



FALL 2021 LPN to RN BRIDGE PROGRAM



Application Information Packet

There is a \$75 fee to apply for this program.

You must complete **ALL** steps for your application to be considered.

LPN to RN BRIDGE PROGRAM ADVISING

We have placed as many recommendations as possible in this Application Information Packet to help you fill out a successful application to the LPN to RN Bridge Program. However, it is your responsibility to be aware of program entrance and degree completion requirements and to fill out your application documents correctly.

It is **HIGHLY recommended** that all applicants virtually meet with a [Health Professions advisor](#) prior to applying for the program. For the best assistance, be prepared by having a copy of Forms 1 & 2 filled in (to the best of your ability) along with unofficial copies of all your transcripts. Please email NursingProgram@lanecc.edu with any questions. To set up a phone call or Zoom meeting, click the following link: [Schedule Advising](#).

The following information is intended for **program entrance only** and does **not** include information on courses required for degree completion. These can be found in the catalog listing for [Nursing](#).

APPLICATION PROCESS & DATES

**You are NOT considered an applicant to the program until you meet all application requirements.
Please read carefully and follow all directions.**

Selection Criteria. Program admission is based on a *point allocation system*. There are no advantages given based on the date/time you submit your application.

Important Dates:

Application opens:	May 20, 2021	*12:15am
Application closes:	June 21, 2021	*5:00pm
Interview Notification: via Email	July 15, 2021	5:00pm
Interviews via Zoom: group/panel	July 20, 2021	10:00am
Final Notification:	July 21, 2021	*5:00pm
Mandatory orientation (via Zoom): <u>Required</u> for all accepted students	September 14, 2021	4:00pm

*The Online Program Admissions Application and Payment Instructions system opens at approximately 12:15 a.m. and closes at approximately 11:45 p.m. each day. You must submit your forms packet with all supporting documents, Online Program Admissions Application and Payment Instructions and all other required application documents before the deadline on the application close date. Please note: staff are not available weekdays after 5pm, weekends, or holidays to answer questions regarding application issues, keep this in mind in case of last-minute questions or issues with the system.

ACCESSIBILITY AND ACCOMODATIONS

To request this information in an alternate format please contact the Center for Accessible Resources at (541) 463-5150 or accessibleresources@lanecc.edu.

LPN to RN BRIDGE PROGRAM – once admitted to an Oregon Consortium for Nursing Education (OCNE) community college program, you are considered co-admitted (accepted) to Oregon Health Sciences University with an option to complete a bachelor's degree with a major in Nursing. "Students should understand that although co-admitted to the OHSU School of Nursing, those who choose to transition from the OCNE Community College Nursing Program to OHSU will have to undergo another Criminal Background Check for OHSU prior to enrollment in OHSU courses and enrollment may be negatively impacted by any criminal history in their background."

FALL 2021 APPLICATION PROCESS

1. **Admission to Lane.** If you are not currently a Lane credit student, complete [Lane's college credit admission](#) process. Choose your start term as Fall 2021 and obtain a student L number. Make sure to complete all [Steps to Enroll in Credit Classes](#).
2. **The LPN to RN Bridge application has two parts.** The online application & payment form, and forms 1 and 2 with supporting documentation. You are NOT considered an applicant to the program until you meet all application requirements.
 - a. Review instructions for the online application and payment. This application will include a \$75 non-refundable application fee, therefore do not initiate until you are sure you will have the prerequisites and requirements met, submitted official sealed transcripts (if needed) and are ready to submit the forms packet.
 - b. Email the **fillable** forms packet and all supporting documentation as instructed. All parts of the application must be received by the deadline. Application and supporting documents are **ONLY** accepted via email.
 - c. Notification - IMPORTANT! Set your "spam filter" to accept email addresses from @lanecc.edu or your notification may be sent to the spam/junk folder. Do this even if you are currently receiving emails from Lane.
3. **Oregon LPN License, Work Experience, and Reference Documents.** Attach a screenshot from the [OSBN website](#) or a downloaded copy of verification of your unencumbered Oregon LPN License. Have LPN work experience forms signed by appropriate individuals and at least two completed LPN to RN Bridge reference forms to be directly submitted from your references to HPApplicationCenter@lanecc.edu with your name and "LPN to RN Bridge" in the subject line. Your OSBN LPN proof of licensure is **REQUIRED** to be submitted by email with your forms packet.

