There is a $50 fee to apply for this program.
You must complete all steps to be considered.

1. PROGRAM COUNSELING & ADVISING

All of the information necessary to make a successful application to the Nursing Program is included in the following pages. It is your responsibility to be aware of program entrance and degree completion requirements.

For counseling and advising assistance to meet program or application requirements attend a “Preparing to Apply” Nursing Workshop offered during Winter term on Mondays at 9am or Tuesdays at 3pm. If unable to attend these days/times, please email NursingProgram@lanecc.edu with specific questions.

It is strongly recommended that students planning to apply to Lane’s Nursing program use our Academic Advising Resource. Go to classes.lanecc.edu scroll down and select “Academic Advising” then choose “Nursing LPN and RN Programs” and “Login as a Guest.” Review the “Preparing to Apply” information.

The following information is intended for program entrance only and does not include information on courses required for degree completion. These can be found in the catalog listing for Nursing. Please note that the 2016-17 Lane CC Catalog has duplicate fee’s listed in error, please disregard the “Program Specific Fees” listed. The estimated cost of the program is $24,709.

2. APPLICATION PROCESS & DATES

2A. Selection Criteria.

Program admission is based on a point allocation system. In addition to admitted students, there will be designated alternate students. An alternate is allowed to enter the program if an admitted student declines. Alternate students not accepted into the Fall 2017 program will be granted guaranteed admission the following year without reapplying to the program.

You are NOT considered an applicant to the program until you meet all application requirements.

2B. Important Dates:

Application opens: ................................................................. January 3, 2017 at 12:15 a.m.*
Application closes: ............................................................. February 15, 2017 at 4:00 p.m.*
Interview notification: Interview status via email and myLane announcement........ April 5, 2017
Interview Date: Students must be available this day ................................................. April 17, 2017
Application notification: Application status via email and myLane announcement..... April 25, 2017
Mandatory orientation: Required for accepted AND alternate students ................ June 1, 2017

*Program Online Application and Payment admission system opens approximately 12:15 a.m. and closes approximately 11:45 p.m. each day. You must submit your Online Program Admission Application and Payment and other application documents before the deadline of the application close date. Staff is not available weekdays after 5pm, weekends, or holidays to answer questions regarding application issues please keep this in mind in case of last minute questions or problems with the system.
3. PREPARING TO APPLY - APPLICATION REQUIREMENTS

Use this check list to complete all steps in the order provided. Keep this check list as a reference. You must complete all steps and submit all required documentation by the close date listed above.

You must meet the following criteria to have a complete application process and to be considered for the program. Review the following steps carefully.

1. **Email Account.** It is your responsibility to set your “spam filter” system to accept email addresses containing @lanecc.edu. It is also NOT recommended to have a Hotmail account as we have found notifications are not being received by students with these accounts.

2. **Admission to Lane as a credit student.** If you are not currently a credit Lane student, complete Lane’s college admission process and obtain a student “L” number. Make sure to complete all “Steps to Enroll in Credit Classes” including testing if needed.

3. **Advising.** Attend a “Preparing to Apply” nursing workshop. See Section 1, Program Counseling & Advising.

4. **Oregon Resident.** You must be a current resident of Oregon to apply. Verify that your current Oregon address is in myLane (Homepage, Personal Information channel).

5. **Submit Non-Lane Official Transcripts to Enrollment Services.** All courses used as prerequisites must be recorded on your official transcript and recorded as received in myLane by Lane Enrollment Services prior to the application close date.

6. **Request Course Equivalency Evaluation (if needed).** It is your responsibility to initiate the process for non-Lane courses early and make sure equivalencies/substitutions have been established prior to the application deadline.

   Course must be listed on the Course Equivalency Transfer Tool: Lane Instructions for Transferring Credits. If your course is listed, no further action is required. If not, please refer to section 4 of Academic Advising in Moodle.

7. **Complete the Conditions of Application Checklist, Form 1 of the Forms Packet.**

8. **Complete the Point Petition Sheet, Form 2 of the Forms Packet.** Only courses that are listed as complete on an official transcript may be used for points. Extra points will NOT be awarded if you do not complete the Point Petition Sheet.

