

LEARNING COUNCIL MINUTES
February 22, 2019, 1:15 to 2:45 in Board Room

Present from Learning Council: Lee Imonen (Faculty Council Co-Chair), Edward Earl (Classified), Laura Pelletier (LCCEA Faculty, Chair), Phil Martinez (MSC), Patrick Blaine (MSC), Tammy Salman (by position), Wendy Milbrat (Classified), Karen Krumrey (faculty), Ian Coronado (by position), Paul Jarrell (Vice Chair), Adrienne Mitchell (LCCEA President), Michael Gillette (student representative)

Absent:

Note taker: Phyllis Johnson

Guest: Anne McGrail

Item	Notes
Admin Tasks (Laura)	<p>A. Review / approve agenda – Motion to approve by Ian, seconded by Ed, unanimous to approve</p> <p>B. Review / approve February 8, 2019 minutes – motion to approve w/o modification, Ed, Phil second; unanimous vote to approve https://drive.google.com/open?id=112JU1AQYEqD1y79kOUQd9l__pNKKapL05qIwjLft3Uo</p>
Anne McGrail: APR Event	<p>Anne as the chair of APROC has been building program review for the last four years to improve the learning environment. This is still new to Lane and some departments. Anne has been to Faculty Council already and is hoping we can collaborate on a spring event to provide a program review showcase. This would include Deans, program committee leads, hearing from the programs, and talking to them about the process. Will Learning Council collaborate with Faculty Council and co-host the event? Anne is looking for our presence and support as well as recruitment of colleagues.</p> <p>Paul motioned to have LC co-host the event, seconded by Ed, unanimous vote to approve.</p> <p>Ian suggested during the lunch hour for the event, possibly on a Friday</p> <p>Spring term, maybe 5/17 during the OER symposium</p>

<p>Instructor Hours Update (Lee)</p>	<p>The draft has been updated and circulated among Faculty Council members, will be on the FC agenda today (2/22), and hopefully be back to LC after; there are some concerns being addressed.</p>
<p>Learning Plan Review (Laura)</p>	<ul style="list-style-type: none"> ● Before the meeting, Patrick looked at the actual actionable elements and re-worked the purpose statement. There is a working draft in the drive. ● Tammy, Laura, and Karen looked at the assessment piece. ● Adrienne looked at the overall plan and the work that had been done in the last two years. Concerned that the new draft doesn't reflect the intent of the Plan. i.e. professional development; new version loses the substance of the original draft plan. ● The goal of the new draft was to make it more clean, easier to read and eliminate redundancies. Ed made edits to eliminate repetitive words; make it more actionable less granular. ● Adrienne stated that examples were included in the professional development portion for the future. ● Paul - recognize that when the document was developed leadership was different and the language was for that time and the future is now. Perhaps now we need language to capture the concepts and not specific things such as SoTL. ● Make it a living document that can be updated as institutional changes take place over the years. ● Adrienne - it needs to focus on teaching and learning ● Ian - recommends that online and OER be separate items ● Laura mentioned that Patrick suggested annual recommendations from groups ● There needs to be an annual update to the role of governance in establishing academic direction for the institution. This should drive the planning determination and it should live with LC ● Strategic Plan has no reference to teaching ● What are the benchmarks? What should the size and scope be of this document? ● Needs to be clear and concise ● Ed - concern with the wording under Planning Strategies <ul style="list-style-type: none"> ● Support and communicate the fundamental role of the community college in contributing to a strong democracy

- We shouldn't need to have someone to explain the intent behind the document
- Laura - where do we go from here?
- Phil - for consideration: we go back to the previous version 2017-21 and start the 2022-future next plan after spring term to get ahead of it or extend it? The plan needs guidance from an academic point of view with principles for the direction of the college. Need to start now to have it complete by 2022.
- Adrienne – asks to adopt the planning strategies without fundamental work (plan/priorities); change in the word “fundamental” that Ed pointed out
- Laura - we need assessment language
- Need to invest a little time to wordsmith and tighten up the language. Added core themes and change of purpose statement.
- Ed - add appendixes
- Lee - capture the essence, the intent is not clear, need clarity, appendixes for background information
- Need more discussion on the professional development section; examples for clarity, but not too many to be exclusionary; dedicated resources should not be included; prioritizing activities and energy; stay on the edge of technology, academic success
- Need to establish priorities and identify categories of action items for each level of the structure.
 - 1) Adapt the Planning Strategies section
 - 2) Develop action items or priorities of the Plan. Some items out of date.
- Ian - before next meeting committee will look at the two drafts and have a work session at the next meeting to work on Planning Strategies. Marry the revised action items with the old draft and work toward completing
- Motion to work on planning strategies by Laura, Seconded by Ian, Ed abstains, remaining participants vote to approve, motion carries.
- Motion by Phil to strike the objectives under the core themes, seconded by Paul, unanimous vote to approve.
- Phil - can we add Human Services? There is so much good work we do that impacts students that isn't academic.
- Motion by Adrienne to change the word “fundamental” to significant or important. End the second section after the word “skills” or end the section at “courses of study”. Second by Paul. Discussion: Change “to foster intellectual curiosity and discipline exploration” and “to emphasize a liberal education”. More discussion. Approved unan.

	<p>Motion by Paul to strike the word “discipline”. Second by Lee. Approved unan.</p> <p>Motion by Laura to strike the word “and” and change to semi-colon. Ed seconded. Approved unan.</p> <p>Final language:</p> <ul style="list-style-type: none"> ● Strengthen co-curricular, developmental, academic transfer, and professional technical education in order to provide structured, yet flexible systems and courses of study. ● Emphasize a liberal education; foster intellectual curiosity and exploration.
<p>Future Agenda Items</p>	<ul style="list-style-type: none"> ● COPPS update ● Guided Pathways ● Other business
<p>Adjourn</p>	<p>Motion to adjourn by Lee. Seconded by Phil. Approved unanimously</p>
<p>Next Meeting</p>	<p>March 8, 2019 1:15-2:45</p>