POINT PETITION DETAILS

Please review the details of each requirement and make sure you have filled out the form completely and correctly. Please submit any required documentation as directed.

Minimum Required to Apply: 45 qtr. Credits (all items in **red** in Section 1 to total at least 45 qtr. credits taken) with minimum 3.0 GPA on courses used. All courses used, must be completed with a C or better, C- or below not accepted. Current Oregon unencumbered LPN License. 500 hours of LPN work experience. Two references (1 employer and 1 colleague or LPN instructor.)

Section 1 - OCNE Courses for GPA

Required Prerequisite Courses, minimum 45 quarter credits of Section 1 courses are required to apply. All courses must have a letter grade of C or higher (C- or lower not accepted); the only exception to this rule is that the Math requirement can have a Pass grade but will not be eligible for quality points. If you have completed BI 234, it **MUST** be listed on the Point Petition Sheet. Courses may be repeated, and the most recent grade must be used. Courses from **non-accredited** colleges will **not** be considered in the evaluation of your application, nor can they be considered toward any degree requirement. Meet with a [Health Professions Advisor](#) or email NursingProgram@lanecc.edu if you have any questions. Please provide the state and name of institution in your correspondence with them (e.g., Pioneer Pacific does not meet Northwest Commission of Colleges and Universities accreditation criteria and course work cannot be used.)

Anatomy & Physiology – BI 231, 232 & 233 (12 credits): BI 231, BI 232 and BI 233 are required to enroll in NRS 230 and NRS 232. BI 112 and CH 112 are prerequisites to BI 231 at Lane. These 8 credits may be used as Approved Electives. If course(s) were not taken at Lane, use the [Lane Transfer Tool](#) or request a course equivalency from subject division or degree evaluators. Advisors can assist with this process. BI 233 must have been completed within 7 years prior to starting the LPN to RN Bridge Program (taken Fall term 2014 or later). If your A&P courses are more than 7 years old – **ONLY** BI 233 needs to be retaken Fall term 2014 or later.

Microbiology BI 234: is required to be completed prior to Fall entry and dated within the last 7 years (Fall term 2014 or later) with C or higher. C- are not accepted.

Math: Choice of MTH 95 or higher, with letter grade of C or higher (C- not accepted) for points **OR** you can submit qualified documentation of math proficiency from the below options, these will meet application requirements only and **do not** count towards credits required to apply **OR** for points.

- MTH 95 or higher for Pass Grade
- Lane Credit by Exam for MTH 95 or higher (not eligible for degree completion)
- AP (Calculus), or CLEP (College Algebra, or any Calculus or Statistics)
- IB (Mathematics, or Math Studies, or Further Mathematics or Statistics)

WR 121 and WR 122:

Applicants must have **8 credits of Writing by Fall Entry** or a bachelor's degree. If 121 and/or 122 were taken for 3 credits, students **must take WR 123 or 227 prior to Fall Entry**.

Applicants who have earned a bachelor's degree from a U.S. regionally accredited institution may waive this requirement but may need to use **approved** electives in their place that meet the Section 1 elective requirements to meet the 45-credit minimum to apply. An official transcript must be on file with proof of bachelor's degree to use electives or waive the 8-credit writing requirement. IB does not meet this requirement to use approved electives in place of WR121 or WR 122.

AP (English Language & Composition) (5=A, 4=B, 3=C), IB (ENG A: Literature and ENG A: Literature & Language) (7=A, 6=B, 5=C).

Nutrition: FN 225 Nutrition. You must have a course that is equivalent to LCC's FN 225 course.

Human Development: PSY 215 Lifespan Development. You must have a course that is equivalent to LCC's PSY 215 course.

