Faculty and Management Positions. For Classified staff positions, transcripts may or may not be required.

Information for Foreign Degree or Credential Submissions:

- If you are an applicant who has earned a degree from an International College or University outside of the United States you will need to have your degree evaluated by an independent organization.
- The evaluation of your degree must be supplied, by the position close date, to the Human Resources Department. Please review the transcript instructions on the job announcement for contact information.

How do I arrange for a Foreign Degree Evaluation?*

- *The National Association of Credential Evaluation Services (NACES®)* provides reasonably priced and thorough evaluations with a quick turnaround time from a variety of members. For more information visit <http://naces.org/>
 - Evaluation reports prepared by NACES® members are judgments based on appropriate reference material, including current research. NACES® member organizations examine documents for accuracy and authenticity. Reports include information about the credential awarded and the U.S. equivalency. <http://naces.org/>

If you are not a US Citizen please read below regarding our employment policy:

- Like many institutions of higher education, Lane does not have the resources or expertise to assist and support candidates from outside the United States with Visa and work eligibility challenges. It is 100% the responsibility of individual applicants/candidates to resolve all Visa and work eligibility issues for themselves in order to present an applicant profile to meet U.S. requirements for working in the U.S.
- The college **does not sponsor** employees in the visa application process if they intend to use this as their means to work in the United States. This means that all required work visas must be in place and supported by appropriate evidence to be employed by Lane.

**Lane Community College is not affiliated with any Degree Evaluation Service(s) and is not responsible for any services associated with degree evaluation.*