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| **Finance Council Routine**  **Business:** | * Call to order * Welcome / Introductions, as needed * Approve meeting minutes for previous meetings, as needed * Approve the agenda | 2 min  4 min  4 min |
| **General Business:** | Routine Topics:   * Report from Chair and Co-Chair meeting * Report from Council subcommittee   Discussion Topics:   * Identifying long-term financial planning data and forms of analysis  1. FTE 2. Staffing 3. Cash flow 4. Indices/Ratios and Time periods of interest 5. Other?  * Identifying elements of educational environment for review  1. High school population and graduation rates 2. Transfer rates 3. Certification rates 4. Other?  * Identifying policy for review and form of review  1. Distribution formula 2. Fund balances 3. ICP/COPPS 4. Other?  * Scenario options and financial analysis  1. OPE by employee categories 2. Moving to substantially full-time faculty staffing 3. Other?  * Preparation needed for next meeting topics  1. Review Finance Council Charter responsibilities 2. Work Plan 3. Other?  * Changes/Additions to this agenda * Meeting feedback * Future Agenda Items * Next Meeting: December 13, 2018 (bldg. 7 / 212k) * Adjourn | 5 min  10 min  10 min  5 min  5 min  5 min  5 min  5 min |
| **ACTION ITEMS:** |  |  |
| **Meeting Schedule** | *3rd Thursday of each month (bldg. 7 room 212k)*  *Subcommittee between meetings as needed* |  |
| **Membership for**  **2014-2015:** | * VP for College Operations (1) – Brian Kelly * VP for Academic and Student Affairs or designee (1) – Vickie Tier * CFO for Finance (1) – Greg Holmes * Associate VP of Strategic Planning (1) - Jennifer Steele * Classified (2) – Tracy Weimer and Kenny Ascheri * Faculty (2) –Dennis Gilbert and vacant * Managers (2) – Patrick Blaine and vacant * Students (2) – Ryan Freire and Adam Atman * Additional members by position (0-4) – Zach Evans |  |