Approved Electives:

- You can use Approved Electives to reach the **Minimum of 45 and Maximum of 57 total qualified quarter credits**
- Must be from a category listed in the [2020-2021 Lane Catalog Approved Discipline Studies Courses for Associate Degrees and Oregon Transfer Module](#) – General Education: Discipline Studies and must be College level 100 or higher, non-studio Arts and Letters, Human Relations, Social Science or Science/Math/Computer Science electives. IF the transfer course does not directly match one of our subject codes (i.e. AH, SOC, CJA, PSY, etc.) you must have an equivalency from the subject division or degree evaluators stating the course will be accepted within one of the listed categories in this section and submit the supporting documentation with your application. Career/Technical Courses (other than HP 150 and HP 152) are not allowed.

- No more than two elective courses in one subject can be listed in Section 1 (e.g. ENG 104,105 and 106, – 106 could not be listed)
- **PLEASE NOTE:** 12 credits of Arts & Letters, Social Science and/or Natural Science are required to be transcribed prior to the beginning of the 2nd year of the RN Nursing Program (outside of A&P and Micro) in addition to the 45 credits required to apply to the program. Please work with the advisors NursingProgram@lanecc.edu to verify which courses are acceptable. 90 credits are required by the end of 1st year to proceed to 2nd year.

Failure to complete Microbiology with a C or higher (C- not accepted) with a continuing GPA of 3.00 or higher by the end of Summer term in the year of acceptance will result in forfeiture of acceptance into the program.

TOTAL CREDITS, GPA & POINTS: The GPA Credits column will NOT automatically calculate, please calculate this column yourself once all items in section 1 have been included. **Use your GPA points divided by GPA credits to find your Section 2 GPA.** (Do not use Quarter Credits Taken for this calculation.)

Section 2 – OCNE GPA Points

15-25 points

GPA Pre-requisite (Minimum GPA of 3.00 to apply and for Fall entry) GPA pulled from Section 1. Use GPA points divided by total # of GPA Credits and round to hundredths to calculate your GPA. C- and below not considered and +/- will not be calculated.

4.00 - 3.67 = **25** points

3.66 - 3.33 = **23** points

3.32 - 3.20 = **20** points

3.19 - 3.15 = **17** points

3.14 - **3.00** = **15** points

Section 3 – Oregon Consortium for Nursing Education (OCNE) Points

Prior College Degree: Associate level degree or higher

1 point

- College and degree information must be listed on Point Petition Sheet
- Official Transcript showing degree awarded must be submitted to Enrollment Services
- Degree must be from a regionally accredited institution

Current, unencumbered Oregon LPN License: **(required to apply)**

No points awarded

You must enter the OR State License # and date of expiration on the point petition sheet **AND attach a copy of the OSBN proof of licensure** (printed or screen shots are both accepted) for your application to be valid. **Your application is considered incomplete without this documentation.**

Colleague, Instructor or Supervisor Reference Form: **(required to apply)**

0-18 points by HP App Ctr

LPN to RN Advanced Placement References (two are required to apply) and must be on the original form posted. May be submitted via Email **directly from the person providing the reference** to HPApplicationCenter@lanecc.edu by the application close date. Range of Reference points are 10 - 18.

An applicant with fewer than 10 points will not be eligible to move forward in the application process. Information about points awarded from references will not be made available to students. **Must be received by application close date.** **Your application is considered incomplete without this documentation.**

LPN Work Experience – Practice as an LPN: (required to apply)

No points awarded

Submit Licensed Practical Nurse Work Experience Form(s) – you **must** have your employer email the document directly to HPApplicationCenter@lanecc.edu with your name and LPN to RN Work Hours in the subject line by the application close date. Use as many forms as necessary to show a minimum of 500 hours as proof of work as an LPN - required to apply. **Must be received by application close date.** Your application is considered incomplete without this documentation.