9. **Make a Personal Copy of Application Documents** for your files. Your documents will not be returned to you.

4. ACCESSIBILITY AND ACCOMMODATIONS

To request assistance or accommodations, contact the Center for Accessible Resources at (541) 463-5150 or accessibleresources@lanecc.edu.

5. POINT PETITION DETAILS

Please review the details of each requirement and make sure you have completed the form and submitted the documentation.

Section 1 – Required Courses:

Required Prerequisite Courses, minimum 30 credits of qualified Section 1 courses are required to apply. All courses must have a letter grade C or higher (C- or lower not accepted); the only exception is MTH 095. Courses may be repeated, and the most recent grade will be used. Courses from non-accredited colleges will not be considered in the evaluation of your application, nor can they be considered toward any degree requirements. Email NursingProgram@lanecc.edu if you are not sure. Please provide name of institution and state (e.g., Pioneer Pacific does not meet Northwest Commission of Colleges and Universities accreditation criteria.)
Item 1 - Anatomy & Physiology I, II, and III: BI 231 is required to apply. If all three AP courses are more than 7 years old – BI 233 needs to be repeated in order to be current and completed Fall 2010 or later.

Item 2 – Math Proficiency: Choice of MTH 095 or higher (MTH 098 Fall 2016 or prior only) course with letter grade or you can submit qualified documentation of math proficiency from the below options, these will meet application requirements but do not count towards minimum 30 credits required to apply. Starting Fall 2018 MTH 098 Winter 2017 or later will not be accepted. The new requirement will be MTH 095 or MTH 100 level or higher.

- MTH 095 or higher (MTH 098 Fall 2016 or prior) with Pass Grade
- Lane Credit by Exam for MTH 095 or higher (MTH 098 not accepted)
- AP (Calculus), or CLEP (College Algebra, or any Calculus or Statistics)
- IB (Mathematics, or Math Studies, or Further Mathematics or Statistics)

Item 3 – English Composition: WR 121 and WR 122. Applicants with a prior Bachelor’s degree from a U.S. regionally accredited institution may waive this requirement, but will need to use additional approved electives that meet the Section 2 requirements to meet the 30 credit minimum to apply. IB ENG A Score of 5 or more Standard Level Equivalency = WR 121 can use one Approved Elective course for Item 3 WR 121. IB ENG A Score of 5 or more High Level Equivalency can use two Approved Elective courses for Item 3 WR 121 and WR 122.

Item 4 – Nutrition: Option of FN 225 Nutrition or FN 240 Nutrition and Metabolism

Item 5 – Human Development: PSY 215 Lifespan Development

Item 6 – Human Relations: Choice of course from catalog list only. See Lane 2016-17 Catalog: Associate of Applied Science, Human Relations Courses list under III. Program Core Requirements: [http://www.lanecc.edu/sites/default/files/collegecatalog/aas.pdf](http://www.lanecc.edu/sites/default/files/collegecatalog/aas.pdf)

Item 7 – Arts and Letters/Human Relations/Social Science only. See Lane 2016-17 Catalog: Associate of Applied Science information under II. Discipline Studies (Exception: performance/studio arts are not accepted).
[http://www.lanecc.edu/sites/default/files/collegecatalog/aas.pdf](http://www.lanecc.edu/sites/default/files/collegecatalog/aas.pdf)

Section 2 – Approved Electives:

- You can use Approved Electives to reach a Maximum of 47 total qualified credits
- Must be from Lane 2016-17 Catalog Associate of Applied Science under II. Discipline Studies
  - Social Science/Arts and Letters/Human Relations/Science/Math/Computer Science
  - Transfer courses meeting all Section 2 requirements do not have to be evaluated
- Exceptions for Arts/Letters courses: Studio art and performance arts do not meet the criteria, however, Theater Arts courses do meet criteria
- If subject criteria course is from an accredited institution numbered 100 level or higher or considered freshman through senior level then no further steps are required
- No more than two courses in one subject can be listed in Section 2 (e.g. ENG 104,105 and 106, – 106 could not be listed)

