

<p>Finance Council Business:</p>	<ul style="list-style-type: none"> • Call to order <ul style="list-style-type: none"> ○ Meeting called to order at 3:08 • Welcome ASLCC Senator Tasha Briquet and Todd Smith. Introductions • Review Meeting Guidelines <ul style="list-style-type: none"> ○ Change comma in guideline 2 to “and”. Unanimous approval with above edit. • Approve Meetings Minutes <ul style="list-style-type: none"> ○ April 3, 2015 minutes - Approved. ○ October 16, 2015 minutes - Approved. ○ November 6, 2015 discussion notes – Approved ○ Point of clarification: Discussion Notes will be posted on the council website and labeled as “Discussion Notes (no quorum)” • Finance Council Liaison to College Council <ul style="list-style-type: none"> ○ Tasha Briquet and Dennis Gilbert volunteer to serve this role •
<p>General Business:</p> <p>Attending: Robin Geyer, Chair Greg Holmes, Vice Chair Brian Kelly Dennis Gilbert Jennifer Steele Todd Smith Bob Baldwin Ashley Jackson (for David Nickels) Tasha Briquet</p> <p>Not Attending: Dawn DeWolf Rose Ellis David Nickels</p>	<p>Planned Topics:</p> <ul style="list-style-type: none"> • Agenda Review/Changes <ul style="list-style-type: none"> ○ No changes • Report/Announcements <ul style="list-style-type: none"> ○ 2015-2016 Projections – Tabled until future meeting • Long Range Financial Plan (using the <i>Government Finance Officers Association – Best Practices</i> www.gfoa.org/long-term-financial-planning-0) • Work Plan Discussion: <ul style="list-style-type: none"> ○ Review “Questions with some answers for long range financial planning according to GFOA document, incorporating a two-step process of identifying current analyses and future analysis options” planning document ○ Discussion of ombuds function ○ Discussion of planning process and timeline ○ Agreements: <ul style="list-style-type: none"> ▪ Move forward with “Questions” process for gathering information and ideas ▪ Establish plan principles and framework by the end of the academic year • Next Steps <ul style="list-style-type: none"> ○ Council members provide additional feedback, edits, suggested revisions on “Questions” document to Jen and Dennis in advance of December 11 meeting ○ Jen, Dennis and Greg will meet to process feedback and update drafts ○ Jen will bring an updated draft/suggested timeline, work plan and workgroup ideas to December 11 meeting <p>Other ideas/Discussion Points:</p> <ul style="list-style-type: none"> • Future agenda item: <ul style="list-style-type: none"> ○ 2016-2016 Projections

	<ul style="list-style-type: none"> ○ How Other Payroll Expenditures (OPE) is calculated ○ Staffing reports ○ Unit Planning data ○ Budget docs – acronym list
ACTION ITEMS:	<ul style="list-style-type: none"> ○
Adjourn	<ul style="list-style-type: none"> • Wrap up <ul style="list-style-type: none"> ○ Adjourn 4:30
Meeting Schedule (3pm-4:30pm in 03/216):	<p>*October 2, 2015 October 16, 2015 November 6, 2015 November 20, 2015 *December 4, 2015 December 11, 2015 December 18, 2015 January 15, 2016 February 5, 2016 February 19, 2016 March 4, 2016 March 18, 2016 April 1, 2016 April 15, 2016 May 6, 2016 May 20, 2016 June 3, 2016 June 17, 2016</p> <p><i>*Oct 2 was canceled *Dec 4 was rescheduled to Dec 11 due to Core Themes Forum conflict</i></p>
Membership for 2015-2016:	<ul style="list-style-type: none"> • VP for College Operations (1) – Brian Kelly • VP for Academic and Student Affairs (1) - Dawn DeWolf • Chief Financial Officer (1) – Greg Holmes • Classified (2) – Bob Baldwin and Robin Geyer • Faculty (2) – Dennis Gilbert and vacant • Managers (2) – Rose Ellis and Todd Smith • Students (2) – David Nickles and Tasha Briquet • Strategic Planning and Budget Officer (1) - Jennifer Steele • Additional members by position (0-4) – vacant