Section 4 – Lane CC Local Criteria Metric Points

LPN Program GPA 3.00 or higher:

5 points

All applicants must submit proof of their LPN program transcript to Enrollment Services prior to the application deadline to receive points. Accredited programs require an official transcript and a non-accredited program must provide a PDF or JPEG copy of a non-accredited transcript that shows their grades earned in a program that qualified them to sit for their LPN licensing exam.

No repeat of Anatomy & Physiology (BI 231, BI 232 & BI 233) courses:

4 points

If you have completed the entire series with a C or better (C- not accepted) and have not repeated any of the A&P 1, 2 or 3 courses **or** have **only** repeated A&P 3 due to the 7-year expiration, you will qualify for full points.

Section 5 – Lane CC Local Experience & Attribute Points

Lane County Resident:

3 points

Residency will be assessed by the street address of the applicant **in myLane** (make sure your address is up to date in myLane) at least 90 days prior to applying. No PO Boxes. See [Residency rules](#) for Lane Community College.

LCC LPN Program Graduate:

2 points

Lane CC LPN graduates, when year of graduation and points are entered on point sheet, you will qualify for full points.

Military Service:

3 points

You must submit a copy of your current ID card as documentation in active status, can be AD, Reserve, NG, or submit a DD-214 showing an Honorable Discharge. There is no required field of training or education needed. You must also fill in the requested information on Point Petition Sheet to qualify for points.

Medical Terminology Course:

2 points

HP 100 Medical Terminology (or equivalent) minimum of 2 credits with grade of C or higher (C- not accepted) (Pass grades will only be accepted on HP 100 if transcribed by Fall 2018.) You must also fill in the requested information on Point Petition Sheet to qualify for points.

Statistics:

2 points

MTH 243 Statistics (or equivalent) with grade of C or higher (C- not accepted.) You must also fill in the requested information on Point Petition Sheet to qualify for points.

Lane Community College Credits:

0-5 points

Pre-requisite credits taken at LCC **and** listed in Section 1

- 36+ LCC Credits 5 points
- 24-35 LCC Credits 4 points
- 12-23 LCC Credits 3 points
- 3-11 LCC Credits 2 points

Foreign Language Fluency: (C- or higher ONLY accepted for language fluency points. D and below not accepted.)

Native Speaker with proof of "Advanced" language proficiency

5 points

<https://www.languagetesting.com/lti-for-organizations/academic> (OPI, OPIc and LPT assessments are acceptable proficiency exams administered from Language Testing International. Please note there are costs associated with any of the above exams. Documentation should be sent to Lane Community College, Enrollment Services, 4000 E. 30th Avenue, Eugene OR 97405

OR

CLEP Testing Information

The College Board's College-Level Examination Program (CLEP) are a collection of nationally standardized examinations, covering 33 different subject areas. CLEP is accepted for credit by 2,900 colleges and universities and administered in more than 1,800 test centers. This rigorous program allows students from a wide range of ages and backgrounds to demonstrate their mastery of introductory college-level material and earn college credit. [Lane CLEP Credit Information](#). Please note there are costs associated with any of the above exams. For a testing site near you, please visit <https://clep.collegeboard.org/> Have proficiency documentation sent to Lane Community College, Enrollment Services, 4000 E. 30th Avenue, Eugene OR 97405.

ALL MAIL MUST BE POSTMARKED PRIOR TO THE APPLICATION DEADLINE IN ORDER TO BE ACCEPTED.

2 quarters or 1 semester of same language, college level (transcripted)

3 points

Official college transcript must be on file to receive points.
Fill out the language field on the Point Petition Sheet.

2 years (progression) same language, high school

2 points

HS transcript must be e-mailed with forms packet.
HS transcript showing completion of Spanish 2, French 2, etc. will be accepted.
Please highlight or circle the course #'s on your HS transcript prior to attaching.
Email HS transcript with your Point Petition Sheet to the HPApplicationCenter@lanec.edu.
Fill out the language field on the Point Petition Sheet.

GENETICS: Please choose Yes or No if your genetics requirement has been completed.

