

2022 LCC Nursing Application Community Service Volunteer Verification Form

Applicants to the Lane Community College Nursing Program may receive points for volunteering in any organization/circumstance where the individual was supervised (directly or indirectly) and provided a service to the community with **50 or more hours**.

Note to applicant: Be sure to fill in necessary information in the top section before giving this form to the supervisor/organization where the volunteer hours were performed. Volunteer hours must be verified using this form **from your supervisor or their designee**. The applicant may duplicate this form as needed. Be sure the form is complete. Incomplete forms cannot be given consideration in the point assignment process.

Dear Human Resources/Supervisor,

I am in the process of applying to the Lane Community College Nursing Program. The selection point process requires verification of volunteer hours. Volunteer hours must be **unpaid** and may not be court-ordered.

I, _____ (*print applicant name*) authorize the college to contact the individuals listed on this form to verify the information provided.

Name of Organization: _____

Year(s) _____ and # of hours volunteered: _____

Applicant's Signature: _____ **Date:** _____

The portion below is to be completed by Supervisor or Human Resources

Verification of volunteer hours:

Mo(s)/Yr(s) of Volunteer Service: _____ Total Hours: _____

Supervised by: _____
Print First & Last Name and Title

Name of Organization: _____

Supervisor contact phone number: _____

Supervisor signature: _____ Date Signed: _____

This form may be scanned and emailed from the Supervisor to HPApplicationCenter@lanecc.edu. When emailing this form, please put: **Volunteers Last Name, RN Volunteer Form** in the Subject Line, copy the student on the email and send the email no later than 5pm on February 15th, 2022.