Section 3 – Prerequisite GPA:

Maximum of 40 points possible. Minimum Prerequisite GPA of 3.00 and Prerequisite GPA Points of 16 to apply. Courses from Section 1 and 2 are the only courses that should be used to calculate Prerequisite GPA and Prerequisite GPA Points.
Section 4 – Oregon Consortium for Nursing Education (OCNE) Points:

Anatomy & Physiology Series:
- BI 231 with either BI 232 or BI 233 is worth 3 points.
- All three, BI 231, 232, and 233 completed is worth 5 points.

Prerequisite Credits:
- “Section 1 & 2 Total Credits”, if it is 36-44 credits it is worth 3 points.
- “Section 1 & 2 Total Credits”, if it is 45-47 credits it is worth 5 points.

Prior Degree: Associate level degree or higher is worth 1 point.
- College and degree information must be listed on Point Petition Sheet
- Official Transcript showing degree awarded must be submitted to Enrollment Services
- Degree must be from a regionally accredited institution

Section 5 – Lane Discretionary Points:

Lane County Residence: Residency for 90 days prior to applying is worth 2 points.
- Residency will be assessed by the street address of the applicant in myLane.
  o No PO Boxes.
- See Residency rules for Lane Community College.

Military Service: You must submit your DD-214 as documentation in active status or have an Honorable Discharge. There is no required field of training or education needed for these 3 points.

Lane Community College Credits: Credits taken at LCC listed in Section 1 and Section 2
- If there are 24-35 credits it is worth 1 point
- If there are 36-47 credits it is worth 2 points

Cultural Literacy/Diversity: Approved course is worth 1 point.
- Cultural Literacy - See Lane 2016-2017 Catalog printed catalog pages 36-39 or this link
  Courses marked with an asterisk * meet criteria, or courses in the Lane Transfer Tool with a Cultural Literacy attribute can be used
- HO 102 Diversity Issues in Health Care and HE 255 Global Health are also accepted
- Course must be 3 credits, graded C or higher

Medical Terminology Course: HO 100 Medical Terminology - minimum of 2 credits with Pass or grade of C or higher is worth 2 points

License Verification: Unencumbered Licensed Practical Nurse LPN License or Certified Nursing Assistant CNA Certification Level 1 or higher through a State Board of Nursing is worth 3 points.
- Submit appropriate verification that recognizes “no disciplinary action is in progress.”
- Documentation must be submitted with application to qualify for points

BI 234 Fall Entry Requirement: Starting Fall 2017, BI 234 Microbiology is a Fall entry requirement. Please enter your transcripted or in process course with College Name, Course #, Course Name, and Term/Year Completed or Enrolled. This is for tracking purposes only and no points will be given for the course in THIS section. You may also have used this course in Section 2 for points if course is transcripted. All items 1 through 7 on Point Petition Sheet and additional approved electives to total 45 credits must be completed prior to Fall 2017 entry with an overall GPA of 3.00 or higher. (Failure to complete all prerequisites (45 credits or more) with a continuing GPA of 3.00 or higher by the end of Summer term in the year of acceptance will result in forfeiture of acceptance into the program.)
6. APPLICATION SUBMISSION CHECKLIST

Submit the Application Packet to HPApplicationCenter via email.

☐ Form 1 Conditions for Application (fillable PDF)
☐ Form 2 Point Petition Sheet (fillable PDF)
☐ Course Equivalency/Substitution forms/emails (if applicable)
☐ Supporting documentation for Additional Points (if applicable)

Complete the Nursing Program Online Application. You will be charged a $50 non-refundable application fee. Use the 2017 Health Professions Online Program Admissions Application and Payment Instructions to complete this process.

Before you begin the Program Online Application and Payment:
☐ You must have a student “L” number to complete this process
☐ You must have an email address to complete this process
☐ You must have a Visa or MasterCard card to pay the application fee