By the end of the first year of nursing courses, you must have successfully completed a course outside of the required anatomy & physiology and microbiology courses which addresses a human genetics content (including basic structure and function of DNA, mechanisms of heredity.)

The following courses (combined) will satisfy this requirement: (Please note BI 112 from another college must include a lab component to be equivalent.) All courses from another institution must be listed as equivalent on the Lane Transfer Tool or be accepted by the [degree evaluators](#) or the [LCC Science division](#) with a copy of the completed course equivalency form sent with your application materials.

BI 233 **and** BI 112 Cell Biology for Health Occupations **OR**

BI 233 **and** BI 101F Survey of Biology **OR**

BI 233 **and** BI 211 Principles of Biology **OR**

BI 233 **and** BI 101K Introduction to Genetics **OR**

BI 112 **and** BI 102G Genetics and Society **OR**

BI 101K **and** BI 102C Marine Biology

Notes to Application Center:

If you have any additional information that you feel is relevant to any of the items listed on the Point Petition Sheets or supporting documentation, please put the information in this section.

Application Reminder Checklist

You must meet the following criteria to have a completed application process and to be considered for an interview. Review the following reminders carefully.

- _____ 1. **Email Account.** It is your responsibility to set your “spam filter” to accept email addresses containing @lanecc.edu. It is also **NOT** recommended to have a Hotmail or Yahoo account as we have found notifications are not being received by students with these accounts.
- _____ 2. **Admission to Lane as a credit student.** If you are not currently a Lane CC credit student, complete Lane’s college admission process and obtain a student “L” number. Make sure to complete all “[Steps to Enroll in Credit Classes](#)” including testing, for Fall 2021, if needed.
- _____ 3. **Health Profession Advising.** Meet virtually with a [Health Professions Advisor](#) or communicate with them via email at NursingProgram@lanecc.edu
- _____ 4. **Submit Non-Lane Official Transcripts to Enrollment Services.** All courses used as prerequisites must be taken at LCC **OR** recorded on an official transcript that has been recorded as **received** by LCC Enrollment Services, prior to the application close date. Have sent to:
Lane Community College, Enrollment Services, 4000 E. 30th Avenue, Eugene OR 97405.
Proof of non-accredited LPN courses must be submitted by email with your Forms Packet to HPApplicationCenter@lanecc.edu
- _____ 5. **Request Course Equivalency Evaluation (if needed).** It is **your responsibility** to initiate the process for non-Lane courses early and make sure equivalencies/substitutions have been established prior to the application deadline. Courses will not be accepted if they are not on the [Course Equivalency Transfer Tool](#) or without a course equivalency form from the Degree Evaluators or subject division that is submitted with your application. Please contact Health Professions advising for assistance in obtaining course equivalencies at NursingProgram@lanecc.edu
- _____ 6. **Submit Form 1 - Conditions of Application Checklist AND Form 2 - Point Petition Sheets of the Forms Packet (fillable format ONLY) and Emailed to HPApplicationCenter@lanecc.edu in one Email with all supporting documentation.** Only courses that are completed and transcribed at LCC or on an official transcript may be used for points. Points will **NOT** be awarded if you do not **complete all fields** on the Point Petition Sheet **and submit any documents requested** for verification as instructed above. The HP Application Center will NOT correct any errors. I understand it is my responsibility for what has been entered and submitted.
- _____ 7. **ALL fields on the Point Petition Sheet have been filled in, if no information was necessary, I entered n/a in text boxes and 0 in point boxes.**
- _____ 8. **Complete the 2021 LPN to RN Bridge Online Program Admissions Application & Payment**
You will be charged a **\$75 non-refundable application fee**. Use the *2021 Health Professions Online Program Admissions Application and Payment Instruction document* to complete this process.

Before you begin the Program Online Application and Payment:
 - You must have a student “L” number to complete this process
 - You must have an email address to complete this process
 - You must have a Visa or MasterCard card to pay the application fee
- _____ 9. **Make a Personal Copy of Application Documents** for your files. Your documents will not be returned to you.