

LEARNING COUNCIL MINUTES
April 28, 2017, 1:00 to 2:55 in Board Room

Present from Learning Council: Claire Dannenbaum (LCCEA), Marleena Pearson, Phil Martinez, Jennifer Frei, Kerry Levett, Tammy Salman (by position), Dawn DeWolf, Jessica Alvarado (Faculty Council Co-Chair), and Christina Howard (LCCEA).

Absent: Shawn Goddard (student), Adrienne Mitchell (Faculty Council), Jim Salt (LCCEA), Paul Bixel, Ce Rosenow (by position), Alyse Stone, (aslccsenatorseat5@gmail.com) (student).

Notetaker: Anna Kate Malliris

Guests: Aliscia Niles (Co-Chair for ATD)

Item	Notes
Admin Tasks	<ul style="list-style-type: none"> • Agenda – • Minutes from 1/13/17 – approved without change • Minutes from 1/27/17 – approved without change • Minutes from 2/10/17 – approved without change • Minutes from 3/10/17 (https://docs.google.com/document/d/1D5qIUdDpIIZj7spVxBPa59qAqE56Ni-kHCWHUIVzt60/edit) – approved without change • Minutes from 4/14/17 (https://docs.google.com/document/d/1FmLYRfHt4rFgf-XY3AEAL2n6JOoa4qdzXQqhFMriS40/edit) – approved without change
Invited Presentation	<ul style="list-style-type: none"> ▪ None
Chair Report (Howard)	<ul style="list-style-type: none"> • COPPS: select a policy for May discussion <ul style="list-style-type: none"> ○ Levett suggested grade appeal process- needs to be within a reasonable time, policy or procedure, and changes need to be made to the Academic Review Committee and current webpage regarding grade changes. Levett/Howard will work on this. ○ Credit for Prior Learning/Credit by Assessment needs a policy. Reviewing the procedures is necessary because statewide work is also being done. DeWolf, Pearson and appropriate person in Enrollment Services will work on this.
Vice Chair Report (DeWolf/Frei/Niles)	<ul style="list-style-type: none"> • ATD Implementation Structure (Handout #1) <ul style="list-style-type: none"> ○ iCAT survey is a refocus of the ATD work. ○ Team went to the DREAM conference to focus on how to relaunch and how to scale efforts

	<p>once launched.</p> <ul style="list-style-type: none"> ○ Want to have broader engagement and more opportunities for people to work on projects and then link the work to other broader campus work including the ability to scale the work. ○ There is a data team (Ben Hill, Bill Schuetz, Craig Taylor, Cathy Thomas, Kyle Schmidt, Molloy Wilson) ○ Looked at how Student Success Model could be incorporated into Lane. It could be a very inclusive process that would allow anyone to launch a project to be researched. Reviewed model and received feedback. ○ The data will help identify 2 projects to move into the implementation phase. ○ Learning Council recommends that IEC include requisite intersections with Learning Plan and Core Themes as a means to prioritize ATD projects for task force investigation and implementation <ul style="list-style-type: none"> ● Spring conference <ul style="list-style-type: none"> ○ 3 tracks: Assessment and CLO's, Co-Curricular alignment with CLO's, and Service Mindset ○ Theme is continuous quality improvement ○ Deep and meaningful conversations about the work we do and do some work in preparation for accreditation ● We had a technical glitch that stopped us from submitting application for a Title III grant. We are still trying to see if we can get considered.
<p>Learning Plan Discussion</p>	<ul style="list-style-type: none"> ● Timeline ● Learning Plan Outline – follows college-wide planning format <ul style="list-style-type: none"> ○ https://docs.google.com/document/d/1Yq5kViM20TFt-SSMjDtaidUP3NKq3GfEU9Qrn-yk8w8/edit# ○ Consensus that Learning Plan should include strategies and indicators; actions would be moved forward by other groups. The department planning process would be where the Learning Plan and Student Affairs plan would come to fruition as department develop their unit-level plans for individualized work. ASA would create a structure during unit planning that calls out a need to align department plans with Learning Plan, Student Affairs Plan, etc. ○ Plan effectiveness and goal attainment is evaluated by respective governance councils (e.g. Learning) ○ Discussion and wordsmithing on Learning Plan Strategies, alignment with principles ○ Prior work / indicators and suggested priorities https://docs.google.com/document/d/1InwWXLmrWGDYOvUcVvk8LMItYhuxPSfIFDb-gRLE23oI/edit?usp=sharing

	<ul style="list-style-type: none"> ○ Handout #2- postponed discussion. Council will work between meetings to assess Learning Plan strategies with Core Theme indicators. Bold items in Handout 2 is preliminary analysis of intersections
Future Agenda Items and Other Business	<ul style="list-style-type: none"> ● Achieving the Dream Presentation and Discussion- TBD ● Student Retention Data: Strategic Enrollment Management Update ● Curriculum Mapping Tool presentation – Spring 2017 ● Information Literacy- Spring 2017 ● Extended Learning Certificate Programs ● AAS Online Program for Energy Management ● Majors and Clusters Projects- TBD ● Next year: membership (current member status for next year), leadership, work to do
NEXT MEETING	<ul style="list-style-type: none"> ● May 12, 2017 from 1:00-2:50 in Boardroom; SAC Plan Presentation